**North Liberty Town Council Minutes – August 17, 2016**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance and Matthew Peterson gave the Invocation.

Joe Combes, Council Member, Town Attorney Marcel Lebbin, Skip Davidson, Utilities Manager, Peddycord and Vicki Kitchen Clerk-Treasurer were in attendance. Will Groves, Jr. and Tom England Council Members and Town Marshal Michael Sawdon, were not in attendance. There were three citizens present and no representation from the press.

Matt Peterson made a motion to approve the consent agenda including August 3, 2016 Minutes, Fund Transfer Resolution #2016-16 and claim vouchers. Joe Combes seconded the motion. All voted to approve.

Mike Schmidt and Al Allsop stated they were having flooding issues since the recent wastewater construction and the new storage building was erected. Mike Schmidt claimed water is coming under the fence causing damage to 30 pine trees. He provided a brochure regarding tree damage. The comment was made regarding the 11 plus inches of rain in the past three days. Solutions were discussed including swails, eaves, and a barrier at the fence. The matter has been discussed with DLZ. Al Allsop showed the town council photos.

Liberty Township and the Town of North Liberty sidewalks for Maple Street and South Street are on hold until the Town receives the deed.

The elevated tower proposal for the Utility Service aka Suez was the only proposal received. The Town had previously seen a demonstration and video for Utility Service elevated tower painting and maintenance. Matt Peterson made a motion to approve the elevated tower painting and maintenance proposal for Utility Service aka Suez. Joe Combes seconded the motion. All voted to approve.

The 2016 Circuit Breaker Cuts to the 2016 Budget is $64,096.89. The 2017 Budget Circuit Breaker Credit is $95,400.00.

Reminder the minor subdivision hearing for 600, 602, and 604 S. State Street will be held on September 15, 2016, at the meeting of the St. Joseph County Area Plan Commission.

Police Salary Amendment Ordinance #2016-04 was tabled since the two police liasions were not in attendance and Joe Combes cannot vote on police matters.

Liberty Township Emergency Facility issues were discussed. The BZA directive for screening has not been completed. The signed deed has not been received. The temporary occupancy permit for working on the building only is set to expire. South Street and the Wabash Tavern property were discussed. The Town will have South Street and the Wabash Tavern property surveyed for our right of way. The second meter needs to be set per original specifications received or we need a revision. The St. Joseph County Building Department will be coming down on a Tuesday or Thursday to check to see if the Township office is conducting business in the new building. Discussion followed.

Tom England had previously inquired if cell phone numbers were public information if the Town is paying a stipend to the employee. Vicki Kitchen provided to Town Attorney Marcel Lebbin from the ILMCT list-serve between the Public Access Counselor and a clerk-treasurer that cell phone numbers, even if the employee is paid a stipend, are not a public record. However police officers cell phone records could be subponeaed.

Jery Reed Excavating has called in utility locates for Liberty Motors demolition.

Vicki Kitchen provided an updated purchasing policy to Town Attorney Marcel Lebbin for his review, prior to passage.

Vicki Kitchen asked MACOG to provide maps and mileage to add streets to our street inventory with the State of Indiana. The Town added Shamrock Estates Street, Pepper Ridge and a portion of Stacey’s Meadows. Joe Combes made a motion to have Gerry Brown sign the required documents to add the streets to our inventory. Matt Peterson seconded the motion. All voted to approve.

The town council discussed mowing and grass clippings in the street and storm drains. Matt Peterson made a motion to have an ordinance drafted for grass clippings. Joe Combes seconded the motion. All voted to approve.

DLZ provided an architectual proposal for the current fire station to determine the status of the building after it is vacated. A copy was e-mailed to St. Joseph Area Plan Commission for the Town Council and Town Attorney Marcel Lebbin.

Problem properties were discussed including the family living in the tent at 110 E. Rupel, 811 S. State Street for vehicles and unsafe buildings, claim of rats at 112 S. Main Street.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 8:20 P.M. Joe Combes seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer