**North Liberty Town Council Minutes – March 7, 2022**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Town Council Members Will Groves, Jr., and Gerry Brown, Utilities Manager Skip Davidson, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, and Vicki Kitchen Clerk-Treasurer were in attendance. Tom England was not in attendance. There were two citizens in attendance. There was no representation from the press.

The consent agenda was presented for approval. Will Groves, Jr. made a motion to approve the consent agenda with the Town Council Minutes for February 21, 2022, Fire Territory Public Hearing Minutes # 1, and the vouchers as presented. Gerry Brown seconded the motion. All voted to approve.

There was no public comment.

Town Marshal Matt Wilber reported Deputy Marshal Eric Kelly and Deputy Marshal Gilbert Torres are going to Instructor School for a week at Indiana Law Enforcement Academy in April. A copy of the February Police Report is filed with the minutes.

Skip Davidson stated the town attorney, clerk treasurer and himself met with Republic Services about sludge removal and other service issues. Republic provided a sludge contract amendment for overage charges over ten tons. Randy Lemert signed the contract amendment. A copy is filed with the minutes.

Skip Davidson reported there is a tree at 202 N. William Street. Gerry Brown stated the Tree Board is aware of the tree.

The Employee PTO and Holiday Schedule was an action item for March or April. Ben Webb will meet with the department heads and clerk treasurer on March 10, 2022, at 8:30 A.M.

Single Source Medical LLC has submitted the SB-1 Real Property Tax Abatement. St. Joseph County Economic Development has provided to the clerk-treasurer information regarding their process. The form has been submitted to St. Joseph County Economic for their review. The personal property tax abatement forms have not yet been provided for Single Source Medical LLC.

The proposed Liberty and Greene Township Fire Territory public hearings to date were discussed.

Vicki Kitchen attended a virtual meeting with MACOG regarding the trail study from the Town of North Liberty to Lakeville. The Request for Proposals were discussed. The RFP will include three trail alternatives along with consultant qualifications. The RFPs will follow INDOT standards but will also follow federal funding options for Next Level Trails etc. The timeline is:

\* April 2022 Letter of Interest and Complete Qualifications due.

\* May 2022 Consultant Selection completed

\* June 2022 Consultant Services Agreement signed and Notice to Proceed

\* October 2022 Preliminary Alternatives complete

\* November 2022 Final Alternatives Complete

\* December Public Presentation of Alternatives

There is no update on the utility study by Abonmarche.

The North Liberty Community Building parking was discussed.

Problem property at the corner of Jefferson and Market was discussed. Town Marshal Matt Wilber has contacted the owners regarding the trailer parked on the street. If it is not moved, he will tag it and get it moved or impounded.

Gerry Brown reported he attended the St. Joseph County Election Board meeting, and North Liberty will be getting a vote center. The Town needs to find poll workers.

The March 21, 2022, work session meeting was cancelled. Randy Lemert reminded the town council about the upcoming Town of North Liberty fire territory public hearings and the township public hearings.

With no further business before the North Liberty Town Council, Gerry Brown made a motion to adjourn at 6:58 P.M. Ben Webb seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer