**North Liberty Town Council Minutes – September 7, 2021**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Will Groves, Jr., Gerry Brown, and Tom England Council Members, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, Utilities Manager Skip Davidson, and Vicki Kitchen Clerk-Treasurer were in attendance. Jodi Coblentz from DLZ was in attendance. There was one citizen in attendance. There was no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including the August 16, 2021 Town Council Minutes and the vouchers as presented. Gerry Brown seconded the motion. All voted to approve.

Christel Wieczorek wanted to discuss the school traffic during drop off and pick up. Town Marshal Matt Wilber stated the police are patrolling or sitting near the stop sign for drop off and pick up. He also stated the School Resource Officer is there two days a week. Will Groves, Jr. stated he was in the parking lot to observe this morning. The school traffic drop off and pick up will continue to be monitored.

Town Marshal Matt Wilber provided his written August Report. A copy is filed with the minutes. He stated to please call dispatch and not calling him directly. The Abonmarche Structural Assessment on-site inspection will be done this week.

Skip Davidson reported the new water meter installation project has started. North Liberty residents have been very responsive since it has started.

The water leak at 105 S. State Street was discussed in great detail; in addition to the other customer leaks with exercising the valves. Discussion points were temperature drop, old lines, potential liability, personal water and wastewater insurance added to utility bill, exercising the valves and length since last time the valves were done, setting precedence, dates between boil order and valve exercising, water line materials, age, and depth. Town Attorney Marcel Lebbin said these repairs would not set a precedence. Will Groves, Jr. made a motion to fix all four current water leaks by repairing or reimbursing the property owners. Tom England seconded the motion. Randy Lemert voted in favor of the motion. Gerry Brown and Ben Webb voted against the motion. Motion passed 3/2.

Skip Davidson passed out an information sheet regarding the pertinent information for an agreement with the DNR for utility services for Potato Creek State Park. The Town is still waiting on an agreement template from the DNR.

Skip Davidson reported that Republic Services had contacted him about a sludge container from September 2, 2021, had detected radiation. He is waiting for further information.

The North Liberty Town Council previously had discussed a COVID Vaccination Incentive. The town council wanted to revisit the COVID Vaccination Incentive. Tom England made a motion to offer a $500 COVID Vaccination Incentive reimbursement to all full time employees excluding elected officials, part time employees, and police reserves for an incentive or retro payment with proof of being vaccinated. Will Groves, Jr. seconded the motion. All voted to approve.

Town Attorney Marcel Lebbin prepared Ordinance #2021-07 for the previously approved No Parking on Mill Street. Tom England made a motion to approve Ordinance #2021-07 AN ORDINANCE TO AMEND TITLE 28 9PUBLIC HEALTH AND SAFETY) ARTICLE 2 (MOTOR VEHICLES), SECTION 87 (PROHIBITION OF PARKING), OF THE NORTH LIBERTY TOWN CODE BY AMENDING SAID SECTION TO PROHIBIT THE PARKING OF MOTOR VEHICLES AND TRAILERS ON THE NORTH AND SOUTH SIDE OF EAST MILL STREET BETWEEN NORTH MAIN STREET AND SCHOOL DRIVE, BETWEEN 7 AM – 4PM E.T., MONDAY-FRIDAY. Will Groves, Jr. seconded the motion. All voted to approve. .

The North Liberty Area Chamber of Commerce sent an email to donate the festival stage to the Town of North Liberty. A copy is filed with the minutes. Discussion followed. Will Groves, Jr. made a motion not to accept the donation of the festival stage. Ben Webb seconded the motion. All voted to approve.

The North Liberty Area Chamber of Commerce sent an email to terminate their responsibilities and have the bank account closed and transfer the money to the Town of North Liberty. A copy is filed with the minutes. Tom England made a motion to have the Town accept the responsibilities of the Potato Creek & Lions Strawberry Festival and accept the funds on behalf of the festival committee.

The North Liberty Stellar Trail Opening celebration will be September 18, 2021. The council discussed the fence and easement gate at the school. Ben Webb made a motion to have DLZ make a study of the easement and develop a legal description for unneeded railroad property for future optional use. Gerry Brown seconded the motion. All voted to approve.

The 2022 budget preparation will be sent to Baker Tilly for financial review and maximum levy.

The North Liberty Community Building rental on September 4, 2021 will not be receiving their deposit back to the conditions they left the building. Vicki Kitchen thanked Tom England for all the time he spends mopping the Community Building after events.

Liberty Tire debris along the highway was again discussed. The tire debris gets cleaned up for a month

or two then it becomes a problem again.

The website [www.plannorthliberty.com](http://www.plannorthliberty.com) is up and running for informational purposes and community surveys to be completed.

Problem properties were not discussed.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 7:30. Will Groves, Jr. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer