**North Liberty Town Council Minutes – December 5, 2022**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Will Groves, Jr. gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Town Council Members Tom England, Will Groves, Jr, Joe Reed, Jr., and Gerry Brown, Town Marshal Matt Wilber, Town Attorney Marcel Lebbin, Deputy Clerk Treasurer Jackie James, and Clerk Treasurer Vicki Kitchen, were in attendance. There were two citizens in attendance, and Charles Thompson, Abonmarche. Utilities Manager Skip Davidson was not in attendance, as he was at AWWA training. There was no representation from the press.

The consent agenda was presented for approval. Will Groves, Jr. made a motion to approve November 21, 2022, Minutes, Tree Board November Minutes, Fund Transfer Resolution #2022-23, Payroll Docket PP#24, and the vouchers as presented. Gerry Brown seconded the motion. All voted to approve. Motion passed 5/0.

Potato Creek Utilities were discussed. Abonmarche and DNR discussed license and easement options within Potato Creek State Park.

There were no comments or petitions from citizens.

Town Marshal Matt Wilber gave an update on the 2014 Taurus, Meadows has no manager on site, DNR has two conservation officers in our area and a K9.

Salary Ordinance #2022-19 was presented for approval for a $2,500.00 bonus for the full-time police officers. Joe Reed made a motion to approve Salary Ordinance #2022-19. Gerry Brown seconded the motion. All voted to approve. Motion passed 5/0.

Shamrock Run change order #3 from HRP was presented for approval. Will Groves, Jr. made a motion to approve the change order. Gerry Brown seconded the motion. All voted to approve. Motion passed 5/0.

Skip Davidson had reported to the clerk-treasurer 50 plus loads of leaves were picked up, the leaf vac has been purchased and working with Rising Sun for pickup, and Christmas lights and banners to be put up this week.

Two quotes for two VFD’s were received. Discussion followed. Will Groves, JR. made a motion to approve the quotation from Michiana Contracting not to exceed $10,000.00. Tom England seconded the motion. All voted to approve. Motion passed 5/0.

Utility Ordinance #2022-10 for service charges and flat charge hydrant fees was presented for signature making it effective January 1, 2023.

The 2023 Salary Ordinances were presented for approval. Gerry Brown made a motion to approve 2023 Salary Ordinances #2022-13 for Park Board, #2022-14 Town Council, #2022-15 Utilities, #2022-16 North Liberty Police Department, #2022-17 North Liberty Clerk’s Office. Tom England seconded the motion. All voted to approve. Motion passed 5/0.

Resolution #2022-24 RESOLUTION FOR EMPLOYER PICK-UP OF THE MANDATORY MEMBER CONTRIBUTION was presented for approval. Gerry Brown made a motion to approve Resolution #2022-24. Will Groves, Jr. seconded the motion. All voted to approve. Motion passed 5/0.

Nepotism forms for elected officials were passed out to all elected officials.

Randy Lemert gave an overview of discussion with RTC Fiber Communications regarding broadband with the Town of North Liberty and discussion with Walkerton. A joint meeting will be held with Walkerton. Discussion followed regarding the engineering Surf Air did with the Troyer Group. Walkerton and North Liberty submitted a grant with St. Joseph County for use of ARPA funds for $1,000,000. OCRA funds may be available in 2023. Federal Funds through the infrastructure bill will be available in 2024.

Shamrock Run sales agreement needs to be extended until January 31, 2023, due to the St. Joseph County Area Plan Commission R-1 rezoning. Will Groves, Jr. made a motion to extend the sales agreement until January 31, 2023. Gerry Brown seconded the motion. All voted to approve. Motion passed 5/0.

North Liberty Community Building –Indiana State Health Department will be giving Flu and COVID shots in the building December and January. The American Red Cross is doing a blood drive in December and January.

Problem properties were discussed. The feral cat problem in several sections of Town was discussed. The smell downtown continues to be a problem. The town council discussed purchasing more traps. Tom England and NLPD will monitor the traps.

The 2023 St. Joseph County Humane Society contract was sent in the town council packet. Joe Reed, Jr. made a motion to approve the 2023 Humane Society contract. Will Groves, Jr. seconded the motion. All voted to approve. Motion passed 5/0.

Gerry Brown gave a verbal update on the tree board for 2022.

The year-end meeting will be December 28, 2022, at 5 pm.

With no further business before the North Liberty Town Council, Will Groves, Jr. made a motion to adjourn at 7:08 pm. Tom England seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer