**North Liberty Town Council Minutes – August 2, 2021**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Will Groves, Jr., Gerry Brown and Tom England Council Members, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, and Vicki Kitchen Clerk-Treasurer were in attendance. Utilities Manager Skip Davidson was not in attendance. Mike Huber from Abonmarche was in attendance. There were no citizens in attendance. There was no representation from the press.

Ben Webb made a motion to approve the consent agenda including the July 19, 2021 Town Council Minutes, Resolution #2021-11 A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF NORTH LIBERTY, ST. JOSEPH COUNTY, INDIANA AUTHORIZING PERMANENT TRANSFER DUE TO COVID CARES FUNDS TO GENERAL FUND FOR PUBLIC SAFETY WAGES, and the vouchers as presented. Will Groves, Jr. seconded the motion. All voted to approve.

There was no comment or petitions from citizens.

Mike Huber, Abonmarche gave an update on the Comprehensive and Park Plan. The website will be live soon. He provided a diagram with 173 parking spots, significantly more than Lakeville and Walkerton. Discussion followed regarding number of spaces needed, ADA, retention pond, alley, moving trail to the north, and parking lot lighting. He gave a brief update on what Abonmarche was doing regarding the DNR and the Inn at Potato Creek State Park.

Town Marshal Matt Wilber provided his July 2021 Monthly Report. Town Marshal Wilber informed the town council he was working on a grant to recover lost revenues from not being able to charge for handgun permits after July 1, 2021. He stated he was working on a federal inventory for the DMRO. Town Marshal Wilber reported the basement at NLPD is taking on water. They shop vac vacuumed 150 gallons out today. The town council asked to get proposals for structural engineers. There was discussion of possibly including a Town Complex, by the pocket park, in the North Liberty Comprehensive Plan.

Skip Davidson was not at the meeting; his June report was distributed to the town council. A copy is filed with the minutes.

The water meter project is scheduled to begin after the August meter reading.

The DLZ workorder was revised with plat services. Ben Webb made a motion to approve the DLZ Work Order Proposal, not to exceed $42,600.00. Will Groves, Jr. seconded the motion. All voted to approve.

Jim Webb, Property Manager of Potato Creek State Park, contacted the clerk-treasurer regarding the current wastewater operations at the state park. There certified operator’s last day is Friday. Vicki Kitchen, Jim Webb, and Skip Davidson had a brief conference call regarding this scenario. Skip Davidson will follow up with Jim, Webb when he returns from vacation. Town Attorney Marcel Lebbin will write a scope when more information is received. Tom England made a motion to do a job posting for a full-time certified operator. Gerry Brown seconded the motion. All voted to approve.

The owner of 102 E. Harrison approached the Town about purchasing the residence for a museum. There is a vault off the basement. The town council concurred they were not interested in the property at this time.  
 The AIM Conference Hotel Block opens Thursday, August 5, 2021. Gerry Brown stated he would be attending.

The 2022 budget preparation has begun. Clerk-Treasurer Vicki Kitchen asked about any items that should be included. Discussion included the additional street and utility employee, the police station, more money in the tree budget.

Will Groves, Jr. stated the school traffic at Mill and Lafayette Streets will not be changed until more documentation is gathered. Discussion followed. Tom England made a motion to make Mill Street on both sides from Main Street to School Drive No Parking M-F between the hours of 7-4. Will Groves, Jr. seconded the motion. All voted to approve. Tom England and a police officer will go door to door before school starts and inform the residents.

Will Groves, Jr. spoke on the unbuildable lots in Potato Creek Crossings to be donated to the Town. John Peddycord is having a landscape architect design low maintenance for the lots. A bench or two may be included. John Peddycord wants the town attorney to draw up the paperwork.

Problem properties were not discussed.

Abonmarche left a scope of work agreement for the Town to sign for the utilities for the Town and the Inn at Potato Creek State Park with undefined compensation. Ben Webb made a motion to approve the scope of work. Gerry Brown seconded the motion. All voted to approve.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 7:10. Ben Webb seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer