**North Liberty Town Council Minutes – April 6, 2016**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance and Matthew Peterson gave the Invocation.

Joe Combes, and Thomas England Council Members, Town Marshal Michael Sawdon, Town Attorney Courtney Kuelbs, and Vicki Kitchen Clerk-Treasurer were in attendance. Will Groves, Jr. and Skip Davidson were not in attendance. There were six citizens present and no representation from the press.

Matthew Peterson made a motion to approve the consent agenda including March 16, 2016 Minutes and March 16, 2016 Executive Minutes, and March 14, 2016 Park Board Minutes, and vouchers. Joe Combes seconded the motion. All voted to approve.

Frank Adkins, 804 S. State Street, requested Liberty Tire to bring their property up to code. He has experienced numerous flat tires. He is concerned about tires stacked on the ground, mud on the road, and debris on the road. The town council and town attorney stated they will research the code book and have more information in two weeks.

Jeff and Tracy O’Connor will provide to the Town a letter of intent for definitely two of the three Medlin industrial park lots.

The demolition bids for 409 S. State Street were opened:

Jerry Reed Excavating $7,500.00

Haskins, Inc. 24,740.00

Al Allsop Construction 12,900.00

Ritschard Brothers Inc. 18,565.00

There is a concern from the bidders is the NIPSCO utilities are still on at the property. The bids will be sent to DLZ for their review. Award anticipated at the April 20, 2016 meeting.

The bidding of the elevated tower has been delayed until May 4, 2016.

Town Marshal Michael Sawdon provided the March police report. A copy is filed with the minutes. Town Marshal Sawdon stated Sean Stuart and himself are going to become certified in CPR. The new proposed personnel policy states all employees will be certified in CPR. Town Marshal Sawdon is attending firearm instructor certification at the academy April 18, 2016 – April 22, 2016. Town Marshal Sawdon inquired about the leadership training he had been advised to take. The South Bend Police Department is hosting a class segment 2 May 16, 2016 – May 20, 2016 for $650.00. Discussion followed. Tom England made a motion to have Town Marshal Sawdon attend the leadership class for $650.00. Matt Peterson seconded the motion. All voted to approve.

Vicki Kitchen presented two items for Skip Davidson IDEM has been requesting that two sample wells be installed at the water plant. Matt Peterson made a motion to accept the low bid of $7,800.00by Peerless Midwest. Joe Combes seconded the motion. All voted to approve. Skip Davidson had two quotes for leak detection. M E Simpson had a two price quote if done with the previously awarded valve exercising. Matt Peterson made a motion to award M E Simpson leak detection for $4,125.00 in conjunction with the valve exercising. Tom England seconded the motion. All voted to approve.

The Stellar INDOT contract for Potato Creek Trail was presented for approval. Town Attorney Marcel Lebbin had expressed some concern for some language in the contract. Tom England made a motion to execute the Stellar INDOT Potato Creek Trail contract for $1,500,000.00. Matt Peterson seconded the motion. All voted to approve.

The bus parked in the north south alley between Lafayette and Washington was discussed. The debris behind the garage from the bus needs to be removed. The town council discussed the closing of the alley with a negative impact.

Problem properties were discussed. 412 W. Maple Avenue is requesting an Improvement Location Permit to remove the second story from the burned out garage, put up new rafters and no electric in the building. Vicki Kitchen will check the minutes on previous ruling by town council for this property. 135 Main Street has five days to replace the broken window and the awning. Murray porch is to be removed in the next two weeks. North Lafayette Street has a dumpster in the driveway to start cleaning up the property.

The Town needs to research options on the current town owned fire station.

Personnel Policy tabled until April 20, 2016.

Lesley Judy has resigned from the North Liberty Park Board. A democrat must replace her to be in compliance with the state statute.

The town council requested work orders issued for straightening of the crooked Christmas tree at the pocket park and the large pot hole on Mill Street.

With no further business before the North Liberty Town Council, Matthew Peterson made a motion to adjourn at 7:51 P.M. Joe Combes seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer