**North Liberty Town Council Minutes – March 1, 2017**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance. Matthew Peterson gave the Invocation.

Will Groves, Jr., Tom England and Joe Combes, Council Members, Town Attorney Marcel Lebbin, Town Marshal Jim Andrews, Skip Davidson Utilities Manager, and Vicki Kitchen Clerk-Treasurer were in attendance. There were no citizens present. There was no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including approval of February 1, 2017 Minutes, Resolution #2017-04 Void Checks Two Years Outstanding, Resolution #2017-05 Authorize Gerry Brown to sign Re-Plat of Shamrock Estates, Resolution #2017-05 Authorizing Vicki Kitchen to Execute Closing Documents for Shamrock Estates Phase II Lot 11 and Outlet Lot B, and claim vouchers. Joe Combes seconded the motion. All voted to approve.

Town Marshal Jim Andrews gave an update on asset management, safe combination changed, Vermillion camera installation, electric locks installed, purchased 2011 Crown Victoria installing equipment, traded in outdated radar unit for a portable unit, evidence room organization, all weapons have been located, medical records for Merlin, graphics for the police vehicles $1,500.00, camera equipment, bus stop arms, and hand held radios. Discussion followed. Skip Davidson, Town Marshal Jim Andrews will work with Lt. Croymans for replacement radios.

Skip Davidson updated the Town Council about drainage Lot 7 Potato Creek Crossings, provided quote on Grasshopper Model 725DT with 3461PF tractor, Ottenweller safety features at the wastewater plant. He also requested a three year rotation of vehicles instead of the current four year rotation. Discussion followed.

The Marbach Palm Shamrock Estates Utility Service Contract was tabled.

Wastewater Annexation Ordinance #2016-02 was presented for approval. The public hearings and notifications were held in 2016. After the two week comment period the ordinance was not executed. Joe Combes made a motion to approve Ordinance #2016-02 AN ORDINANCE TO ANNEX CONTIGUOUS TERRITORY TO THE CORPORATE LIMITS OF THE TOWN OF NORTH LIBERTY AND AMENDING THE ZONING ORDINANCE FOR PROPERTY LOCATED IN LIBERTY TOWNSHIP, ST. JOSEPH COUNTY, INDIANA. Matthew Peterson seconded the motion. All voted to approve.

The Town Council discussed the proposed North Liberty Area Chamber of Commerce, North Liberty Community Building, and Town of North Liberty sign. The Town Council concurred Tom England should lead this project.

SAPA parking lot renewal lease was discussed. Skip Davidson will contact SAPA for a meeting.

Problem properties were discussed. Progress is starting at 811 S. State Street. 202 N. Lafayette needs a letter. Town Marshal Jim Andrews has taken photos letter needs to be sent to the brother handling the property. Liberty Lanes has made little progress.

DLZ Engineering Update Reports were sent to the Town Council in meeting packets. A copy is filed with the minutes.

The Safe Routes to School Phase II trail construction project electronic bids were submitted to INDOT. Walsh and Kelly was the successful bidder for School Trail. The bid was $305,984.84. The engineering construction budget was $293,000.00. The project is an 80% federal funding and 20% Town match. The Town will have to pay the $12,984.84 difference between the bid and construction budget. Will Groves, Jr. made a motion to pay the additional $12,984.84 for School Trail construction. Tom England seconded the motion. All voted to approve.

Town Attorney Marcel Lebbin informed the Town Council he had met with DLZ regarding right of way for Tamarack Trail. The ownership of which railroad owns the railroad property is in question. Town Attorney Marcel Lebbin said the Town would have to condemn the railroad property and name both railroad companies in the suit. The judge will sort it all out.

Broadband access for North Liberty was tabled.

The INDOT Street Sweeping three year contract was sent to Town Attorney Marcel Lebbin for approval. Will Groves, Jr. made a motion to approve the contract. Matt Peterson seconded the motion. All voted to approve.

The Town discussed the Tom Fair property. One appraisal has been received. The Town will obtain a second appraisal. The Town can only pay the average of the two appraisals.

The Town owned fire station was discussed in great detail. Several parties have expressed interest in purchasing the property. The property was included in the Stellar Façade list for engineering assessment. Tom England made a motion to have Town Attorney Marcel Lebbin start the process of rezoning the property to C Commercial. Joe Combes seconded the motion. All voted to approve.

The Medlin Industrial Park lots sales addendum has been written by Town Attorney Marcel Lebbin. Matt Peterson made a motion to execute the addendum to purchase the Medlin Industrial Park lots for $60,500.00. Will Groves, Jr. seconded the motion. All voted to approve.

Gerry Brown brought up the condition of the park shelter floors. Vicki Kitchen informed him that the Park solicited quotes and the price is $60,000.00 per shelter. The shelters sit on top of the concrete.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 8:25 P.M. Tom England seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer