**North Liberty Town Council Minutes – October 19, 2016**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. President Gerry Brown called the meeting to order at 7:00 P.M. He led the Pledge of Allegiance and Matthew Peterson gave the Invocation.

Will Groves, Jr., Tom England, and Joe Combes, Council Members, Town Attorney Marcel Lebbin, Town Marshal Michael Sawdon, Skip Davidson Utilities Manager, and Vicki Kitchen Clerk-Treasurer were in attendance. Attorney John Peddycord was also in attendnace. There was one citizen present and no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including approval of September 21, 2016 Minutes and Executive Session September 28, 2016 Minutes, Resolution #2016-18 Senior Housing Phase II Land Donation to Country Village Development, Inc., Fund Transfer Resolution #2016-09, and claim vouchers. Matt Peterson seconded the motion. All voted to approve.

Town Marshal Michael Saawdon provided the October 2016 Police Report. He reported there is a dumpster at a house on West Maple Avenue emptying trash out of the house. In the town council packet a quote for the 2017 AWD vehicle, the price is lower than the 2012 price. The price also includes a cage. The 2008 or 2010 police vehicle will be sold or traded in.

Skip Davidson updated the council on the elevated water tower painting. Included in the town council packet was a quote from Martell Electric had two energy saving measures at the wastewater plant. Will Groves, Jr. made a motion to approve the energy savings projects for $1,135.00. Joe Combes seconded the motion. All voted to approve. Skip Davidson received a quote for curb and sidewalk for South Street from Walsh and Kelly. The town council requested more quotes for the 2017 work. Job descriptions had previously been sent to the town council. Will Groves, Jr. made a motion to approve the previously submitted job descriptions for all departments. Matt Peterson seconded the motion. All voted to approve. Jason Lambright was hired in December 2016 as a probationary employee. Discussion followed. Will Groves, Jr. made a motion to make Jason Lambright a Class C employee with a wage of $18.90 per hour retroactive to October 8, 2016. Matt Peterson seconded the motion. All voted to approve.

Vermillion System Security quote was discussed in detail. The town council will prioritize the areas for the additional cameras. The matter was tabled until the November meeting.

The 2107 Budget was presented for approval. The Town did not receive any petitions against the 2017 Budget. Matt Peterson made a motion to approve Ordinance #2016-07 for the 2017 Budget. Tom England seconded the motion.

Town of North Liberty internal controls were discussed. Nine of the town employees were trained today. Two more employees, town council, and park board must meet the minimum requirement of watching the video. Town Attorney Marcel Lebbin has already watched the video.

The 2017 health insurance rates have been received. If the Town continues with United Health Care the increase will be $180.00 per month. If the Town changes to the new IPEP Anthem Plan the health insurance premium will be reduced by $1,000.00 per month. Matt Peterson made a motion to approve the change to IPEP for the 2017 health insurance. Tom England seconded the motion. All voted to approve.

2017 recycling was tabled until November meeting.

Vicki Kitchen previously had emailed letters regarding the discontinuance of support for the CompuTrain Software and option on purchasing new software from Boyce Systems. Vicki Kitchen will email the quotes to the council. Will Groves, Jr. prefers a cloud based software program. He would like to get out of the tech business and no longer utilize servers. The matter was tabled until the November meeting.

The INDOT Community Crossings Grant agreement was presented for approval. Attorney Marcel Lebbin had previously reviewed. Will Groves, Jr. made a motion to approve the INDOT Local Roads and Bridge Matching Grant. Matt Peterson seconded the motion. All voted to approve.

Matt Peterson made a motion to purchase the 2017 Ford F250 4X4 Super Duty with snow plow and tool box for $35,001.00 and 2017 Ford AWD Utility Interceptor for $27,605.00 and Cops Gear accessory police package for $9,146.48 all for delivery after January 1, 2017. Will Groves, Jr. seconded the motion. All voted to approve.

The council discussed the plat through the Wabash Tavern property and options of signing the deed of the right of way back to the Wabash Tavern owner. Town Attorney Marcel Lebbin has drawn up the paperwork to deed the land to the Wabash Tavern. The public hearing will be November 2, 2016.

The town owned fire station was discussed. St. Joseph County is paying for a Phase I assessment brownsfield funding. Discussion followed. Tom England made a motion to have environmental assessments on the property by DLZ and prepare demolition and bid specifications for removal. Will Groves, Jr. seconded the motion. All voted to approve.

INDOT Stellar Potato Creek Trail Consultant Agreement was presented for approval. Will Groves, Jr. made a motion to approve the INDOT Stellar Potato Creek Trail Agreement. Matt Peterson seconded the motion. All voted to approve.

Tamarack Knolls subdivision mowing was the only problem property discussed. A letter was sent to the developer. The problem properties discussed were Liberty Lanes and adjoining properties, 900 S. State Street, 811 S. State Street, and 404 S. State Street.

Skip Davidson would like to get a quote on a single photo cell for the downtown lights and pallet racking for the wastewater plant.

The screening trees have been planted on the north side of the Liberty Township Emergency Facility. The township has obtained the fencing improvement location permit. The fines will be charged by the county if the work is not completed timely.

The closing on the Medlin Industrial Park lots have been delayed.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 8:10 P.M. Matt Peterson seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer