**North Liberty Town Council Minutes – April 19, 2021**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Gerry Brown, Will Groves, Jr., Council Members, Town Attorney Marcel Lebbin via speaker cell phone, Utilities Manager Skip Davidson, Town Marshal Matt Wilber, and Vicki Kitchen Clerk-Treasurer; were in attendance. Tom England was not in attendance. There were four citizens in attendance. There was no representation from the press.

Paul Seidler stated he stopped in the clerk’s office where he was told he could not have storage container at his residence at 400 W. Maple Avenue. He had pictures from the Liberty Township Emergency facility. Town Attorney Marcel Lebbin informed him about the different zonings. He said he would be placing a 48 ft. enclosed cargo trailer for storage. Town Attorney Marcel Lebbin informed him that the enclosed trailer needed to be road worthy and tagged.

Gerry Brown made a motion to approve the consent agenda including the April 5, 2021 Town Council Minutes, March 8, 2021 Park Board Minutes, and the vouchers as presented. Ben Webb seconded the motion. All voted to approve.

Town Marshal Matt Wilber did not have anything to report.

Skip Davidson reported on the Advanced Meter Infrastructure project. The antenna base for the water tower is in and will be installed the week of April 26th. Skip Davidson inquired if there has been any response from The Meadows regarding the certified mailings they were sent. Town Attorney Marcel Lebbin reported he had been contacted to see if The Meadows were financially responsible for the meter pit installation. The North Liberty Town Council concurred to order the 6” meter pits for $27,715.16.

Skip Davidson requested an additional part-time employee to work April-October. Discussion included seasonal employee designation, budget, and duties.

Skip Davidson took pictures of 201 S. Jefferson St. regarding storm water and drainage after the email was sent via the website today. He also sent out a text for the town council members, the clerk-treasurer, and the town attorney to drive by the garage during the rain before tonight’s meeting. Discussion followed including downspouts, raining tonight, Skip said since he was worked for the Town, Elm St. has only had slurry seal maintenance. on Elm St. Skip Davidson reported he talked with Rieth Riley sidewalk supervisor, regarding the sidewalk pour. Skip Davidson will follow up with the property owner.

Skip Davidson provided a copy of Henry Street at Hydro plant 1 and the condition of the street where the trucks steer tires enter Henry St. Hydro repaired the street last time. Hydro is interested in putting concrete into the street, splitting the cost with the Town. No estimates have been received.

Town Attorney Marcel Lebbin reported a few concerns with the zoning ordinance regarding fencing. Retention ponds are to be fenced but all current retention ponds are grandfathered. Discussion followed. The ordinance will be updated to not require fencing for retention ponds. The Town received a concern regarding pool fences. The current zoning ordinance does not require fencing. Additional research will be done and our ordinance will be updated that pools must be fenced. Discussion followed. Town Attorney marcel Lebbin will update the ordinances for the next meeting.

A letter of intent has been received by Liberty Storage, LLC for both the Town owned industrial park lots for $25,000 per lot, ten (10) year land contract, with zero interest. A copy was sent to the town council in their meeting packet. A copy is filed with the minutes. Will Groves, Jr. made a motion to approve the letter of intent. Ben Webb seconded the motion. All voted to approve except Tom England that abstained.

4th of July Fireworks was discussed. An aerial and site plan for the solar panels was sent to RKM Fireworks for their review. The Town is waiting on their response. The parade will be a go with a theme of “Get Back Out America”.

The fees to do the paperwork for the land contracts for the two industrial park lots by Kaser Realty is $750.00. Will Groves, Jr. made a motion to approve the fee of $750.00. Ben Webb seconded the motion. All voted to approve.

Skip Davidson commented on the nice job Allsop Excavating did of removing the burnt house and garage at 309 S. Main Street.

Town Attorney Marcel Lebbin provided a lease termination agreement between the North Liberty Community Building Association, Inc. and the Town of North Liberty. Will Groves, Jr. made a motion to approve the lease termination. Gerry Brown seconded the motion. All voted to approve.

The additional requested proposal for the Five-Year Comp Plan and Five-Year Park Plan from Abonmarche at 4:37 P.M. today. The clerk-treasurer emailed it out prior to the meeting but there was not time to review the proposal prior to the meeting.

Discussion of the Shamrock Run lots were discussed. A second appraisal has been ordered for the lot grouping. The Town already has interested buyers.

Vicki Kitchen gave an overview of the 2020 Utility Reports and March Financials. Baker Tilly can present the report to the town council if requested. The town council concurred to not have the report officially presented at this time.

School traffic options were discussed.

Problem properties were discussed: 301 E. Center Unsafe Building, 105 S. Lafayette, 811 S. State Street, 900 S. State Street, 108 Harrison Street, 135 N. Main St. Unsafe building window and brick walls, and 502 S. State St. No letters have been sent out yet since pictures have not been received. The town council is going to follow through and be more aggressive on the proceedings.

With no further business before the North Liberty Town Council, Gerry Brown made a motion to adjourn at 7:05 P.M. Ben Webb seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer