**North Liberty Town Council Minutes – September 20, 2017**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and Matthew Peterson gave the Invocation. He called the meeting to order at 7:00 P.M.

Will Groves, Jr. Tom England, and Joe Combes Council Members, Town Attorney Marcel Lebbin, Town Marshal James Andrews, and Vicki Kitchen Clerk-Treasurer were in attendance. There was one citizen present and no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including approval of September 6, 2017 Minutes, August 7, 2017 Park Board Minutes, and the vouchers as presented. Joe Combes seconded the motion. All voted to approve.

Town Marshal Jim Andrews had nothing to report.

Dave Talboom’s quote for replacement trees for the Schmidt property. Will Groves, Jr. will ask Al Allsop to remove the old trees for the new ones to be planted. Vicki Kitchen will get additional quotes for trees to be planted.

Ordinance #2017-06 Private Street Maintenance is on hold. John Glenn School Corporation tabled this item at the meeting on June 6, 2017.

School Trail progress was discussed. The town council discussed the bullards being installed.

Tamarack Trail the judge approved the condemnation of the railroad property. SAPA attornies are working on the property settlement.

Stellar Grant administrator and consultant qualifications review needed by September 25, 2017.

Spray pad will be bid in October.

Stellar Downtown Revitalization Construction Grant will be submitted by month end.

Walkerton Town Judge Chamberlin has not contacted Town Marshal Jim Andrews regarding the code violations,

North Liberty will be hosting a State Main Street Exchange meeting September 22, 2017.

Quarterly Stellar meeting will be September 26, 2017 at 11:00 A.M.

Gene’s Towing impound at Gean’s Roofing and tractor implement driving and parking were discussed.

The Feitz property at 811 S. State Street was discussed. Gene Feitz asked about a fence and storage containers. The Town stated the property owner can install a fence at the owner’s expense. Storage containers will be allowed for permanent storage based on the upcoming Zoning Ordinance, as the property is zoned LI. Liberty Tire currently has storage containers at their property, zoned LI.

50/50 Sidewalk Program was discussed. 101 S. Stewart can not remove sidewalk along Center Street and replace it with grass. Ryan Taylor bid needs clarified for 101 S. Stewart St. A second quote was received for 208 N. Main Street for the alley and sidewalk from Walsh and Kelly for $4395.00 for the sidewalk and $1218.00 for the alley. VanOverberghe Builders quoted $975.00 for the alley work. Joe Combes made a motion to approve VanOverberghe Builders for $3,945.00 for the sidewalk and the alley for 208 N. Main Street. Matt Peterson seconded the motion. All voted to approve.

50/50 Sidewalk Program was discussed. Quotes were solicited from Walsh and Kelly, Ryan Taylor Excavating, and Allsop Excavating. Vicki Kitchen prepared a spreadsheet for the 2017 30/30 Sidewalk Program. 208 N Main St submitted a quote for their property. The Town Council requested another quote for 208 N. Main Street. Skip Davidson will get a quote from Walsh and Kelly when they are in Town quoting Washington Street. The south alley should be included. ADA specifications will apply to the sidewalk projects.

Gerry Brown suggested two hour parking signs similar to Goshen’s downtown parking signs “Two Hour Customer and Visiting Parking”. He will check with the City of Goshen.

Will Groves, Jr. asked about leaf pick up. A date has not yet been set.

Jrayl fence being moved was discussed. Town Attorney Marcel Lebbin sent a letter to the property owner Fair Investments.

Will Groves, Jr. inquired about the donated climbing wall being stored in Town.

Will Groves, Jr. asked about the vehicles being stored behind Midwest Machining it the Industrial Park. He also inquired about the industrial park lots being mowed. A discussion regarding the storage unit sign on the Town’s right of way and the rank vegetation at the storage unit property.

Dollar General’s sidewalk vegetation needs cleaned up. Also the Becker property sidewalk on East Center Street needs to be cleaned up so the sidewalk can be used.

Will Groves, Jr. asked about the clean up of the overgrown trees in Shamrock Estates to be buildable lots so they could be listed for sale. Vicki Kitchen stated it was her understanding the lots had to be used for low to moderate income since the land was purchased with HUD funds. She will send paperwork to Town Attorney Marcel Lebbin. Vicki Kitchen will give a dollar amount for lot clearing at the next meeting.

Zoning Ordinance draft was discussed regarding setbacks, chickens, and RV parking. RV Ordinance #2017-08 was discussed regarding the description of an RV and the length of time the RV’s could be parked on the street for 72 hours. RV parking in yards or driveways would still be required to follow setback rules. Matt Peterson made a motion to pull RV parking from the proposed zoning ordinance and adopt Ordinance #2017-08 AN ORDINANCE TO AMEND SECTION 28 OF THE NORTH LIBERTY TOWN CODE BY ADDING A NEW SECTION 28-88 WHICH PROHIBITS PARKING OF RECREATIONAL VEHICLES ON TOWN STREETS AND PROVIDES PENALTIES FOR VIOLATIONS OF SAID ORDINANCE, Joe Combes seconded the motion. All voted to approve.

Softball diamond fence was discussed. The fence will stay until the project is ready to begin excavating.

.gov email addresses are not an option at this time. Byron Craft, KineticsIT and AlphaDog were contacted regarding the .gov email addresses.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 8:55 P.M. Tom England seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer