**North Liberty Town Council Minutes – June 7, 2021**

 The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

 Gerry Brown and Tom England Council Members, Town Attorney Marcel Lebbin, Utilities Manager Skip Davidson, Town Marshal Matt Wilber, and Vicki Kitchen Clerk-Treasurer; were in attendance. Will Groves, Jr. was not in attendance. There were six citizens in attendance. There was no representation from the press.

 Gerry Brown made a motion to approve the consent agenda including the May 17, 2021, Town Council Minutes, April 12, 2021, Park Board Minutes, and the vouchers as presented. Tom England seconded the motion. All voted to approve.

 Barbara Zimmerle and Lois Albright asked about the West Center Street sidewalk. The town council informed them the work on Center Street was an INDOT project. Skip Davidson will come out and look at the sidewalk section with the valve stop.

 Town Marshal Matt Wilber reported that VEST would be here on the 4th of July. The St. Joseph County Police motorcycles will be in the parade on the 4th of July. The May Police Report is filed with the minutes.

 Skip Davidson stated the alley map will follow the Community Crossing Phases the Town has completed.

Skip Davidson gave an update on the Advanced Metering Infrastructure Project. The radios for the pit meters have been received. The remaining ERTs are anticipated to be shipped in July.

The part time employee was discussed. Vicki Kitchen stated the part time employee could be covered in the current budget with the Park Budget and the Area Plan Commission Budget. Gerry Brown made a motion to hire a seasonal employee for 2021. Ben Webb seconded the motion. All voted to approve.

Skip Davidson distributed the May Street and Utility Report. A copy is filed with the minutes.

Al Allsop, Jr. presented a paid invoice for the curb repair at Wabash and Main Street.

The second appraisal for the Shamrock Run lots was received. There are 19 lots. The August 23, 2020, appraisal from John M. Thistlethwaite Interests, LLC is $122,000.00. Appraisal & Valuation Professionals dated May 20, 2021, appraisal is $110,000.00. Gerry Brown made a motion to sell the lots for an amount not less than the total appraisal and Tom England and Ben Webb to approve and work with the purchasers of the lots. Tom England seconded the motion. All voted to approve.

The Reach Alert was presented for approval or discussion. The cost is $715.00 for the first year and $1,430.00 for the second year. Gerry Brown made a motion to purchase the Reach Alert service. Ben Webb seconded the motion. All voted to approve.

The INDOT Street Sweeping Contract was presented for approval. The contract is for $1051.20 annually through June 30, 2025.Tom England made a motion to approve the INDOT Street Sweeping Contract for $1051.20 per year through June 30, 2025. Gerry Brown seconded the motion. All voted to approve.

 Gerry Brown is seeking information from eight venues regarding their guidance. He will have a report for the June 21, 2021, work session.

There is no update on the school traffic at Mill and Lafayette Streets.

Problem properties were not discussed. Ben Webb passed out a draft of a checklist for the town council, clerk-treasurer, and department heads to offer input.

Two Five Year Comprehensive and Park Plan proposals were received. Troyer Group sent an email at 3:18P.M. stating they would still like to submit their proposal. Received another email at 3:57 stating they would like their first proposal considered and the parking lot charges would be at no charge. The proposal request deadline was for noon, on June 4, 2021. The Abonmarche proposal for the Comprehensive Plan was $29,100.00, Park Plan $17,200.00 totaling $46,300.00. If both proposals were accepted the total is $43,500.00. The Abonmarche parking lot expansion was $7,500.00. The DLZ Proposal for the Comprehensive Plan was $34,500.00, Park Plan was $16,600.00 totaling $51,100. The DLZ parking lot expansion was $35,000.00. The DLZ combined price was $78,100.00. Discussion followed. Tom England made a motion to pay Abonmarche with CEDIT Funds for their proposal of $51,000.00. Ben Webb seconded the motion. All voted to approve.

There will be a Main Street Ribbon Cutting for Wise Insurance on June 8, 2021, and Mercedez Rain on June 11, 2021.

 With no further business before the North Liberty Town Council, Tom England made a motion to adjourn. Gerry Brown seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer