**North Liberty Town Council Minutes – September 19, 2022**

 The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Will Groves, Jr. gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Town Council Members Tom England, Will Groves, Jr, Joe Reed, Jr. (6:15), and Gerry Brown, Town Attorney Marcel Lebbin, Utilities Manager Skip Davidson, and Clerk Treasurer Vicki Kitchen, were in attendance. Town Marshal Matt Wilber was not in attendance. There were four citizens in attendance, Matt Doyle from DLZ, and Chip Thompson from Abonmarche were also in attendance. There was no representation from the press.

 The consent agenda was presented for approval. Gerry Brown made a motion to approve the September 6, 2022, Executive and Regular Meeting Minutes, Special Meeting Minutes of September 13, 2022, Park Board Minutes of August 1, 2022, Resolution #2022-17 Permanent Transfer from General to 4th of July, Payroll Docket PP#18, and the vouchers as presented. Tom England seconded the motion. All voted to approve. Motion passed 4/0.

 Randy Lemert opened the meeting to public comments.

 Bill Newman requested an extension of 30 days on his code violation. Discussion followed. The town council agreed to an extension of 14 days. Updates should be made to the clerk’s office.

 Andrew and Nicole Buss, 710 S. State Street asked for approval to subdivide their property into two parcels. He provided a drawing and Google map of his proposed site plan. Discussion followed. Matt Doyle from DLZ explained the difference between a major and minor subdivision. Since their property is on the State Road 23 it would be a major subdivision. The only possibility so it might qualify for a minor subdivision is if they shared a driveway with the existing parcel. At this time, they were not interested in sharing a driveway. The next step would be to consult with an engineering/survey firm.

 The public comments were closed.

 There was no police report.

 There was no utility report.

 The grant between the Indiana Finance Authority and the Town of North Liberty was presented with Resolution #2022-18, A RESOLUTION OF THE COUNCIL OF THE TOWN OF NORTH LIBERTY, INDIANA, APPROVING THE GRANT AGREEMENT BETWEEN ITSELF AND THE INDIANA FINANCE AUTHORITY AND THE PURCHASE OF APPROXIMATELY THIRTY-ONE ACRES OF REAL PROPERTY COMMONLY KNOWN AS 27101 PIERCE ROAD, NORTH LIBERTY, INDIANA 46554 for approval. Will Groves, Jr. made a motion to approve the IFA Grant Agreement and Resolution #2022-18. Gerry Brown seconded the motion. Town Attorney Marcel Lebbin stated the STATE OF INDIANA DRUG-FREE WORKPLACE CERTIFICATION needed to be included in the motion. Will Groves, Jr. amended his motion to include the STATE OF INDIANA DRUG-FREE WORKPLACE CERTIFICATION. Gerry Brown seconded the amended motion. All voted to approve the motion. Motion passed 5/0.

 The Itron Meter reading equipment needs to be declared salvage, due to the meter conversion update. This will remove them from the insurance and capital assets schedule. Will Groves, Jr. made a motion to declare the Itron Meter reading equipment as salvage. Gerry Brown seconded the motion. All voted to approve. Motion passed 5/0.

 Shamrock Run NIPSCO contract has been signed. NIPSCO is planning on putting the electric and gas lines in October. DLZ submitted a change order for $24,871.27. Tom England made a motion to approve the change order. Joe Reed, Jr. seconded the motion. All voted to approve. Motion passed 5/0. Will Groves, Jr. inquired about the gap between the street base coat and the rings. Skip Davidson said the gap would be tapered with cold patch.

 Chip Thompson from Abonmarche, gave a brief update on the Potato Creek State Park Utilities. Abonmarche received copies of the inn draft design. The inn draft design does include an indoor water park.

 There were not any North Liberty Community Building items for discussion.

 Problem properties - 608 Pine Street will be checked for progress after the meeting.

 Vicki Kitchen is still working on coordinating the appraisals with the property owner for 104 N. Jefferson St.

 The illegal dumping in Town is continuing. The school and the dentist office has been hit with illegal dumping.

 With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 6:34 P.M. Will Groves, Jr. seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer