**North Liberty Town Council Minutes – June 4, 2018**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and Randy Lemert gave the Invocation.

Will Groves, Jr.,Vice-President, and Matt Peterson (7:05) Council Members, Town Attorney Pat Primmer, Town Marshal Jim Andrews, Skip Davidson Utilities Manager, and Vicki Kitchen Clerk-Treasurer were in attendance. There were two citizens present and no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda which included May 29, 2018 Town Council Minutes and the vouchers were presented for approval. Randy Lemert seconded the motion. All voted to approve.

Brian Smith, DLZ gave an update on Tamarack Trail construction project. During the construction Walsh and Kelly hit unsuitable soils. The cost of the unsuitable soils is estimated to be $66,500.00. He presented a few options for cost saving. His report is filed with the minutes. There was a discussion of what funds would be used for the additional cost. The clerk-treasurer confirmed the additional expense would come from the General, CEDIT, and CCI funds. Matt Peterson made a motion to keep Tamarack at the 10 feet width and reduce to 6 inch gravel where recommended by DLZ. Randy Lemert seconded the motion. All voted to approve. Brian Smith left after this agenda item.

Rick Klinedinst and his family have purchased the Fair property. He provided a memo and aerial map of the property. A copy is filed with the minutes. Various discussion items included different options for Potato Creek Trail. The town council concurred on researching the beginning of the Stellar Potato Creek Trail at the school side of School Trail following Potato Creek as far as it can go.

Larry Magliozzi, Executive Director St. Joseph County Area Plan Commission addressed the Town Council regarding the 2020 Census and the financial impact on the Town of North Liberty.

Town Marshal Jim Andrews stated there are several areas of Town in need of mowing. The police station custom windows and decals have been installed. Town Marshal Jim Andrews stated his safety concerns of the trails with corn fields beside them. He would like to have a drone to search area if needed. A camera could be attached to the drone. No action was taken on this request.

Walter Feitz storage containers at 811 S. State Street are being placed tonight.

106 N. Main Street dumpster request behind the building was approved for three weeks. The dumpster needs to be placed as close to building as possible.

Skip Davidson is getting a quote from Walsh and Kelly and Rieth Riley for paving Market Street while both are working in Town leading down to the spray pad.

There was no update on the Joe Combes Memorial Fitness Trail/station.

Kevin Campbell approached Tom England about the Town purchasing his property at 104 N. Jefferson. Gerry Brown reported that he also contacted Debbie Brown regarding the sale of the property. Two appraisals will be needed. Kevin Campbell will need to sign agreement allowing access to the property for the appraisals. Discussion followed regarding making this property into a parking lot for additional parking on the west side of Main Street to remove the parking on State Road 4. Will Groves, Jr. made a motion to obtain the appraisals after the agreement is signed. Tom England seconded the motion. All voted to approve.

Liberty Motors property was discussed. Will Groves, Jr. made a motion to donate the Liberty Motors property to the adjacent property owners for $1.00 each. Matt Peterson seconded the motion. All voted to approve.

The 50/50 Curb and Sidewalk program was discussed. The town council discussed if it was going to continue to be a 50/50 program or if it would be paid by the Town. Matt Peterson reported Lafayette Street has the worst sidewalks in Town. Discussion followed including the sidewalks in the PASER Community Crossing Grant applications. Matt Peterson will work with Skip Davidson and Vicki Kitchen for the 2018 Community Crossing program.

Problem properties 135 N. Main Street to be sent a ten day certified notice as per the new Town Zoning Ordinance.

The Kenna Consulting grant administration contract for grant services for Stellar OCRA funding. Town Attorney Pat Primmer has reviewed the contract and is okay with some of the language since the Town of North Liberty has worked with Kenna Consulting on several projects. Will Groves, Jr. made a motion to approve the Stellar OCRA contract for $151,825.00. Matt Peterson seconded the motion. All voted to approve.

EDC appointments will be removed from the agenda.

Town Council wants Jrayl to be served notice to move the fence and electrical service within 10 days.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 8:00 P.M. Will Groves, Jr. seconded the motion. The vote was unanimous.

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vicki L. Kitchen, Clerk-Treasurer