**North Liberty Town Council Minutes – November 16, 2016**

 The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. President Gerry Brown called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance and Matthew Peterson gave the Invocation.

 Will Groves, Jr., Tom England, and Joe Combes, Council Members, Town Attorney Marcel Lebbin, Skip Davidson Utilities Manager, and Vicki Kitchen Clerk-Treasurer were in attendance. There were eight citizens present and Tim Jackson, DLZ. There was no representation from the press.

Matt Peterson made a motion to approve the consent agenda including approval of November 2, 2016 Minutes, September 12, 2016 Park Board Minutes, Resolution #2016-22 Donation of Land from John Glenn School Building Corporation for School Trail, Resolution #2016-23 Donation of Land from John Glenn School Corporation for School Trail, Resolution #2016-24 Purchase Agreement for Jim and Andrea Peterson for School Trail, and claim vouchers. Joe Combes seconded the motion. All voted to approve.

Mary Klinedinst gave an update on the Seventh Annual Holiday Walk on December 3, 2016.

Tim Jackson gave an update on the Right of Way process for Tamarack and School Trail. Tim Jackson explained the recent right of way activities regarding John Glenn School Corporation and the John Glenn Building Corporation. John Glenn School Corporation and John Glenn Building Corporation donated the required land for School Trail with no appraisal. However the school corporation incurred legal fees for review of the documents for the donation to the Town. Discussion followed. Tom England made a motion to approve payment of the John Glenn School Corporation not to exceed $5,000.00 for the donation of land to School Trail. Matt Peterson seconded the motion. All voted to approve except Will Groves, Jr. abstained.

DLZ Stellar Downtown Planning Grant contract was presented for approval. Town Attorney Marcel Lebbin reviewed and approved the contract. Matt Peterson made a motion to approve the DLZ Stellar Downtown Planning Grant contract. Will Groves, Jr. seconded the motion. All voted to approve.

Gerry Brown opened the public hearing on the vacating of South Street. The town council explained the current platted route of South Street actually runs through the grassy area of the south side of the Wabash Tavern. Discussion followed. Will Groves, Jr. made a motion to approve Ordinance #2016-08 Vacating a portion of South Street. Matt Peterson seconded the motion. All voted to approve. The public hearing was closed.

Gerry Brown opened the public hearing on the Additional Appropriation. Vicki Kitchen explained the legislature passed a new revenue source Special LOIT, at least 75% needed to be used for paving. INDOT was granted funds to match 50% as a grant. Mill Street to School Drive and Lafayette Street were paved using this funding. Tom England made a motion to adopt Additional Appropriation Ordinance #2016-09. Matt Peterson seconded the motion. All voted to approve.

North Liberty Police iterms termination of canine program, amendment to personnel policy to prohibit NLPD from working for other departments, and social media policy were tabled.

Skip Davidson reported that the paving on Mill Street in front of Vaughn Eastburn’s house may become a problem. Walsh and Kelly removed the lip used to prevent flooding into his driveway. Skip Davidson is working with Walsh and Kelly for resolution. He gave an update on the painting of the elevated tower and leaf pickup. The substantial completion for the water plant was presented for signature.

Options for the 2017 recycling program were discussed. Borden owns the recycling totes so we could bid recycling pick up. One council member did not want to spend money for the legal advertising. St. Joseph County Solid Waste has not set the 2017 rate. The solid waste district passed a reolution to add the recycling fees to the property tax bills instead of billing the Town. No action taken on the 2017 recycling.

 Vermillion System Security quote was tabled. The town council will prioritize the areas for the additional cameras.

Problem properties were tabled.

The closing on the Medlin Industrial Park lots has been delayed. If the closing can not take place in December the offer will be withdrawn.

Kenna Consulting Stellar Downtown Planning Grant Administration contract was presented for approval. Town Attorney Marcel Lebbin approved the contract. Will Groves, Jr. made a motion to accept the contract. Matt Peterson seconded the motion. All voted to approve.

 With no further business before the North Liberty Town Council, Will Groves, Jr. made a motion to adjourn at 7:55 P.M. Tom England seconded the motion. The vote was unanimous.

 Vicki L. Kitchen, Clerk-Treasurer