**North Liberty Town Council Minutes – January 6, 2016**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance and Matthew Peterson gave the Invocation.

Will Groves, Jr., Joe Combes, and Thomas England Council Members, Town Marshal Michael Sawdon, Utilities Manager Skip Davidson, Town Attorney Marcel Lebbin, and Vicki Kitchen Clerk-Treasurer were in attendance. There were six citizens present and no representation from the press.

Town Attorney Marcel Lebbin took over the meeting to conduct election of the North Liberty Town Council Officers for 2016. Will Groves, Jr. made a motion to nominate Gerry Brown President. Matthew Peterson seconded the motion. There were no other nominates. All voted to approve. Matthew Peterson made a motion to nominate Will Groves, Jr. for Vice President. Tom England seconded the nomination. There were no other nominations. All voted to approve. Town Attorney Marcel Lebbin turned the meeting over to President Gerry Brown.

Matthew Peterson made a motion to approve the consent agenda including approval of the December 30, 2015 Minutes, Resolution #2016-02 Federal Mileage Rate, and vouchers. Joe Combes seconded the motion. All voted to approve.

South Bend Fire Chief Jim Lopez brought the Town Council up to date on the St. Joseph County Bicentennial Torch Run going through North Liberty. He asked Town Marshal Michael Sawdon for the NLPD help on October 8, 2016 when the torch run goes through North Liberty. The torch bearer nominations are due by January 31, 2016.

Rick Smith inquired about the minimum bills he is receiving for his vacant apartments. The Town Council explained that there is a charge for the connection unless the tap is capped off to the satisfication of the utilities manager by town ordinance.

O’Connor Delivery inquired about the Town’s plan to expand business opportunities to expand. The O’Connor’s have been looking for a place to build for two years and have exhausted most options available to them. Discussion followed. Attorney Marcel Lebbin will follow up with the of the Medlin lots in the Industrial Park and the Becker’s for the ten acres on East Center Street.

Bill Lappin stated he farmed land on both sides of the future Tamarack Trail. He wanted to make sure he would be allowed to cross the trail withhis equipment.

Matthew Peterson made a motion to table Resolution #2016-01 Town Council Assignments for 2016. Will Groves, Jr. seconded the motion. All voted to approve.

Town Marshal Michael Sawdon previously provided the December police report. A copy is filed with the minutes. Town Marshal Sawdon asked about purchasing Narcane for six units totaling $276.00 to help revive possible drug overdose cases to get them to the hospital. The North Liberty Police Department will be trained prior to being issued to officers. Will Groves, Jr. made a motion to purchase Narcane. Tom England seconded the motion. All voted to approve. The 2006 Police Impala was totalled by a part time officer working Operation Pullover.

Skip Davidson gave an update on the wastewater improvements. He has obtained three quotes for electrical updates at the wastewater plant. The quotes for two electrical buckets and alternating relays for pumping came in at Michiana Contracting $7,075.00, Martell Electric $10,403.00, and Shaum Electric $10,600.00. Will Groves, Jr. made a motion to award the electric work to Michiana Contracting not to exceed $7,500.00 since the quotes are over 45 days old. Joe Combes seconded the motion. All voted to approve.

The Town of North Liberty has received the SAPA annexation paperwork. The Town has been working on this process since 2014. The ordinance needs to be updated and will be presented at the February meeting.

Liberty Motors has cleaned up a lot of his property removing the fence etc. The timeline has expired for his cleanup and removal. The Town Council concurred to proceed with the advertising and the demolition of the building at 409 S. State Street.

With no further business before the North Liberty Town Council, Matthew Peterson made a motion to adjourn at 8:20. Joe Combes seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer