**North Liberty Town Council Minutes – January 9, 2023**

 The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. Town Attorney Marcel Lebbin called the meeting to order at 6:00 P.M.

 Town Attorney Marcel Lebbin opened the floor for nominations of town council president and vice president. Will Groves, Jr. made a motion to elect Randy Lemert for North Liberty Town Council President. Gerry Brown seconded the motion. All voted to approve. Motion passed 5/0. Gerry Brown made a motion to elect Tom England for the North Liberty Town Council Vice President. Will Groves, Jr. seconded the motion. All voted to approve. Motion passed 5/0. Town Attorney Marcel Lebbin turned the meeting over to President Randy Lemert.

Town Council Members: Randy Lemert, Tom England, Will Groves, Jr., Joe Reed, Jr., and Gerry Brown, Utilities Manager Skip Davidson, Town Marshal Matt Wilber, Town Attorney Marcel Lebbin, Deputy-Clerk Jackie James, and Vicki Kitchen Clerk-Treasurer were in attendance. Chip Thompson and Sarah Hernandez from Abonmarche, working on the Potato Creek utilities were also in attendance. There was one citizen in attendance. There was no representation from the press.

 The consent agenda was presented for approval. Will Groves, Jr. made a motion to approve the consent agenda which included the Town Council Minutes for December 28, 2022, Fund Transfer Resolution #2022-31, Resolution #2022-30 Temporary Loan from Park to Trash, Resolution #2022-29 for $5,300, Permanent Transfer from Park to the CCD Fund for $3,100.00, Fund Transfer Resolution #2022-32 Year End Appropriation Transfers, and the vouchers as presented. Gerry Brown seconded the motion. All voted to approve. Motion passed 5/0.

 There was no public comment.

 Town Marshal Matt Wilber had no report.

 Utilities Manager Skip Davidson distributed his December Report. A copy is filed with the minutes.

 Hydro’s NDPES Permit was discussed. Town Attorney wants to meet with IDEM then with IDEM and Hydro regarding acceptable daily limits. Skip Davidson will schedule the meeting.

 The Conflict-of-Interest Forms were distributed to the elected officials to be completed if applicable.

 Shamrock Run Re-Zoning Ordinance #2023-01 from R2 to R1 was presented. Randy Lemert read Ordinance #2023-01 by title, AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE TOWN OF NORTH LIBERTY TO GUIDE THE FUTURE DEVELOPMENT OF THE TOWN AND ENSURE RESIDENTIAL AREAS PROVIDE HEALTHFUL SURROUNDINGS FOR FAMILY LIFE. The Re-Zoning Public Hearing will be held at the St. Joseph County Area Plan Commission meeting on January 17, 2023. This ordinance will be presented for approval at the January 23, 2023 meeting.

 Abonmarche gave an update on the 5 projects for the utilities for the inn at Potato Creek State Park including elevated water tower, well site, booster service, equalization tank, and water/sewer gravity. An Asset Management Plan must be completed prior to the closing of the State Revolving Funds through Indiana Finance Authority.

 Randy Lemert read Resolution #2023-01 for Town Council Assignments based on the 2022 resolution. He recommended two changes to the Resolution #2023-01 changing the Community Building from Gerry Brown to Joe Reed, Jr., and adding new assignment of Special Project Manager Tom England. Discussion followed. Joe Reed made a motion to approve Resolution #2023-01 as recommended. Tom England seconded the motion. All voted to approve. Motion passed 5/0.

 Vicki Kitchen explained the 2022 Encumbrances from the 2022 budget into the 2023 budget. Joe Reed made a motion to approve the encumbrances. Tom England seconded the motion. All voted to approve. Motion passed 5/0.

 Problem properties were discussed regarding the continuing cat problem. 108 W. Harrison was discussed.

 Reminder North Liberty Area Chamber of Commerce Annual Dinner is January 14, 2023, at Liberty Lanes beginning at 5:30.

 With no further business before the North Liberty Town Council, Will Groves, Jr. made a motion to adjourn at 6:38 P.M. Tom England. seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer