**North Liberty Town Council Minutes – July 2, 2018**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown called the meeting to order at 7:00 P.M.

Will Groves, Jr., Matt Peterson, and Tom England Council Members, Town Attorney Pat Primmer, Town Marshal Jim Andrews, Utilities Manager Skip Davidson and Vicki Kitchen Clerk-Treasurer were in attendance. Randy Lemert was not in attendance. There was one citizen present and Ted Booker from The South Bend Tribune.

Matt Peterson made a motion to approve the consent agenda which included June 18, 2018 Town Council Minutes, Resolution #2018-10 Establish Community Crossing Fund and the vouchers were presented for approval. Will Groves, Jr. seconded the motion. All voted to approve.

No public comment.

Town Marshal Jim Andrews presented photos to the town council as instructed by Gerry Brown to take. He was instructed to take weekly pictures of 811 S. State Street. Town Marshal Andrews stated a theft of plywood was reported by contractor in Tamarack Knolls.

A letter was delivered to the clerk’s office requesting a wastewater credit for a water pipe break at 601 W. Center Street Apartment 7 A. Will Groves, Jr. made a motion to issue a wastewater credit average of the three months prior as the standard policy of the town council when a water issue does not run through the sewer for Lyndal Smith. Matt Peterson seconded the motion. All voted to approve.

There was no update on the Joe Combes Memorial Fitness Trail/station.

No written approval for 104 N. Jefferson Street regarding access for appraisals to be obtained has been received.

Tuesday, July 10, 2018 Matt Peterson, Skip Davidson, and Vicki Kitchen will walk the area for the 2018 Community Crossings Grant for ADA curbs and sidewalks, and paving based on the 2018 PASER assessment.

Tax Abatement for Hydro Aluminum North America Extrusions was discussed. Resolution #2018-11 was prepared by Town Attorney Pat Primmer based on Exhibit A prepared by Bill Schalliol, St. Joseph County Economic Director and consultants. The discussion regarding incremental tax abatement or 100% tax abatement based on the improvements was discussed. Hydro utility usage, jobs, and business opportunities were discussed. Will Groves, Jr. made a motion to approve Resolution #2018-11 A RESOLUTION APPROVING THE TERMS OF THE TAX ABATEMENT FOR THE HYDRO EXTRUSION NORTH AMERICA, LLC ECONOMIC REVITALIZATION AREA. Tom England seconded the motion. The vote was three in favor and one nay by Matt Peterson.

JRayl has hired an electrician to begin the work for the fence removal. The paperwork has been sent to corporate for approval. Tom Fair has signed his paperwork and returned to Town Attorney Pat Primmer.

104 N. Main Street was sent a certified letter regarding the condition of the awning.

The cover sheets for the Stellar OCRA Façade and Downtown Improvements cover sheets were signed. The bid specifications are going to the printer on July 5, 2018. The legal advertisements will be July 6, 2018 and July 13, 2018. The pre-construction meeting is July 17, 2018. The bids will be opened at a special meeting July 30, 2018 at 5:00 P.M.

A date for the ribbon cutting for Tamarack Trail will be determined at the July 30, 2018 meeting.

Vicki Kitchen stated per the Town contract with Umbaugh she has hired them to do some work regarding the software conversion and balancing issues. In addition she has hired them for long term budget financing. The DLGF when approving a budget only looks at an eighteen month period. Long term financial analysis would help future budget preparations. The 2019 growth rate has been established at 3.4%. The town council concurred.

Discussion of trash, sludge, and recycling for 2019 was discussed. Vicki Kitchen will draft the bids to include all three services.

The July 18, 2018 work session was cancelled.

The deed for Liberty Motors property has not yet been received.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 7:30 P.M. Will Groves, Jr. seconded the motion. The vote was unanimous.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

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Vicki L. Kitchen, Clerk-Treasurer