**North Liberty Town Council Minutes – October 18, 2021**

 The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Town Council Members Will Groves, Jr. and Gerry Brown, Utilities Manager Skip Davidson Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, and Vicki Kitchen Clerk-Treasurer were in attendance. Tom England Council Member was not in attendance. Mike Huber from Abonmarche was in attendance. There were five citizens in attendance. There was no representation from the press.

 Gerry Brown made a motion to approve the consent agenda including the October 4, 2021, Town Council Minutes, September 13, 2021, Park Board Minutes, and the vouchers as presented. Ben Webb seconded the motion. All voted to approve.

 Paula Godsey introduced herself, regarding the leak at 210 N. Main Street. The leak information without the pictures was included in the town council packet. The pictures were available on her phone as well as the clerk-treasurer’s phone. Will Groves, Jr. made a motion to approve a sewer credit. Ben Webb seconded the motion. All voted to approve.

 John Peddycord explained by a soil study, four lots in Potato Creek Crossing are unbuildable by Allen Edwin Homes. He revealed a Park Donation Plan and Park Concept designed by DLZ. Discussion followed. Topics included in the discussion were a deed condition, John Peddycord paying for the DLZ conceptual design, Trailhead Park, property needs to be kept mowed until park development, current design no restrooms or trash receptacles, water and sewer is accessible, donation would be to the North Liberty Park Board, no on-site parking, no fence included for the retention pond, and the retention pond is not part of the proposed park.

 Town Marshal Matt Wilber reported that the furnace concern has been addressed. The furnace had a dented filter access that caused the freezing. Vandall Builders has picked up a copy of the Abonmarche NLPD Structural Assessment Report. Bryan Vandall said he could do the work and would be getting back with Town Marshal Wilber.

 Liberty Tire used a street sweeper to cleanup tire debris along the highway. The manager was surprised how much tire debris was on the street. They have ordered equipment to do the tire cleanup on a regular basis.

 Town Marshal Wilber said the NLPD would be doing training on October 31, 2021, prior to Trick or Treating. He would have ten officers on duty and five cars.

 Utilities Manager Skip Davidson distributed his September Report. A copy is filed with the minutes.

 The DNR contract for current wastewater services was discussed. Skip Davidson is not comfortable signing the DNR report with violations and submitting it to IDEM, without the responsibility of taking the samples. An email was sent to the DNR stating the Town of North Liberty is still interested in negotiating with the DNR. The Town is waiting on a response from the DNR.

 Mike Huber reported that Abonmarche had signed a contract with the DNR regarding services at Potato Creek State Park. Mike Huber stated he would have Jeff Schaffer send a report update out tomorrow.

 The leak at 105 S. State Street (that is leaking on S. Jefferson St.) was discussed.

 Skip Davidson reported 576 meters have been installed.

 Utility locates need to be called in for Mill Street for the No Parking Signs between Main and School Drive.

 Leaf pick-up is to begin on November 1, 2021.

 The 2022 Budget Public Ordinance#2021-12 was presented for approval. Clerk-Treasurer Vicki Kitchen reported we did not receive any correspondence regarding the 2022 budget. Ben Webb made a motion to approve Ordinance #2021-12. Gerry Brown seconded the motion. All voted to approve.

 Tom England asked for the employee meet and greet to be added to the agenda, due to illness he was not at the meeting. The town council concurred that one utility employee and one police officer would attend a town council meeting. The employee would do a 3 -5-minute presentation to the town council until the employee roster was complete. The employee would be paid one hour.

 Mike Huber said the North Liberty Community Building parking lot variances were approved at the BZA on October 13, 2021.

 Mike Huber gave an update on the progress of the Comprehensive Plan. He is working on setting up the Community Workshops for public input and posters. This led into a lengthy discussion about the north Liberty Town council’s role, project priority, Shamrock Run, Community Building parking, NLPD, new municipal building, annexation, and park projects. The funding and grants is a determining factor in priorities.

 Vicki Kitchen reported Jackie Walorski would have a representative in the North Liberty Community Building on October 20, 2021, from 10-12. She will inquire about help with North Liberty’s 2020 Census numbers.

Gerry Brown stated the Tree Board agreed the trees at 109 S. Jefferson and 109 E. Rupel St. need to be removed. Quotes will be obtained.

The Tree Board presented a Proclamation declaring April 29, 2022, Arbor Day. Ben Webb made a motion to approve the Arbor Day Proclamation. Will Groves, Jr. seconded the motion. All voted to approve.

Gerry Brown reported Talia Reed would be replacing Marty Gillean on the Tree Board.

MACOG is hosting an Active Living Workshop series if anyone is interested. The dates have not been established.

Tamarack Trail, Stellar Trail, and School Trail signs had been previously discussed for identification of our trails. Vicki Kitchen met with Chisel Chest Rock Carving. He has quoted two stones for fall 2021 installation at $1,00 for the pair. The stones will be two sided. Will Groves, Jr. made a motion to purchase the stones. Ben Webb seconded the motion. All voted to approve.

Will Groves, Jr. reported a streetlight is out on Sylvia Court.

Problem properties were not discussed. The property at Jefferson and Market was brought up for discussion. The Problem Property Checklist will be sent to Will Groves, Jr.

 With no further business before the North Liberty Town Council, Ben Webb made a motion to adjourn at 7:45. Gerry Brown seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer