**North Liberty Town Council Minutes – August 2, 2017**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Gerry Brown led the Pledge of Allegiance and gave the Invocation. He called the meeting to order at 7:04 P.M.

Will Groves, Jr., Tom England, and Joe Combes Council Members, Town Attorney Marcel Lebbin, Town Marshal Jim Andrews, Utilities Manager Skip Davidson, and Vicki Kitchen Clerk-Treasurer were in attendance. Matt Peterson was not in attendance. There were five citizens present. John Kirk and Sara Hicks DLZ and Kent and Donna Anderson from Kenna Consulting were in attendance. There was no representation from the press.

Will Groves, Jr. made a motion to approve the consent agenda including approval of July 5, 2017 Meeting Minutes and claim vouchers. Joe Combes seconded the motion. Gerry Brown abstained from the July 5, 2017. All voted to approve.

Gerry Brown opened the public hearing for the Downtown Plan. Donna Anderson introduced herself. Sara Hicks gave a presentation and explained the process in developing the Downtown Plan. See excerpts from the Downtown Plan submission filed with the minutes. Tom England made a motion to approve Resolution # 2017-10 RESOLUTION APPROVING THE STELLAR DOWNTOWN PLAN. Will Groves, Jr. seconded the motion. All voted to approve. The public hearing was closed.

Gerry Brown opened the public hearing for the Stellar Construction Application. Town Council and public input followed. See excerpts from the grant application. Donna Anderson explained the application process. The Stellar application is for $1,896,823.00. The grant application will need letters of support. Joe Combes made a motion to approve Resolution #2017-11 RESOLUTION AUTHORIZING APPLICATION SUBMISSION. Will Groves, Jr. seconded the motion. All voted to approve. The public hearing was closed.

Barnard Voll presented the Town Council information regarding tiny houses. He has purchased the 15 acres north of Shamrock Estates. He wants to put 3 tiny houses per acre lot (45 units). He understands and supports that the former railroad property going through the middle of the property is being considered for Potato Creek Trail. Discussion followed. This item was tabled until the next meeting.

Peter Seal asked about who does the tax assessments in the Town. The town council informed him the county assessor is responsible for the tax assessments. He also spoke in favor of the tiny house project.

Town Marshal Jim Andrews gave an update on the police department. He gave an update on the theft at the American Legion. Discussion of the progress of the code violations at 811 S. State Street followed. The town council authorized Town Attorney Marcel Lebbin to file suit to abate the nuisance and the buildings.

Skip Davidson gave the street and utility report. DLZ recommended check valves for Potato Creek Crossing after 2016 flooding from BL Anderson for $8,194.00. They are the only supplier for these valved. The Town employees will install. Discussion followed. Tom England made a motion to purchase the valves from BL Anderson for $8,194.00. Joe Combes seconded the motion. Will Groves, Jr. abstained. All voted to approve.

Maple Net Wireless has approved the contract the Town of North Liberty submitted for wireless internet on the elevated tower.

Ordinance #2017-06 Private Street Maintenance is on hold. John Glenn School Corporation tabled this item at the meeting on June 6, 2017.

The town council discussed South Street and Maple Street being public streets. Town Attorney Marcel Lebbin stated the Town does not need the deed for section of Maple Street.

The new fees for code violations will be available for the September 2017 meeting.

The contract for the former fire station that was signed on July 21, 2017 was approved by a motion from Will Groves, Jr. Tom England seconded the motion. All voted to approve.

Will Groves, Jr. made a motion to rezone railroad parcel B, between S. State Street and Main Street to ROP Residential Office Professional. Joe Combes seconded the motion. All voted to approve.

Will Groves, Jr. made a motion to have a phase one environmental study on railroad parcel B. Joe Combes seconded the motion. All voted to approve.

Will Groves, Jr. made a motion to have Washington Street north of the water plant based on the information provided by St. Joseph County Area Plan Commission. Joe Combes seconded the motion. All voted to approve.

Town Attorney Marcel Lebbin and Attorney Dave Wiseman have spoken about title insurance regarding Gean’s Roofing. Town Attorney Marcel Lebbin has requested a copy of the title insurance from Metropolitan Title.

Liberty Township sign was tabled.

Gerry Brown inquired about The Meadows leak at 635 Meadows Drive. Skip Davidson stated he has researched installing a master meter for The Meadows. A meter and vault needs to be purchased. Haskins Inc. can do the work for the Town.

Gerry Brown reported the John Glenn Building Trades will be building in Walkerton in the 2017/2018 school year.

Gerry Brown reported had spoken with the manager of Dollar General and they plan on building a new store in seven years.

John McNamara needs to be contacted regarding the blocked drainage in the Town Park.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 8:41 P.M. Will Groves, Jr. seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer