**North Liberty Town Council Minutes – March 1, 2021**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Gerry Brown, Will Groves, Jr., Tom England Council Members, Town Attorney Marcel Lebbin, Utilities Manager Skip Davidson, Town Marshal Matt Wilber, Deputy Clerk Jackie James, and Vicki Kitchen Clerk-Treasurer; were in attendance. Mike McDonald from Milestone was in attendance for the bid opening. There was no representation from the press.

Gerry Brown made a motion to approve the consent agenda including the February 1, 2021 Minutes, Resolution #2021-04 COVID Funds from 101 to 245 Rainy Day Fund, Resolution #2021-05 NL Community Building Rental Rates, Resolution #2021-06 Establishing a New Fund for Water Bond Proceeds, and the vouchers as presented. Ben Webb seconded the motion. All voted to approve.

There were no citizens in attendance.

Will Groves, Jr. opened the Community Crossing Bids and read them aloud. Will Groves, Jr. made a motion to take the bids under advisement for further review. Gerry Brown seconded the motion. All voted to approve.

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| --- | --- | --- | --- | --- |
|  | **2020-2 Community Crossing Paving Bids** | | | |
|  | **Phase 1** | **Phase 2** | **Phase 3** | **Total** |
| Milestone | 150111.65 | 110784.45 | 87872.72 | 348768.82 |
| Rieth Riley | 128338.68 | 91252.58 | 71706.02 | 291297.28 |
|  |  |  |  |  |

Town Marshal Matt Wilber presented the February 2021 Police Report. A copy is filed with the minutes.

Skip Davidson had the 6”meter proposal in the town council packets. Discussion followed with leaks, fire protection, meter pit and valve location on Jefferson Street and King Street, if two (2) meter pits were necessary, public safety, bond ordinance requires billing for every meter, set rate for 6” meters, and pressure on both meters. Tom England made a motion to bill for each 6” meter with notifying The Meadows of the new meters and rates. Will Groves, Jr. seconded the motion. All voted to approve.

Skip Davidson expressed an interest in going back to meter pits. The meter pits eliminate the need for town employees to enter the house, easier accessibility, and now they are easier to work on. The meter pits are $1,667.00ea. Skip Davidson would like to increase the capital recovery fees to cover the cost of the meter pits. Discussion followed. Will Groves, Jr. made a motion to increase the capital recovery fees by $1,300 to be split 50% to water and 50% to wastewater. Tom England seconded the motion. All voted to approve. An ordinance will be written to cover the new capital recovery fee. Notification will be given to the developers of the two subdivisions to be effective March 15, 2021.

The property at 309 S. Main Street was discussed regarding the fire. The Director of Development report was sent out in the Town Council packet. Gerry Brown is going to call the owner and a letter will be sent to start the process.

Skip Davidson’s January Street and Utility Report was included in the town council packet.

Snow plowing and keeping the snow on your property will be sent on a fall newsletter. Rich Warner from the American Legion was contacted to help Mary Clingenpeel with her property.

The Five-Year Comprehensive Plan was briefly discussed. The plan was required to file for the Stellar grant. The five years have passed. Will Groves, Jr. recommended Gerry Brown and Ben Webb to work with the clerk-treasurer in developing the new plan.

New LED lights were discussed for the North Liberty Community Building. Will Groves, Jr. made a motion to purchase new lights for the office area, Stellar Room, and the small hall not to exceed $2,000.00. Ben Webb seconded the motion. All voted to approve.

Discussion of the Shamrock Run lots were discussed since the IHCDA Tax Credit Grant was not funded for the second time. The North Liberty Town Council consensus is to sell the lots for medium income families. HUD will need to be contacted regarding the change and approval. Tom England made a motion to start the HUD processes. Ben Webb seconded the motion. All voted to approve.

Downtown stray cats were discussed. Live traps can be set to trap and release the cats.

There was brief discussion regarding North Liberty Community Building paving and Railroad Parcel B. These items will be addressed in the North Liberty Comprehensive Plan.No update on COVID policies or legislation.

No update on North Liberty Elementary School traffic at Mill and Lafayette Street.

Tom England’s Conflict of Interest was presented for town council approval. Gerry Brown made a motion to approve Tom England’s Conflict of Interest. Will Groves, Jr. seconded the motion. All voted to approve except Tom England who abstained.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 7:28 P.M. Will Groves, Jr. seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer