**North Liberty Town Council Minutes – September 5, 2023**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Will Groves, Jr. gave the Invocation. President Randy Lemert called the meeting to order at 6:00 P.M.

Town Council Members: Randy Lemert, Tom England, Will Groves, Jr., Joe Reed, Jr., and Gerry Brown, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, Utilities Manager Skip Davidson, and Clerk-Treasurer Vicki Kitchen were in attendance. Chip Thompson and Stephanie Hernandez from Abonmarche were in attendance. There were not any citizens in attendance. There was no representation from the press.

The consent agenda was presented for approval. Joe Reed, Jr. made a motion to approve the consent agenda which included the Town Council Minutes for August 18, 2023, Payroll Docket #17, July Park Board Minutes, Fund Transfer Resolution #2023-09, and the vouchers as presented. Gerry Brown seconded the motion. All voted to approve. Motion passed 5/0.

There was no public comment.

Town Marshal Matt Wilber will email the August report.

Utilities Manager Skip Davidson did not have anything to report.

The Abonmarche Potato Creek State Park Utilities contract was sent out prior to the meeting for review by legal counsel and town council review. A few attorney suggestions were made, and an amended contract was sent. Discussion followed. Joe Reed made a motion to approve the Abonmarche Potato Creek State Park Utilities contract for $780,000.00. Tom England seconded the motion. All voted to approve. Motion passed 5/0.

Town Attorney Marcel Lebbin gave an update on the broadband with St. Joseph County. Gerry Brown made a motion to add an amendment to the Potato Creek Contract 1 to include conduit into the sewer trench during construction. Will Groves, Jr. seconded the motion. All voted to approve. Motion passed 5/0.

Chip Thompson gave an update on Potato Creek State Park Utilities. The pre-bid contractor meeting is tomorrow. Contracts 2, 3, 5, and 6 will need to be opened on October 30th for the closing for Indiana Finance Authority. A special meeting will be scheduled. There is a ninety day hold on the bids so closing can be scheduled for the closing.

The trash and sludge specifications were discussed.

Tom England stated the Area Plan Commission was going to have a text amendment to prohibit Smoke Vape Shops in our Town Center. Discussion followed.

Vicki Kitchen gave a brief 2024 budget update. The public hearing will be September 18, 2023. The budget information will be sent to the town council prior to the meeting.

The Tree Board is hosting a tree workshop on September 7, 2023, put on by the DNR.

Gerry Brown reported two trees have been removed. The cost of tree removal has increased.

Tom England made a motion for the 2024 Tree Proclamation to be April 26, 2024. Joe Reed seconded the motion. All voted to approve. Motion passed 5/0.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 6:40 P.M. Joe Reed seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer

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