**North Liberty Town Council Minutes – October 4, 2017**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and Matthew Peterson gave the Invocation. He called the meeting to order at 7:00 P.M.

Will Groves, Jr. Tom England, and Joe Combes Council Members, Town Attorney Marcel Lebbin, Town Marshal James Andrews, Utilities Manager Skip Davidson, and Vicki Kitchen Clerk-Treasurer were in attendance. Larry Magliozzi, Executive Director St. Joseph County Area Plan Commission was in attendance. There were four citizens present and no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including approval of September 20, 2017 Minutes and Executive Session Minutes, September 11, 2017 Park Board Minutes, and the vouchers as presented. Matt Peterson seconded the motion. All voted to approve.

Larry Magliozzi asked if there were any questions regarding the Rezoning of Wabash Avenue property from R8 to ROP. He also gave an update on the process of updating the zoning ordinance. He left a copy of the zoning ordinance and zoning map for public review.

Two of the John Glenn School bus drivers expressed their concerns regarding the trees in at the library along Main Street. Discussion followed. Joe Combes will contact the North Liberty Library. The town council will have more information for the bus drivers in two weeks.

Jeff Hurwood inquired about the letter he received regarding his storage building sign on the Town’s right of way in the industrial park. Discussion followed. The town council wants two weeks to work on this issue.

Town Marshal Jim Andrews passed out a sample police take home car policy as an example for town council and legal review. He will submit a new take home policy for North Liberty prior to the next council meeting. Town Marshal Jim Andrews had James Byrne sworn in as a new police reserve. North Liberty Police Department has returned to paper tickets. Walkerton Town Court Judge Dan Chamberlin has not given an update on code violation tickets.

Skip Davidson reported leaf pick up will begin October 16th. Town owned industrial park lots have been mowed. Skip Davidson asked about planting the lots in hay like Single Source. The hay violates the town code.

Walsh and Kelly estimated the Washington Street extension would be approximately $52,000.00. $12,000.00 is estimated for the tree removal and $40,000.00 for the road construction. Other tree companies could be contacted for tree removal pricing. Skip stated the Town employees could work on the trees over the winter. A water fill station for this truck route could be $25,000.00 - $40,000.00.

The School Trail bollards are powder coated and will be installed next week.

Skip Davidson reported the catch basin at Maple and South Street will be installed Friday and curb stop at the old fire station will be fixed.

The sidewalk at 210 N. Main Street was discussed for the two sections on Market Street. VanOverberghe Builders will look at the two sections and give the Town a price.

Ordinance #2017-06 regarding Private Street maintenance was discussed. Will Groves, Jr. has spoken with Dick Reese. Discussion followed.

Dave Talboom’s quote for replacement trees for the Schmidt property was quite expensive. Will Groves, Jr. stated that he had spoken with Al Allsop to do the work for Michael Schmidt.

Ordinance #2017-06 Private Street Maintenance is on hold. John Glenn School Corporation tabled this item at the meeting on June 6, 2017.

SAPA outside counsel, DLZ, and Town Attorney Marcel Lebbin are still working on the property settlement for Tamarack Trail.

Stellar Downtown Revitalization Construction Grant was submitted on September 29, 2017.

North Liberty hosted a State Main Street Exchange meeting on September 22, 2017.

Quarterly Stellar meeting was held on September 26, 2017.

Dollar General’s sidewalk vegetation needs cleaned up. A code violation letter will be sent to the property owner. Town Attorney Marcel Lebbin will send a letter to the owner of 202 E. Harrison Street for all the trash.

The 2018 budget public hearing was held. The Town Council nor the public had any questions or comments on the 2018 budget.

The overgrown trees in Shamrock Estates to be buildable lots so they could be listed for sale were discussed. Vicki Kitchen stated at this time with all the current projects the Town is not in a position to spend money to remove the trees. Vicki Kitchen sent the documents to Town Attorney Marcel Lebbin regarding the purchase of the land for Shamrock Estates with HUD funds.

Will Groves, Jr. made a motion to approve Ordinance #2017-09 AN ORDINANCE AMENDING THE ZONING ORDINANCE FOR THE TOWN OF NORTH LIBERTY FOR PROPERTY LOCATED AT THE 100 BLOCK OF WABASH STREET IN THE TOWN OF NORTH LIBERTY, INDIANA. Joe Combes seconded the motion. All voted to approve.

EDC appointments were discussed. Tom England will be the liaison for this project.

Will Groves, Jr. made a motion to execute the Town documents for the police station in the façade program. Joe Combes seconded the motion. All voted to approve.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 8:12 P.M. Tom England seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer