**North Liberty Town Council Minutes – December 2, 2019**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown, President led the Pledge of Allegiance and Will Groves, Jr. gave the Invocation. The meeting was called to order at 7:00 P.M.

Randy Lemert and Tom England, Council Members, Town Attorney Marcel Lebbin, Utilities Manager Skip Davidson, and Vicki Kitchen Clerk-Treasurer were in attendance. Town Council Member Matt Peterson and Town Marshal Jim Andrews were not in attendance. There was one citizen present. There was no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including the November 4, 2019 Minutes and Executive Session Minutes, Fund Transfer Resolution #2019-14, Park Board October 14, 2019 Minutes, and the vouchers as presented. Randy Lemert seconded the motion. All voted to approve.

There was no public comment.

The 2019 nepotism forms were given to the elected officials for signature. All returned except Matt Peterson that will be obtained later this month.

Skip Davidson gave an update on the fill station. Haskins, Inc. will need to come in and place the fill station. The water loss was discussed. Vicki Kitchen will send the information previously sent to the St. Josepch County Engineering and Highway Department to St. Joseph County Commissioner Deb Flemming. The 2019 Community Crossing paving project will resume in the spring.

The email request from 410 N. Lafayette Street was discussed. The town council discussed Mr. Sommers property previous request for additional signage. The town council concurred if the property owners want to purchase the additional signage for the town employees to install that would be consistent with Mr. Sommers previous signage request.

The 2020 meeting dates were discussed regarding January and Labor Day’s meetings. The clerk-treasurer will prepare the calendar.

Problem properties were discussed regarding 900 S. State Street and 811 S. State Street. The metal is coming off the fence that was required by the North Liberty Town Council. Pictures will be taken and compare to pictures taken from the past.

Tom England distributed the North Liberty Police Department November report. A copy is filed with the minutes.

North Liberty will have a vacancy on St. Joseph County Area Plan Commission. Will Groves, Jr. made a motion to appoint Jason Lambright as the Town of North Liberty representative. Randy Lemert seconded the motion. All voted to approve.

St. Joseph Area Plan Commission sent an email that included a list of names received to represent the small towns within the county that use APC. Town Attorney Marcel Lebbin recommended Joe Velleman. Discussion followed. Will Groves, Jr. made a motion to support Joe Velleman. Randy Lemert seconded the motion. All voted to approve.

Town Attorney Marcel Lebbin has written a letter to Walsh and Kelly for liquidated damages for the Stellar Downtown Improvement project. The letter will be sent certified mail tomorrow.

NIPSCO has not run the electric to the new services and street lights yet. Skip Davidson has been in contact with Larry Fritz of NIPSCO. NIPSCO may be placing a new utility pole in the new paved parking lot. The five new streets might get electric fed overhead to the poles or trenched to the site from Lafayette Street. NIPSCO does not trench electric lines.

Vicki Kitchen has forwarded the saying from Dawn Combes to the town council for the stone in memory of Joe Combes. Quotes will now be obtained. No quotes have been received at this time.

Randy Lemert, Ben Webb and Vicki Kitchen are planning on meeting with IHCDA regarding the tax credit application for Shamrock Run. The lease bonds were also discuused. The Town will need to determine a property or properties for colaterral. The utility plants both have debt and the Town Park has DNR covenants. Randy Lemert and Vicki Kitchen will arrange a meeting with Baker Tilly to discuss bonding options.

The departmental budget meetings are December 16, 2019.

The year end meeting is December 30, 2019 at 5:00 P.M.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 7:42 P.M. Randy Lemert seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer