**North Liberty Town Council Minutes – January 3, 2018**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and Matt Peterson gave the Innvocation.

Town Attorney Marcel Lebbin called the meeting to order at 7:01 P.M. He opened the floor for nominations of North Liberty Town Council President and Vice President. Matt Peterson made a motion to keep the same officers as 2017, Gerry Brown for President and Will Groves, Jr. for Vice-President. Gerry Brown seconded the motion. The vote passed 3 in favor and one against.

Gerry Brown, Will Groves, Jr., Matt Peterson, and Joe Combes Council Members, Town Attorney Marcel Lebbin, Town Marshal Jim Andrews, Utilities Manager Skip Davidson, Larry Magliozzi Executive Director of Area Plan Commission of St. Joseph County and Vicki Kitchen Clerk-Treasurer were in attendance. Tom England was not in attendance. There were four citizens present and no representation from the press.

Matt Peterson made a motion to approve the cosent agenda with the amendment of the December 27, 2017 minutes to say the 2018 Police Wages were tabled, Fund Transfer Reolsution #2017-23 and the vouchers. Will Groves, Jr. seconded the motion. All voted to approve.

Tom McCormick, Sr. has a suggested route using drainge easements. Vicki Kitchen will get a map so the route can be drawn out and reviewed by DLZ.

The public hearing for the proposed zoning ordinance was opened. Tracie O’Connor asked about the zoning of the property directly behind her residence. Larry Magliozzi explained the zoning ordinance process and the zoning ordinance committee participation. Discussion followed. Matt Peterson made a motion to accept the December 19, 2017 Area Plan Commission recommendations regarding the zoning ordinance updates. Will Groves, Jr. seconded the motion. Discussion followed regarding the ordinance due to the Town of North Liberty’s Ordinance Codification that APC was not aware of. The ordinance will be updated to the Town of North Liberty’s codifications. The ordinance will be presented at the January 17, 2018 meeting. The public hearing was closed.

Town Marshal Jim Andrews referenced his 2017 report. Vicki Kitchen will e-mail it to the Town Council. A copy is filed with the minutes.

Skip Davidson reported the clarifier is frozen. Ammonia levels at the wastewater plant are close to permit limit. If cold continues it could become a problem.

The 2018 Town Council assignments were discussed. Will Groves, Jr. made a motion to keep the 2018 Town Council assignments for Resolution #2018-01 the same as 2017. Matt Peterson seconded the motion. All voted to approve.

Church of the Brethern sign location at Main and Market was discussed. Will Groves, Jr. suggested that the Church of the Brethren be added to the way finding signs in the Stellar Downtown Revitalization. Vicki Kitchen will notify DLZ of the town council recommendation.

St. Joseph County Animal Control Ordinance was discussed. The ordinance will be resent to the town council for their review. The matter was tabled until the January 17, 2018 meeting.

Downtown two hour parking was discussed.

DLZ spray pad items were discussed. The parking lot striping will be white and blue to be ADA compliant. The spray pad rule sign was discussed. The spray pad sign will be discussed at the January 17, 2018 meeting.

Tamarack Trail geotech services were discussed. The geotech requirement was not required when the Tamarack Trail Project was submitted to INDOT. The geotech service is $11,000.00 and there is not any budget item in the project for this fee. The geotech service could be transferred from the construction budget to the engineering services if the Town requests the transfer from INDOT. Discussion followed. The town council concurred that the Town will pay the geotech at its expense.

Hillside Apartments is changing ownership January 5, 2018. The utility deposits and ordinances were discussed regarding property owners, tenants, and multi-properties. Will Groves, Jr. made a motion to have Umbaugh review our utility deposit ordinances to see if they can be simplified. Matt Peterson seconded the motion. All voted to approve.

Josh Rizek reported that the trees and brush from behind Hillside Apartments will be completely removed within six months.

INDOT Community Crossing contract was presented for signature. Matt Peterson made a motion to approve the INDOT Community Crossings contract. Will Groves, Jr. seconded the motion. All voted to approve.

The Town Council discussion of the 2018 police wages resumed. Will Groves, Jr. made a motion to approve a 3% raise for the town marshal and 2% for the full-time deputy marshals. The 2018 ordinance will be signed at the January 17, 2018 meeting.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 7:52 P.M. Joe Combes seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer