**North Liberty Town Council Minutes – September 7, 2016**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance and Matthew Peterson gave the Invocation.

Will Groves, Jr., Tom England, and Joe Combes, Council Member, Town Attorney Marcel Lebbin, Town Marshal Michael Sawdon, Skip Davidson, Utilities Manager, Attorney Peddycord and Vicki Kitchen Clerk-Treasurer were in attendance. There was one citizen present and no representation from the press.

Matt Peterson made a motion to approve the consent agenda including August 17, 2016 Minutes and claim vouchers. Joe Combes seconded the motion. All voted to approve.

There were no comments from the citizen present.

Town Marshal Michael Sawdon presented the August Police Report. A copy is filed with the minutes. Town Marshal Michael Sawdon stated how responsive Skip Davidson and the utility and street department did during the flood and wind storm.

Ordinance #2016-04 Police Salary Ordinance Hours and Overtime Amendment was presented. Discussion followed. Will Groves, Jr. made a motion to approve Ordinance #2016-04. Matthew Peterson seconded the motion. All voted to approve except Joe Combes who abstained.

Skip Davidson talked about the flooding on Liberty and Reed Street, leaf vac is ready for fall, and well house high service pump will need to be replaced next fall approximately $11,500.00 and one the following year.

South Street the actual plat versus the actual asphalt was discussed. There was discussion included the plat through the Wabash Tavern property and options of deeding the right of way back to the Wabash Tavern owner. The sidewalks along South Street were discussed since the property has been surveyed. Skip Davidson had quotes for the changing the direction of South Street and running the sidewalks through part of the current Maple Street from Walsh and Kelly. Discussion followed. Tom England made a motion to rebid the five feet and ADA sidewalks including curbs for the Liberty Township Emergency Facility driveway to Maple Street. Matt Peterson seconded the motion. All voted to approve.

Updated Purchasing Policy Ordinance #2016-05 was tabled until the September work session.

Tree trimming and the statute and LTAP website were discussed. It was decided more research needs to be completed.

Grass clippings Ordinanace #2016-06 was presented for discussion. Matt Peterson made a motion to approve Ordinance #2016-06. Tom England seconded the motion. All voted to approve.

Vicki Kitchen received a phone call last week regarding 2017 recycling from Solid Waste Management that their board had decided to stop invoicing the Town of North Liberty for the recycling service and have the fee assessed on the property taxes of the town’s residents. The 2017 rate has not yet been determined but the 2016 rate is $2.70 per month. Currently our residents can drop off free at the hazardous site in Mishawaka. Solid Waste is purchasing a building and the site will be closer to North Liberty than the current site. If the town opts out of the 2017 program a $5.00 annual fee for the drop off charge will be assessed on the property taxes. Discussion followed. Vicki Kitchen will contact Waste Management to obtain pricing for recycling for 2017.

Vermillion Systems submitted a quote to update the security in Town Hall for the additional office space, the police station hallway, the Town Park, and outdoors at both utility plants. Discussion followed. Vermillion Systems will be contacted to add outdoor cameras downtown and Town Hall, and indoors at the utility plants.

Spraying for mosquitos was tabled.

Liberty Township occupancy permit was disscussed.

The site plan for 310 N. Main Street a legal non-conforming use was discussed. Town Attorney Marcel Lebbin stated if the rear yard setback is met the site plan can be approved.

Jerry Reed Excavating has completed the demolition of the building at Liberty Motors. The property at West Mill Street and North Main Street has vehicles bloking the sidewalks. The police will stop and talk to him.

Al Allsop submitted a sidewalk quote for 104 Rupel Street. The tree removal quote has not yet been received.

NIPSCO IURC contracts for signature were presented. Will Groves, Jr. made a motion to approve. Joe Combes seconded the motion. All voted to approve accept except Matt Peterson voted nay.

The minor subdivision hearing for 600, 602, and 604 S. State Street will be held on September 15, 2016, at the meeting of the St. Joseph County Area Plan Commission. DLZ submitted the engineering approval.

DLZ submitted a quote for $2,100.00 to write specifications for the concrete floors for the Town Park shelters. Will Groves, Jr. made a motion to approve the DLZ proposal for $2,100.00. Tom England seconded the motion. All voted to approve.

Vicki Kitchen will follow up with Area Plan Commission regarding the DLZ inspection report on the town owned fire station.

DLZ spray pad contract has been approved by Town Attorney Marcel Lebbin. Matt Peterson made a motion to approve the DLZ spray pad contact for $53,500.00. Joe Combes seconded the motion. All voted to approve.

The barricades at 1st Source Bank are for a storm water manhole below grade that needs to be repaired at the Town’s expense.

DLZ is evaluating a back flow valve duckbill style for the Potato Creek Crossing subdivion due to the recent flooding.

With no further business before the North Liberty Town Council, Will Groves, Jr. made a motion to adjourn at 8:31 P.M. Tom England seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer