**North Liberty Town Council Minutes – September 21, 2020**

 The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. Randy Lemert led The Pledge of Allegiance. Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 7:00 P.M.

 Council Members Tom England, Will Groves, Jr. and Gerry Brown, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, Utilities Manager Skip Davidson, and Vicki Kitchen Clerk-Treasurer were in attendance socially distanced. There was five citizens present. There was no representation from the press.

 Ben Webb made a motion to approve the consent agenda including the September 8, 2020 Minutes and the vouchers as presented. Gerry Brown seconded the motion. All voted to approve.

 Mary Klinedinst gave an update on this year’s holiday events. The North Liberty Area Chamber of Commerce holiday event will be an outdoor decorating contest. There will be multiple categories. The chamber would like to put notices in the utility bills. 650 would be needed by October 15th for the November 1st utility bills and 650 would be included as part of the December newsletter. Mary Klinedinst will contact Teresa Russell from the North Liberty Park Board and the North Liberty Main Street Merchants. Bonnie Luczyk added that the decorating contest winners would be awarded with gift certificates from local businesses.

 Gary Peterson inquired about the Liberty motors lot at 409 S. State Street. He wants to add to his two rental properties that abut to this property. The Town will be accepting sealed bids for the property. Tom England made a motion to advertise the lot as is for sealed bids. Will Groves, Jr. seconded the motion. All voted to approve.

 The 2021 budget public hearing was opened. Vicki Kitchen reported that the 2021 budget was done with the revenues provided by the DLGF at the time. 2021 revenue estimates are continuing to be updated, but the budget had to be advertised prior to this hearing. Baker Tilly reviewed the 2021 budget for the tax credits and the maximum levy. The budget includes the 4.5% growth quotient. Of course, COVID pays a factor into the 2020 and 2021 budget. There was no public comment.

 Skip Davidson reported he had been speaking with Brett Routhier, from Edwin Allen Builders, regarding the high-water table. Discussion items from the town council included tying into the storm water system, prior flood, the 100 year and 1000 year rain, sub pumps, DNR trout stream and DLZ. No action taken.

Skip Davidson obtained two separate bids for two transient pipe leaks from John Boettcher Sewer & Excavating. He stated as long as the valves aren’t turned the Jefferson Street transient line should not start leaking like Stewart Street. The quote for S. Jefferson & Center Street is $41,360.72 and $41,931.84 for Stewart Street and Center Street. Discussion followed. Vicki Kitchen stated she was only comfortable fixing the Stewart Street leak due to the recent media replacement etc. If we issue debt for Shamrock Run infrastructure and/or the meter project maybe this could be incorporated. Will Groves, Jr. made a motion to approve the repair of Stewart Street for $41, 931.84. Gerry Brown seconded the motion. All voted to approve.

Skip Davidson inquired about the Town putting up the banners for John Glenn School Corporation on the Town’s light poles. Discussion followed. Skip said it would take 3-4 hours to change the banners times two employees to put up. The town council concurred to put up the banners.

 Town Marshal Matt Wilber had no report.

 Problem properties discussion: 108 W. Harrison St. town attorney to follow up with another letter and start fining, 811 S. State Street contacted the town attorney and working on the fence, and 900 S. State Street unable to get pictures, Liberty Tire debris on the roadways, vehicles and obstacles blocking sidewalks were discussed. The blocking of sidewalks with vehicles and obstacles will be addressed in the next newsletter. The town council advised the street department to begin picking up any signs in the tree lawns and the police to start writing tickets for any vehicles blocking the sidewalks.

 Vicki Kitchen reported the two appraisals have been received for 305 S. Main Street. Town Council discussion followed. Tom England made a motion to list the property at 305 S. Main Street with Jason Kaser Realty for $15,000. Will Groves, Jr. seconded the motion. All voted to approve.

 Corona Virus Funds from IFA was discussed.

 Town Attorney Marcel Lebbin has drafted a Community Building lease termination letter. The next meeting of the North Liberty Community Building Association is October 9, 2020 at 9:00 am.

 Randy Lemert reported the IHCDA Tax Credit Grant for Shamrock Run was submitted on time. The award date is the Friday before Thanksgiving.

 The Community Crossing proposed project map was submitted in the council packet. The grant opens September 25, 2020 and closes October 23, 2020. DLZ submitted a work order to help with the scope of the project, engineering estimates, and environmental documents required for grant submittal for $15,000.00. Will Groves, Jr. made a motion to approve the DLZ Community Crossings work order for $15,000.00. Ben Webb seconded the motion. All voted to approve.

 Vicki Kitchen stated all right of way has been approved for Stellar Trail. DLZ has requested the letting be moved up to January 2021 from March 2021.

 The 2021 budget adoption will be October 5, 2020.

 With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 8:00 P.M. Ben Webb seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer