**North Liberty Town Council Minutes – June 1, 2016**

 The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance and Matthew Peterson (departed at 7:15 P.M.) gave the Invocation.

 Joe Combes, and Thomas England Council Members, Town Marshal Michael Sawdon, Town Attorney Marcel Lebbin, Skip Davidson, Utilities Manager, Mark Nye DLZ, Attorney John Peddycord, and Vicki Kitchen Clerk-Treasurer were in attendance. Will Groves, Jr. was not in attendance. There were nine citizens present and no representation from the press.

Matthew Peterson made a motion to approve the consent agenda including May 18, 2016, 2016 Executive and Regular Minutes, Rescind Resolution #2016-11 Gift for Habitat for Humanity and Resolution # 2016-12 Sell Lot Habitat for Humanity for $1.00, and vouchers. Joe Combes seconded the motion. All voted to approve.

Liberty Township Trustee Sue Dittmer asked the Town Council for permission to install 304 linear feet of two rails fence around Liberty Township Emergency Facility comparable to American Legion’s fence. They would also like f feet commercial chain link fence along the west to Gean Roofing. Town Attorney Marcel Lebbin stated that would require a zoning variance with a public hearing in front of the Board of Zoning Appeals.

Dick Peterson inquired about the status of Liberty Motors. Town Attorney Marcel Lebbin has court hearing June 22, 2016 to have the NIPSCO utilities turned off.

Mark Nye presented Ottenweller Wastewater Change Order # 3 for approval. He explained the 8 items totaling $158,538.81. There were no questions from the Town Council. Tom England made a motion to approve Ottenweller Change Order # 3 for $158,538.81. Joe Combes seconded the motion. All voted to approve.

Town Marshal Michael Sawdon provided the May police report. A copy is filed with the minutes.

 Skip Davidson gave an update on the wastewater improvement project. The Town Council, DLZ and Skip discussed the elevated tower bids and the Utility Service contract proposal. Town Attorney Marcel Lebbin and Attorney Peddycord will review the elevated tower bidding process and the Utility Service proposal to determine how to proceed, so bidders aren’t upset by change. Skip Davidson noted that Utility Service proposal includes maintenance and an internal mixer.

The Liberty Township Emergency Facility water meter was discussed. Skip Davidson is working on getting it on the schedule.

Skip Davidson presented a proposal for a used 2006 Mercury Mariner 4WD for $12,991.00 including a 4 year service agreement. Discussion followed. The vehicle would save mileage and help with meter reading and conference travel plus errands. The vehicle would be purchased with funds from water, wastewater, street, and general fund. Tom England made a motion to purchase the 2006 Mercury Mariner from Oliver Ford for $12,991.00. Joe Combes seconded the motion. All voted to approve.

Problem properties were discussed. 412 W. Maple Avenue has not been working on the property or submitted any action plan. The bus in the alley was discussed. The bus needs to start being ticketed. The GVW will prohibit the bus from parking on residential streets.

Stellar Update the AHP Grant, supplemental funding for Shamrock Estates Phase II was submitted. We will know in August regarding the AHP Grant.

Personnel Policy tabled until June 15, 2016.

Jayson Kincaid has been updating the Town of North Liberty’s website since he moved. GoDaddy has converted to a new webpage development product and basically the page has to be redesigned from scratch. Discussion followed. Alpha Dog Proposal submitted a quote for $3,200.00 for the Town of North Liberty and Potato Creek Shops (to be paid out of the Chamber/Main Street budget line item in our 2016 budget). Joe Combes made a motion to approve Alpha Dog quote for $3,200.00 for Town of North Liberty and Potato Creek Shops websites. Tom England seconded the motion. All voted to approve.

Richard Gouker rezoned his property in the 1990’s for his mother to live in his garage. The zoning was from R8 Single Family to R12 Multi- Family. He recently questioned his utility rates on his bill. Town Attorney Marcel Lebbin said they would have to file a petition with Area Plan Commission to rezone the property back to R8 Residential.

Habitat for Humanity has had title work done on the property at 305 S. Main Street. Town Attorney Marcel Lebbin prepared the Habitat for Humanity deed. Gerry Brown executed the deed.

A question regarding the ownership of the north half of Market Street by the Town Park softball diamond has come up. Attorney John Peddycord has reviewed the title work and he stated that we own the property and if it is questioned we have documentation and have maintained the twenty feet easement.

The Liberty Township Trustee and Advisory Board requested police patrol of their property for people driving through it. It was suggested that Liberty Township send a preventative letter to the property owners along Maple Avenue and properties directly to the north. The Town Council informed the Liberty Township Trustee and Liberty Township Advisory Board the Town of North Liberty is starting the process to vacate the alley between 307 S. State Street and the future Liberty Township Emergency Facility. The property at 307 S. State Street will no longer be encroaching on the Town’s property and they will have access to their property from the north/south alley off maple Avenue or from Oak Street.

The open issues between Liberty Township Trustee and the Town of North Liberty not previously addressed were discussed including the Brownsfield invoice, sidewalk, and the deed.

With no further business before the North Liberty Town Council, Joe Combes made a motion to adjourn at 8:20 P.M. Tom England seconded the motion. The vote was unanimous.

 Vicki L. Kitchen, Clerk-Treasurer