**North Liberty Town Council Minutes – October 7, 2019**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown, President led the Pledge of Allegiance and Will Groves, Jr. gave the Invocation. The meeting was called to order at 7:00 P.M.

Randy Lemert, and Tom England, Council Members, Town Attorney Marcel Lebbin, Town Marshal Jim Andrews, Utilities Manager Skip Davidson, and Vicki Kitchen Clerk-Treasurer were in attendance. Matt Peterson was not in attendance. There were three citizens present. There was no representation from the press.

Randy Lemert made a motion to approve the consent agenda including the September 9, 2019 Minutes, July 8, 2019 park Board Minutes, and the vouchers as presented. Will Groves, Jr. seconded the motion. All voted to approve.

Bonnie Luczyk informed the town council that the North Liberty Area Chamber of Commerce was hosting a Lunch and Learn with Town Marshal Jim Andrews presenting Safety at Home and Work.

Town Marshal Jim Andrews presented his written monthly report. A copy is filed with the minutes. Town Marshal Andrews reported unlocked cars have been hit mostly in Tamarack Knolls. The Police Duty Manual is on hold pending insurance company comments.

The public hearing for the 2020 Budget was conducted. Vicki Kitchen reported that the Max Levy before Circuit Breaker is $593,598.00. The DLGF estimates the Circuit Breaker will be $80,143.00. The Indiana Budget Growth Factor is 3.5%. Baker Tilly reviewed the budget before advertising to make sure we had reached our max levy calculation. Assessed Value amount was not available the amount used was 85% of 2019. There were no questions or comments from the town council or the public.

Skip Davidson submitted his written report. A copy is filed with the minutes. The revised Itron meter reading contract has not been received. The fill station is stubbed and lines ran, the directional drill for the electric still needs to be completed.

Skip Davidson explained on further updates on the water loss mandates. He is looking at a class in December so he could review Walkerton’s water loss and they could review our water loss. No response from St. Joseph County regarding the water hydrant loss.

Skip Davidson gave an update on the Community Crossings. There are additional trees that should be removed. Skip Davidson received a quote from for $5800.00 but will be getting another quote tomorrow. Will Groves, Jr. made a motion to tree removal not to exceed $5800.00. Tom England seconded the motion. All voted to approve.

Skip Davidson and the utility department has been working on stopping a water leak on a transient length of fragile piping on Stewart Street.

Two more pads for the fitness trail have been poured.

The fill station has been received. The live tap is scheduled for September 11, 2019. Water loss was briefly discussed.

Leaf pick up will begin October 21, 2019 or October 28, 2019 for Skip Davidson to decide through November 25, 2019.

North Liberty will have a vacancy on St. Joseph County Area Plan Commission since South Bend is pulling out and forming their own Area Plan Commission. Our current representative does not own property in the county outside South Bend to continue to serve. North Liberty will also require a representative on the Board of Zoning Appeals starting in 2020.

A revised 2020 St. Joseph County Humane Society contract has been received based on a meeting with them before the September 9, 2019 Town Council meeting. Randy Lemert made a motion to accept the revised St. Joseph County Humane Society contract rescinding the contract approved August 15, 2019 that was never sent to the St. joseph County Humane Society. Tom England seconded the motion. All voted to approve.

Problem properties were discussed. Files need to be started and pictures taken for 811 S. State Street, 900 S. State Street, 127 N. Main St., and 135 N. Main St.

Tamarack Trail will need to be done in two sections with two public hearings. APC can complete the annexation or we can continue with DLZ. The town council concurred to use Area Plan Commission as those services are no charge.

Promotional Ordinance #2019-08 is pending Town Attorney Marcel Lebbin’s approval.

Walsh and Kelly is still behind schedule in the Stellar Downtown Improvements. The contract was sent to the town attorney for his review in regards to damages.

A stone in memory of Joe Combes that was discussed at the ribbon cutting will be quoted. The Town is waiting on a saying from the family.

Stellar Trail right of way appraisals for purchase of the necessary parcels were discussed. Randy Lemert made a motion to authorize the right of way appraisals be executed when received. Tom England seconded the motion. All voted to approve.

IHCDA requested additional information regarding Shamrock Run. All information has been provided by Werner Consulting.

The team is still working on the lease bonds with 1st Source Bank.

Ordinance #2019-10 was approved at the September 9, 2019 meeting and the town attorney has approved. The ordinance was signed by the town council.

Gerry Brown requested a sewer credit for 107 E. Market St. since his wife left the hose on overnight after the sprinkling credit expired. A work order was written. Randy Lemert made a motion for the sewer credit. Tom England seconded the motion. All voted to approve except Gerry Brown abstained.

Will Groves thanked Skip Davidson for removing the North Liberty Community Building tree.

The state-wide Downtown Development week North Liberty Main Street Fest event was discussed. The event has been revised due to the liability insurance for liquor and bounce house. Discussion followed. The North Liberty Town Council unanimously concurred without unified proper insurance the main Street event could not take place.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 8:07 P.M. Will Groves, Jr. seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer