**North Liberty Town Council Minutes – February 19, 2024**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Will Groves, Jr. gave the Invocation. Town Council President Randy Lemert called the meeting to order at 6:00 P.M.

Town Council Members: Randy Lemert, Tom England, Will Groves, Jr., Joe Reed, Jr., Gerry Brown, Town Attorney Marcel Lebbin, Utilities Manager Skip Davidson, Town Marshal Matt Wilber, Deputy Clerk Jackie James, and Clerk-Treasurer Vicki Kitchen, were in attendance. There were three citizens in attendance. Robert Nichols from Abonmarche, was also in attendance. The sign-in sheet is on file with the minutes.

The consent agenda was presented for approval. Joe Reed made a motion to approve the consent agenda which included the Town Council Minutes for February 5, 2024, Payroll Docket #3, and the vouchers as presented. Tom England seconded the motion. All voted to approve. Motion passed 5/0.

Al Allsop gave the clerk-treasurer a demolition quote.

Rachel Stuckey reported she had made an offer for 135 N. Main St. She had a rendering of the concept of the building she shared with the town council. Sara Williams asked about the Town’s lien against the property. Town Attorney Marcel Lebbin stated the Town would not consider releasing the lien until there is a signed sales agreement.

Sara Williams gave a brief update on the Chamber.

Utilities Manager Skip Davidson distributed the January Report. Skip also reported he had been contacted by IDEM regarding the capacity at the wastewater report from his monthly reports. He corrected the report the next morning and resubmitted to IDEM. The Town’s capacity after the revised report was sent is 57%. IDEM confirmed receipt of the revised report.

Town Marshal Matt Wilber had nothing to report.

DLZ submitted Stellar Trail SMIC 639 INDOT form for approval, to complete the INDOT process. Will Groves, Jr. made a motion to approve the Stellar SMIC 639 form. Gerry Brown seconded the motion. All voted to approve. Motion passed 5/0.

The owner of the Wabash Tavern has not responded to Tom England’s calls, this is no longer an agenda item.

108 W. Harrison demolition was discussed. The town council discussed receiving additional quotes.

Will Groves, Jr. inquired about 104 N. Jefferson St. A letter has been sent to the new owner to secure the property. The letter also requested payment for the utility bills and deposit, or a lien will be placed on the property.

Rob Nichols gave an update on the website for the citizens during the Potato Creek State Park Utilities. There is also a construction site that the Town will have access to. Letters will be going to the residents along East State Road 4 updating them about the website [www.nlpcproject.com](http://www.nlpcproject.com). Abonmarche is meeting with Selge onsite this week about the construction. The tree removal will begin within Potato Creek State Park and the water tower property. Chicago Bridge and Iron have moved their onsite date to April.

Skip Davidson gave an update on the Town’s Lead Service Line Inventory.

Vicki Kitchen reported that the Town had been contacted about filing a Regional Stellar Application with MACOG, Walkerton, and Lakeville. There is an informational meeting in Danville, IN on March 4 and 5. Vicki Kitchen will be attending with Phil Buckmaster from Walkerton. Town Attorney Marcel Lebbin added that Ready 2.0 grant funding is also available. Town Attorney Lebbin said the Town’s focus should be trails and fiber internet.

Keystone Software contract addendum was sent to the town attorney for review. Joe Reed made a motion to approve the Keystone Software Addendum. Gerry Brown seconded the motion. All voted to approve. Motion passed 5/0. Will Groves would like to have improved information on the Town’s utility bills and the reports received for water usage from the metering system. Discussion followed.

Will Groves also stated John Boettcher has cleared the brush and scrub trees from the rear section of Tamarack Knolls.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 6:35 P.M. Gerry Brown seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer

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