**North Liberty Town Council Minutes – October 4, 2021**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Tom England Council Member, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, and Vicki Kitchen Clerk-Treasurer were in attendance. Town Council Members Will Groves, Jr. and Gerry Brown, and Utilities Manager Skip Davidson were not in attendance. Mike Huber from Abonmarche was in attendance. One citizen was in attendance. There was no representation from the press.

Tom England made a motion to approve the consent agenda including the September 20, 2021, Town Council Minutes and the vouchers as presented. Ben Webb seconded the motion. All voted to approve.

The 2022 Budget Public Hearing was opened. Clerk-Treasurer Vicki Kitchen explained a few key points about the 2022 Budget including tax credits, assessed value, and Baker Tilly review of the proposed 2022 Budget. There were no public comments. The 2022 budget Public Hearing was closed.

Town Marshal Matt Wilber distributed his September 2021 report. A copy is filed with the minutes.

The Abonmarche NLPD Structural Assessment was discussed. A copy is filed with the minutes. A roof and furnace inspection are still needed, along with storm water control.

Town Marshal Wilber attended a meeting of the surrounding communities and county prosecutor regarding the changes in St. Joseph County programs.

Liberty Tire debris along the highway was again discussed. Town Marshal Wilber has been out there twice in three weeks. He will be going out there again tomorrow after the pictures were emailed over the weekend.

Town Attorney Marcel Lebbin had provided a rework of the contract for the DNR and Town of North Liberty to take over operations of the wastewater utilities at Potato Creek State Park. A brief discussion followed. The town council concurred to email the contract to Mike Mathias at the DNR.

The clerk-treasurer received an email regarding 10 gallons that was recorded on her sprinkler meter. She stated the usage came when the sprinkling meter was changed out. The clerk-treasurer verified that there has been no usage on the sprinkling meter for two years. Ben Webb made a motion to issue a credit for the 10 gallons recorded on the sprinkling meter for 207 Potato Creek Drive. A copy of the email is filed with the minutes.

ORDINANCE NO. 2021-11 AN ORDINANCE AMENDING THE COMPENSATION FOR THE UTILITY & STREET EMPLOYEES AS APPROVED IN ORDINANCE 2020-16 to include a full time Class D job position and an additional part-time employee. Ben Webb made a motion to approve Ordinance No. 2021-11. Tom England seconded the motion. All voted to approve.

RESOLUTION NO. 2021-15 AMENDING ORDINANCE NO. 2019-04 THE LAWN SPRINKLING CREDIT FOR DOMESTIC AND RESIDENTIAL USERS OF SEWER SERVICES PROVIDED BY THE TOWN OF NORTH LIBERTY SEWER UTILITY TO INCLUDE SEPTEMBER 2021 was presented for discussion and approval. Tom England made a motion to approve Resolution #2021-15. Ben Webb seconded the motion. All voted to approve.

DLZ provided 95% review documents for Shamrock Run. Vicki Kitchen stated that sidewalks on the north side of Market St. were added along the school property west of Stellar Trail. Vicki Kitchen contacted Will Groves, Jr. regarding the addition of the sidewalk to North Liberty Elementary School. The backfill and the bigger lots were discussed. John Glenn Building Trades will be meeting on or about October 20, 2021.

Mike Huber said the North Liberty Community Building parking lot is on the BZA docket for October 13, 2021.

Mike Huber gave an update on the progress of the Comprehensive Plan. He is working on setting up the Community Workshops for public input.

Problem properties were not discussed.

The 2022 Budget Adoption will be October 18, 2021, at 6:00 PM. This meeting will be a combined meeting between the North Liberty Town council and the North Liberty Park Board Unveiling of the Park Plan for a potential donation of four lots in Potato Creek Crossing. The Park Plan will be revealed by John Peddycord.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 6:35. Ben Webb seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer