**North Liberty Town Council Minutes – August 20, 2018**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and Randy Lemert gave the Invocation. Gerry Brown called the meeting to order at 7:00 P.M.

Will Groves, Jr., Matt Peterson, Randy Lemert, and Tom England Council Members, Town Attorney Pat Primmer, Town Marshal Jim Andrews, and Vicki Kitchen Clerk-Treasurer were in attendance. There were four citizens present.

Will Groves, Jr. made a motion to approve the consent agenda which included August 6, 2018 Town Council Minutes, Resolution #2018-14 Fund Transfer, July 9, 2018 Park Board Minutes and the vouchers were presented for approval. Randy Lemert seconded the motion. All voted to approve.

Mike Lovelace made a presentation of bidding out the Town’s general insurance. ONI Risk Partners would review our current policy, looking at broadening coverage and lower premiums.

The property owner at 101 E. Harrison Street would like the town to remove a tree. She has spoken with Gerry Brown and Vicki Kitchen. Gerry Brown stated he didn’t think the tree needs to be removed. Will Groves, Jr. said Skip Davidson would look at the tree.

Town Marshal Jim Andrews reported the 2001 Suzuki is ready for the road except for the graphics that should be in anytime. Town Marshal Jim Andrews has drafted a gold cart ordinance to be reviewed by the town council and the town attorney.

Will Groves, Jr., on behalf of Skip Davidson, said the well was videotaped today. The video is not ready yet.

Will Groves, Jr. made a motion to approve the appointment of Vivian Bolen as a Democrat to the North Liberty Park Board. Matt Peterson seconded the motion. All voted to approve.

The Joe Combes Memorial Fitness Trail station may have stations on Tamarack Trail and at the Town Park. A survey monkey has been placed on the website for input by the residents on where they would like the fitness stations to be located. Matt Peterson gave information regarding the National Fitness Campaign regarding information and grants. ADA accessible and maintenance will be a consideration of the fitness stations.

A final written request for 104 N. Jefferson Street for access for appraisals to be obtained has not been received.

2018 Sidewalk work quotes were presented. Willis Construction quoted $20,987.50, Allsop Excavating did not submit a quote, Taylor Excavating quoted $13,300.00, and Walsh and Kelly quoted $33,668.00. Walsh and Kelly included the tree removal. The quote stated the Town would have the two trees, possibly a third tree would need to be removed. Discussion followed regarding the tree removal. One quote was received by Ellis Tree Hardwoods of $4,150.00. Additional quotes will be obtained. Will Groves, Jr. made a motion to award the sidewalk work to Ryan Taylor Excavating of $13,300.00. Matt Peterson seconded the motion. All voted to approve.

The 2019 Community Crossing grant is due September 26, 2018. Skip Davidson and Vicki Kitchen Will be meeting with DLZ on August 22, 2018 regarding the paving, storm, and curb and sidewalk work based on the PASER street rating.

JRayl status of the fence and electrical movement was discussed. A follow up ten day final certified notice to have the fence and electric moved will be sent by the clerk-treasurer.

Brian Smith had emailed an updated map based on the discussion at the August 6, 2018 meeting for Potato Creek Trail. Discussion followed. Rick Klinedinst had a survey of his family’s property for reference. Survey letters will be going out in the next week or so. Considerations are possible wetlands, environmental, and the change of scope of work. Will Groves, Jr. made a motion to accept the proposed route with the extension on Center Street excluding the south west corner of the Klinedinst property. Randy Lemert seconded the motion. All voted to approve.

Gerry Brown suggested a survey quote from DLZ regarding the tree on W. Harrison Street while they are surveying for Potato Creek Trail.

Problem properties were discussed. 811 S. State St – the fence has been extended, the roof needs fixed, and everything needs enclosed. Town Marshal Jim Andrews will contact owner for his attendance at the September 10, 2018 meeting.

900 S. State Street needs a thirty day code violation letter. His property and building have never been completed.

308 W. Maple Avenue needs a code violation letter follow up letter regarding: mold, fence, garage, trees, and sheds. Gerry Brown had a conversation with the property owner.

135 N. Main Street has a hearing on September 26, 2018 at 9:30

The DLZ utility study for extending utilities to Potato Creek State Park was sent to the DNR on August 9, 2018. If no answer is received in one week, this action item will be removed from the agenda.

Discussion of trash, sludge, and recycling for 2019 was discussed. Randy Lemert made a motion to bid the trash, recycling, and biosolids separately. Matt Peterson made a motion to second the motion. All voted to approve.

With no further business before the North Liberty Town Council, Will Groves, Jr. made a motion to adjourn at 8:00 P.M. Tom England seconded the motion. The vote was unanimous.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

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Vicki L. Kitchen, Clerk-Treasurer