**North Liberty Town Council Minutes – February 7, 2018**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and Matt Peterson gave the Innvocation.

Will Groves, Jr., Tom England, and Joe Combes Council Members, Town Attorney Pat Primmer, Town Marshal Jim Andrews, and Vicki Kitchen Clerk-Treasurer were in attendance. Utilities Manager Skip Davidson was not in attendance. There were two citizens present and no representation from the press.

Matt Peterson made a motion to approve the consent agenda which included the January 17, 2018 minutes and the vouchers. Joe Combes seconded the motion. All voted to approve.

Tom McCormick, Sr. inquired if there was any decision made on the route of Potato Creek Trail. The Town Council informed him that there was no update on Potato Creek Trail to report.

Zoning Ordinance Resolution #2018-02 was presented for approval. Will Groves, Jr. made a motion to approve. Matt Peterson seconded the motion. All voted to approve.

Zoning Ordinance #2018-02 AN ORDINANCE OF THE AREA PLAN COMMISSION OF ST. JOSEPH COUNTY, INDIANA, ON BEHALF OF THE TOWN OF NORTH LIBERTY, REPEALING AND REPLACING THE FOLLOWING PROVISIONS OF THE ZONING ORDINANCE FOR THE TOWN OF NORTH LIBERTY, NAMELY TITLE 8, ARTICLES 1-6, ADOPTED OCTOBER 8, 1975 AND RECODIFIED AS ORDINANCE NO.1999-07, INCLUDING ALL SUBSEQUENT AMENDMENTS, AND REPLACING IT WITH ARTICLES1-17 AND THE INCLUSION OF NEW ZONING MAPS, ALL OF WHICH SHALL BE ENTITLED TOWN OF NORTH LIBERTY ZONING ORDINANCE was presented for signature. Matt Peterson made a motion to execute Ordinance #2018-02. Joe Combes seconded the motion. All voted to approve.

Animal Control Ordinance #2018-03 AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF NORTH LIBERTY, INDIANA AMENDING, SUPPLEMENTING, AND REVISING CHAPTER 4 OF THE NORTH LIBERTY TOWN CODE IN ORDER TO ADOPT THE UPDATED ST. JOSEPH COUNTY ANIMAL CONTROL ORDINANCE was presented for signature. Matt Peterson made a motion to execute Ordinance #2018-03. Joe Combes seconded the motion. All voted to approve.

Town Marshal Jim Andrews gave a verbal update on the North Liberty Police Department.

Will Groves, Jr. gave an update on the Utilities Department. Will Groves, Jr. made a motion to approve a second aerator from Home Industries not to exceed the price of the first aerator for the wastewater plant. Joe Combes seconded the motion. All voted to approve.

The triangle property that was purchased in the tax sale was discussed. Vicki Kitchen will obtain two appraisals and approach the real estate agent about purchasing the properties.

Private hydrant annual fees were discussed. The Rizek Drive Apartments hydrant was discussed regarding the annual cost and removal. When the private hydrant is removed the amount due will be determined.

The tree removal at the former Hillside Apartments was discussed. The removal of the trees will save numerous labor hours cost with the trees and branches removed. Will Groves, Jr. made a motion to reimburse R & R Properties half of the removal cost of $1,500.00. Joe Combes seconded the motion. All voted to approve.

The weekend water leak at 602 W. Cedar was discussed.

Town Attorney Pat Primmer has reviewed the state statute regarding Conflict of Interest Forms and explained to the elected officials about disclosure.

Vicki Kitchen reported the 2018 Budget has been approved. The budgeted assessed value was $34,382,037 the actual assessed value is $39,796,028. The increase in assessed value does not generate more property taxes but reduces the tax rate to property owners. She also reported that the CEDIT, COIT, and LOIT monthly revenues have decreased for 2018.

Kaser Realty listing contracts expired on February 3, 2018 for the two Town owned Industrial Park lots. Discussion followed. Will Groves, Jr. made a motion to extend the contracts. Matt Peterson seconded the motion. All voted to approve.

Town Attorney Pat Primmer reported on the Town Spray Pad sign to limit the Town’s liability. Vicki Kitchen will forward to the town’s insurance company for approval. Will Groves, Jr. made a motion to approve Ordinance #2018-04 AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF NORTH LIBERTY GOVERNING CONDUCT AT THE SPRAY PAD. Tom England seconded the motion. All voted to approve.

The Town has received a donation request from the North Liberty Elementary Robotics Teams going to state competition and a donation request from the John Glenn After Prom Committee. There was a motion not to donate but lack of a second, the motion did not pass.

A Town sign in front of the clerk’s office and a shared electronic sign with North Liberty Community Building, Chamber of Commerce, and Tri Kappa were discussed. Previous examples and quotes have been presented and discussed in the past. Matt Peterson made a motion to approve the two signs not to exceed $15,000.00. Joe Combes seconded the motion. All voted to approve.

DLZ contract for construction inspection for Tamarack Trail in the amount of $58,975.00 was presented for approval and signature. The contract was submitted to the town attorney and INDOT for approval. Matt Peterson made a motion to approve the DLZ construction inspection contract for $58,975.00 for Tamarack Trail. Will Groves, Jr. seconded the motion. All voted to approve.

Town Marshal Jim Andrews has given Tom England, police liaison a NLPD Take Home Car Policy for his review. Tom England will review the proposed new policy and forward to the town council members after his review.

Town Marshal Jim Andrews has obtained a quote for a 2014 Ford Police Interceptor Taurus from Big Bear Cruisers, Inc. for $18,395.00 delivered. Discussion followed. Tom England made a motion to purchase the 2014 Ford Police Interceptor from Big Bear Cruisers, Inc. for $18,395.00. Will Groves, Jr. seconded the motion. All voted to approve.

EDC appointements were tabled.

With no further business before the North Liberty Town Council, Will Groves, Jr. made a motion to adjourn at 7:50 P.M. Joe Combes seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer