**North Liberty Town Council Minutes – March 18, 2019**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. Randy Lemert, Vice-President led the Pledge of Allegiance and Matt Peterson gave the Invocation. The meeting was called to order at 7:00 P.M.

Will Groves, Jr. and Tom England, Council Members, Town Attorney Marcel Lebbin, Town Marshal Jim Andrews, and Vicki Kitchen Clerk-Treasurer were in attendance. Gerry Brown, President and Utilities Manager Skip Davidson were not in attendance. There were three citizens present, two representatives from Impact, and no representation from the press in attendance.

Matt Peterson made a motion to approve the consent agenda including the March 4, 2019 executive and regular meeting minutes and the vouchers as presented. Will Groves, Jr. seconded the motion. All voted to approve.

Josh Albright addressed the Town Council regarding the Main Street vacant lot and the north south alley behind his property. He emailed pictures before the meeting and were sent to the town council. Copies are filed with the minutes. Discussion followed. The street department will barricade the alley.

There were further discussions regarding alley issues. A contradiction to discussion at the last meeting, the east west alley on the east side of Main Street is not a platted alley with the alley being split between the two property owners for a driveway. Also the property owners at the end of Cedar Street have pictures of a school bus that left ruts in their yard when it tried to turn around. They called John Glenn School Corporation and was told it was an alley. They brought their tax bill and pictures into the clerk’s office. It is a vacated alley. Will Groves, Jr. will contact John Glenn.

Impact Networking LLC gave a presentation of their services and a vulnerability study for $2,030.00. If the Town would sign a contract the cost of the vulnerability study would be credited to the contract price. The vulnerability study was a question on the cyber insurance application. The North Liberty Town council will make a decision at the April 1, 2019 meeting.

An ordinance to replace the North Liberty Town violations Bureau with the Walkerton Court needs to be written. The ordinance fines were discussed. The ordinance will be written with a range for the Walkerton Court. A laminated sheet with the code violations will be provided for each police vehicle.

Will Groves, Jr. gave the utilities report. The Valparaiso and Merrillville fill stations are the type they would like to research further including pricing. The title work has not yet been received for the parcel for the truck access for the fill station. Temporarily locating the fill station until railroad property is resolved was discussed. A quote for the two well pump and motors were discussed. Vicki Kitchen will forward the quote to Baker Tilly for the five year capital plan.

Vicki Kitchen reported that Randy Lemert and Baker Tilly, formerly Umbaugh, will be meeting to discuss the five year capital plan. One question in Baker Tilly’s analysis was for the Town to Re-Establish the CCD Fund. There is a tight schedule to make this effective for the 2020 budget. This increase would generate an estimated $5,000.00 in additional revenue. Matt Peterson made a motion to Re-Establish the CCD Fund. Will Groves, Jr. seconded the motion. All voted to approve.

The North Liberty mural to be painted on 100 N. Main Street was discussed. Due to the size of the mural a variance will be required. Matt Peterson made a motion to approve the mural to go before the Board of Zoning Appeals. Tom England seconded the motion. All voted to approve.

Randy Lemert, Mitch Walters of Justus Property Management, Vicki Kitchen and Kelli Werner of Werner Consulting had a conference call prior to tonight’s meeting regarding development of the lots in Shamrock Estates and tax credits. The agenda of the meeting was given to the town council. If the Town and Justus would like to complete a July 27, 2019 IHCDA grant application both sides would have expenses. A phase one, appraisals, application fee, market study, and development fund application fee would be the Town’s fees estimated at $15,000.00 - $20,000.00. If the property was to be sold the phase one and appraisals would be required anyway. There is a new application and criteria for this grant round. Kelli Werner is going to review the criteria to see how she feels the Shamrock Estates application might score. This will be discussed at the April meeting. The Town council would like to look at alternative funding options including financial institutions to keep the project moving forward with Justus Property Management.

Stellar Trail LPA – Subconsultant Acknowledgement was provided by DLZ and reviewed by Town Attorney Marcel Lebbin for approval. Will Groves, Jr. made a motion to approve the LPA – Subconsultant Acknowledgement. Matt Peterson seconded the motion. All voted to approve.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 7:48 P.M. Will Groves, Jr. seconded the motion. The vote was unanimous.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

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Vicki L. Kitchen, Clerk-Treasurer