**North Liberty Town Council Minutes – April 18, 2022**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Town Council Members Tom England, Will Groves, Jr., and Gerry Brown, Utilities Manager Skip Davidson, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, and Vicki Kitchen Clerk-Treasurer were in attendance. Jeffrey Schaffer, Abonmarche was in attendance. There was one citizen in attendance. There was no representation from the press.

The consent agenda was presented for approval. Gerry Brown made a motion to approve the consent agenda with the Town Council Minutes for Fire Territory March 31, 2022, Town Council Minutes April 4, 2022, Park Minutes March 7, 2022, and the vouchers as presented. Ben Webb seconded the motion. All voted to approve.

Randy Lemert opened the public hearing for State Revolving Fund Preliminary Engineering Report for Drinking Water. Jeffrey Schaffer gave a brief overview of the SRF Water PER. There was no public comment. The SRF PER Drinking Water Public was closed. Randy Lemert opened the State Revolving Fund Preliminary Engineering Report for Wastewater. Jeffrey Schaffer gave a brief overview of the SRF Wastewater PER. There was no public comment. The public hearing for SRF Wastewater PER was closed. Attachment B Wastewater State Revolving Fund Loan Program Preliminary Engineering Report Acceptance Resolution #2022-06 and Attachment B Drinking Water State Revolving Fund Loan Program Preliminary Engineering Report Acceptance Resolution #2202-07 were signed by the North Liberty Town Council.

The sealed bid that was received on the 2000 Dump Truck was opened. R D Murray Inc. submitted a bid for $2,000.00. Will Groves, Jr. made a motion to take the bid under advisement. Ben Webb seconded the motion. All voted to approve.

Town Marshal Matt Wilber had nothing to report at this time.

Skip Davidson requested a work order from DLZ for work for NPDES Wastewater Permit for sampling and metals monitoring for $2,500.00. The town council concurred.

The clerk-treasurer received a request for a plaque in honor of Ted Stepanek be put on the bench in front of his building. Discussion followed. The town council did not approve the request since other businesses had purchased plaques for their benches. The town council did not want to set a precedence.

The Town of North Liberty has received a lot purchase agreement for the sixteen lots in Shamrock Run for $270,000.00. One of the conditions of the sale is conduit for broadband. DLZ is working on a quote for their services and HRP to install as part of the infrastructure construction. Discussion followed. Will Groves, Jr. made a motion to approve the lot purchase sale. Gerry Brown seconded the motion. All voted to approve.

Baker Tilly submitted their analysis of tax abatement for Single Source Medical LLC. The Town has reviewed the tax abatement analysis. Randy Lemert gave an overview of Baker Tilly’s report. Discussion followed. Will Groves, Jr. made a motion to provide Single Source Medical, LLC a ten year tax abatement for real estate and a five year personal property tax abatement. The Town will begin the statutory process of getting the tax abatement passed.

Gerry Brown gave an update on the Comprehensive and Park Plan public input sessions which were April 5th virtually and April 6, 2022, in person. A couple comments were accessing council minutes from the Town’s website and if residents outside of town will be forced to hook on when the utilities are run out to Potato Creek State Park. Discussion followed. Town Council minutes were accessed on phones by meeting attendees. Residents outside of the Town will not be required to hook on to the new water and wastewater system unless their septic or well fails.

Jeff Schaffer gave a brief update on the utilities at Potato Creek State Park. He stated the park will need three or four metering locations in the park.

The Abonmarche On-Call contract was reviewed by Town Attorney Marcel Lebbin and approved the contract language. Tom England made a motion to approve the on call Abonmarche contract. Will Groves, Jr. seconded the motion. All voted to approve.

There were not any North Liberty Community Building items for discussion.

The INDOT Concurrence for Town Uses for the Potato Creek & Lions Strawberry Festival and the 4th of July Parade were presented for signature.

Problem properties discussed were 107 W. Market and the rubber debris on the streets by Liberty Tire. Town Attorney sent a letter to 107 W. Market for clean up by May 1, 2022. Town Marshal Matt Wilber will follow up with Liberty Tire.

Gerry Brown reported that Cardno was donating a Sassafras Tree. Vivian Bolen picked out two possible planting locations.

Gerry Brown reported he met with Phil Buckmaster regarding a trail between Walkerton and North Liberty. Discussion followed. The Town is interested in the trail between the Towns but right now the concentration is on the trail to Potato Creeks State Park and Lakeville with St. Joseph County and MACOG.

Will Groves, Jr. thanked NLPD for their help with traffic flow during the water main construction for Shamrock Run.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 7:05 P.M. Will Groves, Jr. seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer