**North Liberty Town Council Minutes – March 2, 2016**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance and Matthew Peterson gave the Invocation.

Will Groves, Jr., Joe Combes, and Thomas England Council Members, Town Marshal Michael Sawdon, Utilities Manager Skip Davidson, Town Attorney Marcel Lebbin, and Vicki Kitchen Clerk-Treasurer were in attendance. There were four citizens present and no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including February 3, 2016 Minutes and February 22, 2016 Executive Minutes and vouchers. Matthew Peterson seconded the motion. All voted to approve.

Tony Kenning of DLZ addressed the Town Council regarding the Elevated Water Tank Project. Joe Combes made a motion to authorize the legal advertising of the painting of the water tower. Tom England seconded the motion. All voted to approve. DLZ presented an amendment for additional services for the rebidding services in the amount of $5,500.00 for the water tower project. Will Groves, Jr. made a motion to approve the amendment of $5,500.00. Matthew Peterson seconded the motion. All in favor none opposed.

Town Marshal Michael Sawdon provided the February police report. A copy is filed with the minutes. Town Marshal Sawdon stated the transmission was out of the 2007 Crown Victoria from not being regularly when owned by the Town of Atlanta. Discussion followed. Will Groves, Jr. made a motion to replace the transmission not to exceed $1,130.70 by Gene’s. Tom England seconded the motion. All voted to approve. Town Marshal Sawdon presented information on a two module leadership class at $675.00 per module. Will Groves, Jr. will check out the leadership course and make a recommendation at the March work session. The town marshal was instructed to get a cage in the 2015 SUV for his safety. The police officers have qualified with the new guns and they have been issued to the officers.

Town Marshal Michael Sawdon has contacted the State Fire Marshal’s office and met with the local contact in North Liberty. He is trying to contact the property owner.

Skip Davidson gave an update on the wastewater improvement project. Skip Davidson requested to have the street sweeper serviced and the bed repaired. There are no quotes as the street sweeper would be picked up and taken to their facility for the necessary work. The town council concurred for the repair.

Vicki Kitchen sent a letter to Habitat for Humanity for the Town owned property at 305 S. Main Street. They will be coming out to inspect the property. The John Glenn Building Trades are currently interviewing for a new instructor to take over the program for the retiring teacher.

Town Attorney Marcel Lebbin contacted the Medlin’s attorney for appraisal for their industrial park lots.

The problem properties were discussed. 135 N. Main Street needs to be contacted regarding the broken window and the awning. Murray porch approved for the porch to be removed by a motion from Will Groves, Jr. Matt Peterson seconded the motion. All voted to approve. Liberty Motors we are waiting on DLZ to update the specifications since he was allowed to salvage parts of the property and building.

The Town has been contacted by the Ron Howell Estate to see if the Town is interested in purchasing the remainder of the slaughter house property on West Center Street between Hillside Apartments and the cemetary. The town has two quotes from 2014 for the entire parcel of 7.2 acres for $20,000.00 and $26,000.00. The Town has acquired part of the parcel by donation of Ron Howell and the Town has sold for $1.00 a piece of the parcel. The Town tabled this matter.

Carol Taylor contacted the clerk’s office about having her two apartment complex at 304 E. Harrison included on the Town’s trash program. The Town Council approved. Town Attorney Marcel Lebbin wanted the clerk’s office to convey that the property owner is responsible if the tenant does not pay the costs just like the utility costs.   
  
 Vicki Kitchen explained a need for additional accounting services for budget preparation and cash flow analysis for future budgets with the full effect of circuit breaker in 2017, Stellar, and accounting software, since the Town’s CompuTrain software was sold to another vendor. Town Attorney marcel Lebbin expressed some concerns. The Umbaugh accounting contract was tabled until the March work session for contact clarification.

With no further business before the North Liberty Town Council, Matthew Peterson made a motion to adjourn at 7:57 P.M. Tom England seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer