**North Liberty Town Council Minutes – February 1, 2017**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and gave the Invocation.

Will Groves, Jr., Tom England and Joe Combes, Council Members, Town Attorney Marcel Lebbin, Town Marshal Jim Andrews, Skip Davidson Utilities Manager, and Vicki Kitchen Clerk-Treasurer were in attendance. Council Member Matthew Peterson was not in attendance. There was one citizen present. There was no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including approval of January 4, 2017 Minutes, Resolution #2017-02 Authorizing Vicki Kitchen to Execute Closing Documents for Shamrock Estates Phase II, Resolution #2017-03 Delinquent Utility Accounts Write Offs and claim vouchers. Joe Combes seconded the motion. All voted to approve.

James Philson requested changes to the previous month’s Minutes. Gerry Brown asked if he had any new points regarding the Town Park Spray Pad. He highlighted some of his concerns again. Gerry Brown asked if he could have his notes copied so his concerns could be reviewed.

The public comment portion of the meeting was closed.

Town Marshal Jim Andrews requested a Salary Ordinance change for all full time officers of $22.00 per hour. Tom England made a motion to approve Salary Ordinance #2017-01 for all full time officers to be paid $22.00 per hour retroactive to January 28, 2017. Will Groves, Jr. seconded the motion. Vote was 3/0 with Joe Combes abstaining.

Tom England made a motion to accept Officer Dale Bock to full time to replace the vacancy for Officer Michaael Sawdon’s retirement. Will Groves, Jr. seconded the motion. Vote was 3/0 with Joe Combes abstaining.

Gerry Brown requested police watching the school bus that passes Liberty Lanes at 7:18 A.M. for stop arm violations.

Skip Davidson requested to have the infrastructure for Shamrock Estates extended 200 feet or to the next sanitary manhole. DLZ has furnished Skip with a report for the videotaping in Potato Creek Crossings for stormwater infiltration into the sanitary sewer. He is currently reviewing the report.

The Town Council discussed the wastewater plant, School Drive salt and sanding and the parking lot, downtown snow and Doodle Grub snow removal.

Problem properties were discussed 135 N. Main Street, 811 S. State Street and Liberty Lanes. The Town Council requested Town Attorney Marcel Lebbin send the notices to Liberty Lanes and 811 S. State Street. 135 N. Main Street will wait until DLZ façade inspection is complete.

DLZ 2017 Emergency Contract and Erosion Control Work Order were presented to the Town Council. Town Attorney Marcel Lebbin approved the documents. Will Groves, Jr. made a motion to approve the 2017 Emergency Contract and East Center Erosion Control Work Order. Joe Combes seconded the motion. All voted to approve.

A contract amendment was presented for Safe Routes to School Phase II School Trail to include geo-tech services. Attorney Marcel Lebbin approved the contract amendment. Will Groves, Jr. made a motion to approve School Trail contract amendment. Joe Combes seconded the motion. All voted to approve.

Safe Routes to School Engineer Assignment letter was presented for approval by the Town Council. The North Liberty Town Council signed the document for signature to be presented to INDOT.

A contract amendment for geo-tech services for Tamarack Trail was presented for approval. Town Attorney Marcel Lebbin has approved the contract. Will Groves, Jr. made a motion to accept the DLZ construction inspection contract for School Trail. Joe Combes seconded the motion. All voted to approve.

Town Attorney Marcel Lebbin met with DLZ regarding Tamarack Trail and right of way issues. The Pearse property and John Summers ingress egress access needs to be discussed with property owners. The Town Council appointed Gerry Brown to make the contacts.

Town Attorney Marcel Lebbin will need the Town to deed the Town’s portion of property for Tamarack Trail to the Town Park Board. The Park Board can then grant a perpetual easement for Tamarack Trail to the Town of North Liberty.

Broadband access for North Liberty was discussed. The Town will contact the company to see if there is a financial investment by the Town and other commitments by the Town.

The Town was not able to discuss the Tom Fair property purchase as the appraisal has not been received.

The Medlin Industrial Parks now are clear for purchase. Town Attorney Marcel Lebbin will get a letter of intent for the Town to purchase the three industrial park lots.

With no further business before the North Liberty Town Council, Joe Combes made a motion to adjourn at 7:55 P.M. Tom England seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer