**North Liberty Town Council Minutes – April 2, 2018**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and Matt Peterson gave the Innvocation. There was a moment of silence in the memory of Joe Combes. The meeting was called to order.

Will Groves, Jr.,Vice President, Town Attorney Pat Primmer, Town Marshal Jim Andrews, Skip Davidson Utilities Manager and Vicki Kitchen Clerk-Treasurer were in attendance. Tom England was not in attendance. There were four citizens present and no representation from the press.

The consent agenda which included March 5, 2018 Minutes, Park Board Minutes November 6, 2017, Resolution #2018-05 and Resolution #2018-06 and the vouchers were presented for approval. There was discussion regarding Resolution #2018-05 Establishing a Donation Fund for Tamarack Trail Fitness Station in Memory of Joseph M. Combes that maybe the fitness station should be on School Trail. Resolution #2018-05 was amended to leave out Tamarack Trail. Matt Peterson made a motion to approve consent agenda Minutes of March 5, 2018, Park Board Minutes of November 6, 2017, Resolution #2018-05 Donation Fund for Trail Fitness Station in memory of Joseph M. Combes, Resolution #2018-06 Adoption of the St. Joseph County All Hazard Mitigation Plan and vouchers. Will Groves, Jr. seconded the motion. All voted to approve.

William Beghtel inquired about the paving of the 200 block of West Harrison Street. Skip Davidson explained the Town is divided into four quadrants and that quadrant is planned to be paved in 2019. He also inquired about the antennas on the water tower about fees charged. The town council informed him that there are antennas on the tower for emergency services that do not generate income and the antennas on the tower that are charged go back in the fund for water tower maintenance.

Tom McCormick inquired if there was any decision made on the route of Potato Creek Trail. The Town Council informed him that there was no update on Potato Creek Trail to report.

Due to the March 19, 2018 Town Council meeting being cancelled, Will Groves, Jr. made a motion to sign the Bid Opening Date change document prepared by the town attorney from March 19, 2018 to April 2, 2018. Matt Peterson seconded the motion. All voted to approve.

Community Crossing bids were opened. Walsh and Kelly bid $240,328.00 and Rieth Riley bid $183,920.00. Will Groves, Jr. made a motion to award to the lowest bidder after DLZ and town attorney review of the bids. Matt Peterson seconded the motion. All voted to approve.

Town Marshal Jim Andrews presented the quote for the Caliber to access the St. Joseph County records for $13,960.03. Currently with the county sofware system local police departments can not access records. Discussion followed. The Town Council will make a decision at the April 16, 2018 work session. He reported the 2014 Taurus has been received and it is in service.Town Marshal Jim Andrews brought another quote for upstairs and downstairs waterproofing for the police station. The Town Council requested a quote from A & M. The quote was returned to Town Marshal Andrews.

Skip Davidson reported the spray pad water tap has been completed. The windows of equipment on site were busted out, so the security cameras are needed. Centurylink is setting a new telephone pole to get the telephone lines up higher.

Tom Fair, Jrayl representative, Vicki Kitchen and Skip Davidson met to discuss moving the fence. Tom Fair is going to get his documents together and go to the county to check on current county records this week.

Skip Davidson would like to hire a seasonal water/park employee for approximately 20 hours for this season to determine hours needed based on the spray pad. This employee would do the shelter rentals at the park, maintain spray pad, paint at the park and hydrants and other duties as assigned.

Utility deposit policies were discussed. The town council requested Umbaugh to be at the April 16, 2018 work session or have an ordinance submitted so they can move forward on this item.

INDOT Tamarack Trail bids were opened by INDOT. Will Groves, Jr. made a motion to award to Tamarack Trail for $327,747.30. Matt Peterson seconded the motion. All voted to approve.

DLZ Stellar Downtown and Façade contract has been reviewed by Town Attorney Pat Primmer and Kenna Consulting. Matt Peterson made a motion to approve the DLZ Stellar Downtown Façade contract. Will Groves, Jr. seconded the motion. All voted to approve.

The Town has discovered some unclaimed railroad property. Will Groves, Jr. made a motion to proceed on claiming the property. Matt Peterson seconded the motion. All voted to approve.

Ordinance #2018-05 Amend the Red Flag Ordinance was reviewed by the town attorney. Matt Peterson made a motion to approve Ordinance #2018-05 AMEND RED FLAG ORDINANCE POLICY. Will Groves, Jr. seconded the motion. All voted to approve.

Downtown parking and establishing ADA parking on both sides of Main Street was discussed. Paul Wulff stated he did not have any problem maneuvering downtown. NIPSCO access was discussed. The town council concurred to wait until after the downtown is completed, then look into ADA parking.

West Center Street (State Road 4) parking in the 100 block was discussed. Will Groves, Jr. made a motion to eleminate the parking on West Center Street. Matt Peterson seconded the motion. All voted to approve.

The town council discussed how to distribute town council duties until the vacancy is filled. Will Groves, Jr. made a motion for Will Groves, Jr. to assume the street duties, Matt Peterson will takeover curbs and sidewalks, and Gerry Brown will do the trees. Matt Peterson seconded the motion. All voted to approve.

Problem properties were discussed. Town Attorney will notify 135 N. Main Street regarding utilizing the property as a residence in the Town Center. 811 S. State Street will be notified they need to make significant progress within thirty days and August 1, 2018 completion. Town Attorney Pat Primmer will send letters to both property owners.

Flashing hawk light will be researched for North Main Street in the 200-300 blocks.

EDC appointements were tabled.

North Liberty Senior Housing Phase II ribbon cutting was discussed. Vicki Kitchen will check with all parties before the work session.

Gerry Brown has two members willing to serve on the tree committee.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 8:27 P.M. Will Groves, Jr. seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer