**North Liberty Town Council Minutes – May 16, 2022**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Town Council Members Tom England, Will Groves, Jr., Utilities Manager Skip Davidson, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, and Vicki Kitchen Clerk-Treasurer, were in attendance. Mike Huber, Abonmarche was in attendance. Gerry Brown arrived at 6:55 P.M. There were five citizens in attendance. There was no representation from the press.

The consent agenda was presented for approval. Ben Webb made a motion to approve the consent agenda which included the Town Council Minutes for April 18, 2022, April 4, 2022, Park Minutes, and the vouchers as presented. Tom England seconded the motion. All voted to approve.

Jerry Hardman, 108 W. Harrison Street, inquired if the North Liberty Town Council had received the structural inspection from Frost Engineering and Consulting. He reported he would start some of the repairs this summer and complete this fall. A metal roof in the future.

Gene Cruise, from SurfAir, stated that SurfAir was ready to begin running fiber from Lakeville working with ChoiceLight for July 2022. The town council informed SurfAir that they did not know what direction the Town would be pursuing. The Town is considering developing its own broadband utility.

Town Marshal Matt Wilber reported he hired Gilbert Torres full time. Salary Ordinance #2022-04 was presented for approval. Ben Webb made a motion to approve Ordinance #2022-04. Will Groves, Jr. seconded the motion. All voted to approve.

Town Marshal Wilber stated he had talked to Liberty Tire regarding tire debris and they had been out to pick up the debris along the highway. He met with the owner, of the former Liberty Square Apartments, now Olson Rentals LLC, regarding the number of police calls to his apartment units, The Meadows Apartments is currently without a manager. Town Marshal Wilber also reported the property at Market and Jefferson is improving the cleanup. Town Marshal Wilber reported a homeless situation at the Town Park.

Will Groves, Jr. brought up the lack of sidewalks along Reed Street from The Meadows to Bob’s Country Store and possible options.

The town council was discussing the RV parking ordinance. A copy will be sent to the town council for further discussion.

Skip Davidson presented a work order for DLZ to design fiber conduit for Shamrock Run in the amount of $3,500.00. Discussion followed. Tom England made a motion to approve the DLZ work order for $3,500.00. Ben Webb seconded the motion. All voted to approve.

Skip Davidson has been gathering quotes for new and used dump trucks compatible with our leaf vacs and price on new leaf vacs. He read several to the town council. The point was made that the truck is only driven about 650 miles annually. No decision was made.

The sealed bid received for the dump truck for $2,000.00 was discussed. Tom England made a motion to sell the dump truck for $2,000.00. Ben Webb seconded the motion. All voted to approve.

There was no update on the Shamrock Run sales contract.

Tax Abatement for Single Source Medical, LLC was briefly discussed. Will Groves, Jr. made a motion to approve Designating Tax Abatement Resolution #2022-08 for Single Source Medical LLC. Ben Webb seconded the motion. All voted to approve.

The Comprehensive Steering Committee met this afternoon. An updated draft will follow to the town council.

The North Liberty Town Council discussed the steering committee for the St. Joseph County Plan to meet in the North Liberty Library or at work session. Discussion followed. The meeting will be held at the North Liberty Library.

The final plat draft for Shamrock Run Phase III needs town council approval before it is sent to St. Joseph County Area Plan Commission. Ben Webb made a motion to approve the current Shamrock Run III plat design. Will Groves, Jr. seconded the motion. All voted to approve.

There were not any North Liberty Community Building items for discussion.

North Liberty Main Street presented an application for Gean’s Roofing for gravel for the maximum from the Stellar Façade of $1,800.00 for gravel for their drive. They are also paying for a sign later this year.

Problem properties were not discussed.

Gerry Brown the Sassafras Tree was placed on May 14, 2022, with the help of the Boy Scouts.

Gerry Brown stated he was meeting with St. Joseph County regarding a medical facility in North Liberty. Vicki Kitchen stated Liberty Center Family Medicine is holding an open house on May 20, 2022 from 11:00-4:00.

The June 6, 2022 meeting will be changed to 7 PM, so there is a quorum.

With no further business before the North Liberty Town Council, Will Groves, Jr. made a motion to adjourn at 7:47 P.M. Ben Webb seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer