**North Liberty Town Council Minutes – May 7, 2018**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and Matt Peterson gave the Invocation.

Will Groves, Jr. Vice-President, Tom England, and Randy Lemert Council Members, Town Marshal Jim Andrews, Skip Davidson Utilities Manager, and Vicki Kitchen Clerk-Treasurer were in attendance. There was one citizen present and no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda which included April 16, 2018 Town Council Minutes, Park Board Minutes March 5, 2018, and the vouchers were presented for approval. Matt Peterson seconded the motion. All voted to approve.

Paul Wulff stated he has opened a case with INDOT for Hawkeye lighting on North Main Street.

Town Marshal Jim Andrews asked for quotes for the police station custom windows. He was only able to attend one quote for new windows from Action Glass for $3,870.82. Discussion followed. Matt Peterson made a motion to approve the window installation by Action Glass Co. for $3,870.82. Tom England seconded the motion. All voted to approve.

Skip Davidson said an ad was needed to hire a seasonal employee for the summer for the spray pad maintenance and additional maintenance tasks for the Town.

Tom England, Skip Davidson, Vicki Kitchen met with a Jrayl representative and Abonmarche showing the survey stakes and the original survey from Fair Investments and the Abonmarche survey of the Jrayl property. The discussion at the Jrayl site regarding a lease of the Town’s land, moving the fence and the electrical panels was acceptable, if approved by the town council. The North Liberty Town Council discussed the lease, fence and electrical panel move onto the Jrayl property. Will Groves, Jr. made a motion to lease the property to Jrayl for $1.00 per month, Jrayl to move the fence and electrical panel, and pay the legal fees for the necessary paperwork. Matt Peterson seconded the motion. All voted to approve.

Skip Davidson is getting a quote from Walsh and Kelly and Rieth Riley for paving Market Street while both are working in Town leading down to the spray pad.

The scope of Tamarack Trail construction was discussed.

The Joe Combes Memorial Fitness Trail/station was discussed. The ADA compliant fitness trail will bid January 2019 and the budget will be $15,000.00.

The Spud Run donation letter was discussed. Gerry Brown made a motion to donate $501.00 to the Spud Run. Matt Peterson seconded the motion. All voted to approve.

Kevin Campbell approached Tom England about the Town purchasing his property at 104 N. Jefferson. Gerry Brown reported that he also contacted Debbie Brown regarding the sale of the property. Two appraisals will be needed. Kevin Campbell will need to sign agreement allowing access to the property for the appraisals. Discussion followed regarding making this property into a parking lot for additional parking on the west side of Main Street to remove the parking on State Road 4. Will Groves, Jr. made a motion to obtain the appraisals after the agreement is signed. Tom England seconded the motion. All voted to approve.

The Fair property was discussed. Randy Lemert reported he had reviewed the property details and 25% is in the floodplain. This property would offer options for Potato Creek Trail and connecting Tamarack Trail with School Trail. Matt Peterson made a motion to get updated appraisals on the property. Will Groves, Jr. seconded the motion. All voted to approve. Randy Lemert will send a list of appraisers to the clerk-treasurer.

Liberty Motors property was discussed. The town council discussed having Abonmarche subdivide the property with the property lines on Maple Avenue to extend properties. Matt Peterson made a motion to have Abonmarche subdivide the property lines to the Town alley at the Town’s expense. Randy Lemert seconded the motion. All voted to approve.

The 50/50 Curb and Sidewalk program was discussed. The town council discussed if it was going to continue to be a 50/50 program or if it would be paid by the Town. Matt Peterson will draft a list of sidewalk priorities for town council approval.

The spray pad change order for $470.00 for grounding fabric was presented for town council approval. This is a requirement to pass the county building code. Will Groves, Jr. made a motion to approve the $470.00 change order. Matt Peterson seconded the motion. All voted to approve.

Vermillion Systems, Inc. Town Park quote was discussed. The town council concurred a new pole needs to be set, with two live view cameras and mediacom internet service is needed with Town Marshal Jim Andrews and Skip Davidson being the contacts. Will Groves, Jr. made a motion to approve the Vermillion Systems, Inc. quote for $8,695.50 plus new electrical pole and internet service. Matt Peterson seconded the motion. All voted to approve.

Problem properties 135 N. Main Street, 200 E. Market Street, and 811 S. State Street were discussed. 811 S. State Street needs to have a timeline submitted by May 11, 2018 if not a second code letter will be sent per new zoning ordinance. No action item on 135 N. Main Street at this time.

Tree Ordinance needs description of small, medium, and large trees. Also an approval form needs to be developed similar to improvement location permit. Gerry Brown verbally approved the trees at 210 N. Main Street.

EDC appointments were tabled.

North Liberty Senior Housing Phase II ribbon cutting will be May 30, 2018 prior to the quarterly Stellar Meeting.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 8:29 P.M. Randy Lemert seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer