**North Liberty Town Council Minutes – April 19, 2017**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance. Matthew Peterson gave the Invocation. The meeting was called to order at 7:01 P.M.

Will Groves, Jr. (7:06), and Tom England, Council Members, Town Attorney Marcel Lebbin, Attorney Hilary Johnson, and Vicki Kitchen Clerk-Treasurer were in attendance. Council Member Joe Combes was not in attendance. Jodi Coblentz from DLZ and Gene Crusie from Maple Net Wireless, Donna Litteral and Patrick Wheeland from Surf Air were present. There were no citizens present. There was no representation from the press.

Matt Peterson made a motion to approve the consent agenda including approval of April 5, 2017 Minutes and claim vouchers as presented. Tom England seconded the motion. All voted to approve.

Jodi Coblentz gave the Town council an update on all of the Town Projects including the Downtown Planning, Spray Pad, SRTS Phase II, Tamarack Trail, Potato Creek Trail, Potato Creek Crossing/East Center Street Erosion, NPDES Copper Reduce Monitoring, and Wastewater Report. A copy is filed with the minutes.

The Geo-Tech quotes submitted for the Spray Pad were Earth Explorations $3,497.00, K & S $10,940.00, and ATC $4,800.00. Discussion followed. Matt Peterson made a motion to approve Earth Explorations geo-tech quote of $3,497.00 for the Town Park Spray Pad. Tom England seconded the motion. All voted to approve.

Skip Davidson explained about the necessity for the DLZ work order for the NPDES Permit work order to reduce the copper monitoring. Will Groves, Jr. made a motion to approve the DLZ work order for copper reduce monitoring in the amount of $1,900.00. Matt Peterson seconded the motion. All voted to approve.

The façade guidelines and agreements are being reviewed from other communities.

DLZ close out of the OCRA wastewater plant project has an ADA issue that is being addressed.

INDOT Safe Routes to School Notice to Proceed is required to get purchase order from INDOT for construction inspection for DLZ services. Will Groves, Jr. made a motion for Vicki Kitchen to sign the notice to proceed as the Employee of Responsible Charge for Safe Routes to School Phase II School Trail. Matt Peterson seconded the motion. All voted to approve.

Maple Net Wireless made a presentation regarding changing the antennas on the water tower and being able to offer the Town of North Liberty and its residents another option for wireless internet. Maple Net Wireless said the monthly fee to the Town would increase from $250.00 to $500.00. There would be some wireless service to the Town. The town council thanked them and told them they would have an answer in two weeks at the work session.

Marbach Palm Contract for Shamrock Estates was discussed. The Town Council requested a second bid for professional services. Abonmarche has worked for the Town as well.

Brian Perry has contacted the Town regarding available lots for the John Glenn Building Trades program.

SAPA parking lot lease was discussed. Town Attorney Marcel Lebbin said to go ahead and bid. Skip Davidson and Vicki Kitchen have not met with SAPA.

Skip Davidson explained about the large leak at the Meadows. Video was shown to the Town Council members. Skip Davidson wants to amend some current ordinances,

Town Marshal Jim Andrews requested Deputy Town Marshal Matt Wilber be made full time at the rate of $22.00 per hour with full benefits. He has been working the full time hours without the pay. Discussion followed. Matt Peterson made the motion to make Officer Matt Wilber full time with him knowing there is a possibility that another office could return and he would be put down to part time. Tom England seconded the motion. All voted to approve except Will Groves, Jr. who abstained.

Town Marshal Jim Andrews requested to donate the 2008 Impala to Michiana Search Dogs for training purposes at the airport. Discussion followed. Matt Peterson made a motion to donate the 2008 Chevy Impala to Michiana Search Dogs. Will Groves, Jr. seconded the motion. All voted to approve.

Town Marshal Andrews did some research regarding some recent repairs on the police vehicles in town and out of town. He informed the town council on the possible savings.

The rezoning petition by the Town of North Liberty was discussed. Will Groves, Jr. made a motion to refer the Ordinance #2017-03 to Area Plan Commission for a public hearing. Matt Peterson seconded the motion. All voted to approve.

INDOT Safe Routes to School Phase II School Trail supplemental contract number one was requested to be signed by INDOT.

A letter of intent has been received regarding the Industrial Park lots. Town Attorney Marcel Lebbin stated the purchase price is average of two appraisals or list the properties with a realtor.

Town Attorney Marcel Lebbin researched a request by the developer of North Liberty Senior Housing Phase II for a cash flow loan. Attorney Marcel Lebbin said the Town could not do the cash flow loan.

The recognition of John Peddycord was discussed. The town council concurred to put a brass plate on the bench in front of the police department for the years of service to his community.

Liberty Township deed and sidewalk was tabled. Will Groves, Jr. stated trustee was out when he called.

307 S. State Street and the day care zoning issues were discussed. Town Attorney Marcel Lebbin will send a letter regarding the code violations.

50/50 Curb and Sidewalk Program will be listed on the May 2017 utility bills for interested property owners.

KINETIC IT Solutions proposal had been emailed to the North Liberty Town Council in meeting packets. Discussion followed. Will Groves, Jr. made a motion to approve the $11,340.13 for server, set up and backup, client on board and monthly charges of $240.00 for Town Hall services. Matt Peterson seconded the motion. All in favor none opposed.

Downtown Open House Facades will be April 26, 2017 from 6:30 – 7:30 at the North Liberty Community Building.

With no further business before the North Liberty Town Council, Will Groves, Jr. made a motion to adjourn at 9:00 P.M. Matt Peterson seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer