**North Liberty Town Council Minutes – January 24, 2022**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Will Groves, Jr. gave the Invocation. Town Council President Randy Lemert called the meeting to order at 6:00 P.M.

Town Council Members Tom England and Gerry Brown, Utilities Manager Skip Davidson, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, and Vicki Kitchen Clerk-Treasurer were in attendance. Brian Smith from DLZ was also in attendance. Ben Webb was not in attendance. There was no representation from the press.

The consent agenda was presented for approval. Gerry Brown made a motion to approve the consent agenda which included the Town Council Minutes for January 10, 2021, and the vouchers as presented. Will Groves, Jr. seconded the motion. All voted to approve.

Randy Lemert opened for discussion the Shamrock Run bids. No discussion. Will Groves, Jr. made a motion to award the bids for Shamrock Run to HRP Construction for $633,000.00. Gerry Brown seconded the motion. All voted to approve. Change Order #1 was presented for discussion. Will Groves, Jr. made a motion to approve change order # 1 ($146,619.72). Tom England seconded the motion. All voted to approve.

No update on the North Liberty Community Building bids.

The DLZ on call contract was sent out for approval in the town council packets. Will Groves, Jr. made a motion to approve the contract. Gerry Brown seconded the motion. All voted to approve. Discussion followed offering Abonmarche the same opportunity to have an on call contract.

There were no public comments.

Town Marshal Matt Wilber gave a brief update on current police calls.

Skip Davidson did not have anything to report. Will Groves, Jr. brought up an item for discussion regarding a school traffic complaint on School Drive. Discussion followed. Skip Davidson is going to check sign inventory or order a two-way sign with right arrows for Mill and School Drive entering the school. Further plowing discussions followed for School Drive. Tom England made a motion for the Town to plow School Drive and the U contingent on a signed agreement for School Drive and the U only no parking areas. Gerry Brown seconded the motion. All voted to approve except Will Groves, Jr. who abstained.

There was no update from Abonmarche on the Comprehensive and Park Plans. Abonmarche met with the Park Board on January 20, 2022 regarding the Park Plan

The Conflict of Interest forms were presented for approval for Randy Lemert, Will Groves, Jr. and Tom England. Gerry Brown made a motion to accept the Conflict of Interest forms. Tom England seconded the motion. All voted to approve. The clerk treasurer will file with the court and upload to Gateway.

The North Liberty Community Building rates for 2022 were presented in Resolution #2022-03. The deposit for the large hall was increased by $100.00. Tom England made a motion to approve Resolution #2022-03. Gerry Brown seconded the motion. All voted to approve.

The clerk-treasurer discovered a property within the town limits, in the St. Joseph County Commissioners Tax Sale legal ad. The property is the parking lot at the liquor store. Discussion followed. Town Attorney Marcel Lebbin and Tom England will contact the property owner.

Problem properties were not discussed.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 6:40 P.M. Gerry Brown seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer