**North Liberty Town Council Minutes – April 5, 2021**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Gerry Brown, Will Groves, Jr., Tom England Council Members, Town Attorney Marcel Lebbin via speaker cell phone, Utilities Manager Skip Davidson, Town Marshal Matt Wilber, Chief Deputy Marshal Sean Stuart, and Vicki Kitchen Clerk-Treasurer; were in attendance. There was one citizen in attendance. There was no representation from the press.

Gerry Brown made a motion to approve the consent agenda including the March 15, 2021 Town Council Minutes and Executive Minutes, RESOLUTION #2021-07 RESOLUTION ESTABLISHING NEW FUND #176 AMERICAN RESCUE PLAN (ARP) CORONAVIRUS LOCAL FUND, RESOLUTION #2021-08 A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF NORTH LIBERTY, ST. JOSEPH COUNTY, INDIANA AUTHORIZING MONTHLY TRANSFERS FROM 601 WATER AND 606 WASTEWATER TO 275 NORTH LIBERTY COMMUNITY BUILDING, RESOLUTION #2021-09 UTILITY WRITE OFF RESOLUTION, ORDINANCE #2021-03 AN ORDINANCE SETTING THE SCHEDULE OF CHARGES COLLECTED BY THE TOWN OF NORTH LIBERTY FOR CONNECTION TO THE MUNICIPAL WATER WORKS OF THE TOWN OF NORTH LIBERTY, and the vouchers as presented. Ben Webb seconded the motion. All voted to approve.

There were no comments from the citizen in attendance.

Town Marshal Matt Wilber presented his March 2021 written report. A copy is filed with the minutes. Deputy Marshal Eric Kelly has started at North Liberty Elementary School as the School Resource Officer. Town Marshal Wilber said the school has asked for suggestions regarding the traffic at Mill and Lafayette Street.

Skip Davidson reported on the 2020-2 Community Crossings project. The antenna base for the water tower is in and will be installed the week of April 19th or April 26th. Skip Davidson inquired if there has been any response from The Meadows regarding the certified mailings they were sent. Town Attorney Marcel Lebbin reported he had not been contacted.

A letter of intent has been received by Liberty Storage, LLC for both the Town owned industrial park lots for $25,000 per lot, ten (10) year land contract, with zero interest. A copy was sent to the town council in their meeting packet. A copy is filed with the minutes. Will Groves, Jr. made a motion to approve the letter of intent. Ben Webb seconded the motion. All voted to approve except Tom England that abstained.

4th of July Fireworks was discussed. An aerial and site plan for the solar panels will be sent to RKM Fireworks for their review. The parade will be a go with a theme of “Get Back Out America”.

Two proposals have been received for the Five Year Comp Plan and Five Year Park Plan. The town council wanted a third proposal since one firm did not respond. The proposal information will be sent to Abonmarche tomorrow.

Discussion of the Shamrock Run lots were discussed. Town Attorney Marcel Lebbin will refer the Town of North Liberty to an appraiser so we can get a similar appraisal that was used in the IHCDA Tax Credit Application. The State Board of Accounts were contacted regarding the second appraisal. The town council discussed getting a developer in to develop the lots Granite Ridge, McCollister Builders, or Allen Edwin for a $150,000 – $200,000 construction cost. Lots must be sold for fair market value and not in lieu of development costs.

COVID Policy was discussed now that the vaccine is readily available. The regular HR Policy and PTO will prevail if an employee comes down with COVID. Will Groves, Jr. inquired if we could offer gift card incentives for employees to receive vaccinations with the COVID funds. The initial funds had to be spent in 2020.

The American Recovery Plan was discussed regarding the funding the Town shall receive. Shamrock Run wastewater could be funded with these funds. The water is being funded by the bond sale and refinance. The new meter pits could be purchased with these funds or upgrading the broadband internet in Town.

The North Liberty Community Building was discussed. Gerry Brown informed the town council that he had met with Skip Davidson regarding an additional parking lot. The parking lot project would include engineering, plans, drainage study, grading and include the backside of the building. Discussion followed. Gerry Brown made a motion to get the engineering done for this project. There being no second the motion died.

Problem properties were discussed: 301 E. Center Unsafe Building, 105 S. Lafayette, 811 S. State Street, 900 S. State Street, 108 Harrison Street, 135 N. Main St. and 304 Pepper Ridge Drive. The town council is going to follow through and be more aggressive on the proceedings.

The town council discussed the burnt house at 309 S. Main Street. Demolition is to begin tomorrow. The Improvement Location Permit has been issued. The garage can not stand alone with the Town’s Zoning Ordinance. Gerry Brown will contact the insurance company and the property owner.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 7:15 P.M. Will Groves, Jr. seconded the motion. The vote was unanimous.

Signed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vicki L. Kitchen, Clerk-Treasurer