**North Liberty Town Council Minutes – April 16, 2018**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and Matt Peterson gave the Invocation.

Will Groves, Jr.,Vice President, Tom England, and Randy Lemert Council Members, , Town Marshal Jim Andrews, Skip Davidson Utilities Manager, Eric Walsh Umbaugh, and Vicki Kitchen Clerk-Treasurer were in attendance. There were two citizens present and no representation from the press.

Gerry Brown welcomed Randy Lemert to the Town Council.

Matt Peterson made a motion to approve the consent agenda which included April 2, 2018 Town Council Minutes, Park Board Minutes March 5, 2018, Resolution #2018-07 Fund Transfer for Caliber Software, and the vouchers were presented for approval. Will Groves, Jr. seconded the motion. All voted to approve.

Eric Walsh from Umbaugh presented proposed water meter and wastewater utility deposits adding deposits for multi-properties owners, commercial, industrial rates and outside users. Discussion followed whether per property or per meter. Eric Walsh said that would have to be defined in the ordinance. Public and private hydrants became a discussion topic. Eric Walsh will send the clerk-treasurer an average for the state.

Tom McCormick inquired if there was any decision made on the route of Potato Creek Trail. The Town Council informed him that there was no update on Potato Creek Trail to report.

Tom McCormick commented the private hydrant at Hydro would not be utilized if there was a fire on site.

Town Marshal Jim Andrews gave an update on maintenance items in the police station including a sump pump, dehumidifier, and water lines. He reported that the electric might need upgrades. Town Marshal Andrews reported he was working on updating several ordinances. He reported he accepted Part Time Deputy Marshal Jerimiah Rose’s resignation, as he went full time to Walkerton.

Matt Peterson made a motion to approve the purchase of Caliber police software for the North Liberty Police Department for $13,960.03. Tom England seconded the motion. All voted to approve.

Skip Davidson stated the snow removal in the streets is a legal question. He will research further.

Tom Fair has not reported back to the Town on the fence on the Town’s property on the proposed Washington Street extension. Skip Davidson will follow up with him before the next meeting.

Will Groves, Jr. made a motion to award the Community Crossings Paving to Rieth Riley in the amount of $163,920.00 based on the DLZ recommendation letter. Matt Peterson seconded the motion. All voted to approve. The North Liberty Town Council signed the Form 96 as required by INDOT. It will be emailed to INDOT after the meeting as today is the deadline for submission.

Skip Davidson stated with the recent fire at The Meadows Apartments that a master meter should be installed. The Meadows had another water leak at the apartment complex.

The fitness trail and/or fitness station was discussed. The school may want to participate in the ADA fitness trail/station. Several have expressed interest in donating. Matt Peterson and Tom England will head up the fitness trail project. Vicki Kitchen will provide a list of interested contributors. Shamrock Holdings pledged $500.00 for the fitness project in honor of Joe Combes.

Habitat for Humanity will not be building on 305 S. Main Street in 2018. They are doing 35 homes in Mishawaka in conjunction with the Jimmy Carter 35 project.

Problem properties were discussed. 135 N. Main Street, 811 S. State Street, Dollar General portable bathroom, Methodist Church parking lot, 200 East Market Street, 904/906 S. State Street Liberty Tire, 104 N. Jefferson Street, and the boat at 306 N. Main Street were discussed. Town Attorney Pat Primmer will be notified to send out code violation letters. The problem recreational vehicle is parked on the street in Tamarack Knolls.

School Trail construction signs were discussed. After the required landscape trees are planted, the Town can do a partial acceptance of the project.

The 50/50 Curb and Sidewalk Program was discussed. Vicki Kitchen reported the comments on Facebook want to know why the program is 50/50 since the sidewalk property is not owned by the property owners. Town Council stated the concerned property owners should attend a council meeting.

Vicki Kitchen contacted DLZ regarding hawk eye lighting on N. Main Street. She reported a certain traffic flow station is required to obtain permission for a flashing hawk light and would cost between $100,000.00 and $200,000.00 without consulting and right of way land purchase.

EDC appointments were tabled.

North Liberty Senior Housing Phase II ribbon cutting will be May 30, 2018 prior to the quarterly Stellar Meeting.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 8:18, P.M. Will Groves, Jr. seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer