**North Liberty Town Council Minutes – January 10, 2022**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Ben Webb gave the Invocation. Town Attorney Marcel Lebbin called the meeting to order at 6:00 P.M.

Town Council Members Randy Lemert, Tom England, Will Groves, Jr., Ben Webb, and Gerry Brown, Utilities Manager Skip Davidson, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, and Vicki Kitchen Clerk-Treasurer were in attendance. There were six members from the public in attendance. There was no representation from the press.

Town Attorney Marcel Lebbin opened the floor for Town Council Election of Officers. Gerry Brown made a motion to keep the officers the same as 2021 and the town council member assignments from 2021 remain the same for 2022. Ben Webb seconded the motion. All voted to approve. Town Attorney Marcel Lebbin turned the meeting over to Town Council President Randy Lemert. Clerk-Treasurer Vicki Kitchen will type in the names for Town Council Assignment Resolution #2022-01.

The consent agenda was presented for approval. Gerry Brown made a motion to approve the consent agenda which included the Town Council Minutes for December 30, 2021, Fund Transfer Resolution #2021-25, Resolution #2022-02 Void Checks Two Years or Older, and the vouchers as presented. Ben Webb seconded the motion. All voted to approve.

Randy Lemert and Vicki Kitchen have been working with Baker Tilly regarding the Shamrock Run bids and DLZ recommendations for modifications to the project. Vicki Kitchen emailed the low bidder to see if they would hold their bids until the January 24, 2022, meeting but they have not responded. A modified project budget is feasible based on the Baker Tilly financial analysis. Discussion followed on how to proceed. Town Attorney Marcel Lebbin stated the bid could not be awarded and a change order issued the next day to modify the project, as the Town could be obligated to the higher project. A special meeting will be scheduled for Thursday at 6 P.M. The bids will expire this week and the project could be re-bid. The Baker Tilly report was emailed to the town council, town attorney, and utilities manager prior to the town council meeting. A copy is filed with the minutes.

Chester Gamble, architect for Liberty Township, emailed plans for an addition to the existing emergency facility to the Town of North Liberty. The clerk-treasurer forwarded the plans to the town attorney and the town zoning administrator for their review. The plans were emailed to the town council prior to the town council meeting. The attorney and zoning administrator have approved the documents. Gerry Brown made a motion to approve the documents for the Liberty Township EMS Facility. Tom England seconded the motion. All voted to approve.

Randy Lemert explained that the Town was in discussion with Baker Tilly regarding lease bonds or other funding for the Community Building Parking Lot bids. The priority had been to direct Baker Tilly to work on the Shamrock Run project.

Dave Shoemaker, Shoemaker Welding, thanked the Town for their continued support and introduced his employees.

There was no other public comment.

Town Marshal Matt Wilber reported he there is a problem house in Town. He would like to know about an ordinance being drafted for a common nuisance. Discussion followed. The Town will research further into a common nuisance ordinance.

Town Marshal Matt Wilber will be sending Deputy Marshal Eric Kelly and Part Time Deputy Marshal Gilbert Torres to instructor school at ILEA in the spring.

Vicki Kitchen gave a quick overview on budgeting for the street department and utilities. The funds to operate those departments are property and fuel taxes plus utility user fees. The example of the salt spreader was paid out of the town, park, street, water, and wastewater utilities, since the salt spreader is used on a multiple of town properties.

Skip Davidson distributed his December Street & Utility Report. A copy is filed with the minutes.

Skip Davidson reported Peerless wis scheduled to come in and calibrate the water plant meters for his water loss reports.

The Conflict of Interest forms were distributed to the elected officials for their consideration, if applicable to them to complete.

The North Liberty Community Building rates for 2022 were tabled. Gerry Brown will get with Tom England and Vicki Kitchen to discuss before the next meeting.

The 2021 Encumbrances into the 2022 were presented for approval. Gerry Brown made a motion to approve. Ben Webb seconded the motion. All voted to approve.

Jeff Schaffer gave a verbal report on the utility items for Potato Creek State Park and the proposed Inn.

Problem properties were not discussed.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 6:55 P.M. Gerry Brown seconded the motion. The vote was unanimous.

Signed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vicki L. Kitchen, Clerk-Treasurer