**North Liberty Town Council Minutes – November 16, 2020**

 The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. Council President Randy Lemert led The Pledge of Allegiance. Ben Webb gave the Invocation. Randy Lemert called the meeting to order at 7:00 P.M.

 Council Members Tom England, Will Groves, Jr. and Gerry Brown, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, Utilities Manager Skip Davidson, and Vicki Kitchen Clerk-Treasurer were in attendance socially distanced. There were no citizens in attendance. There was no representation from the press.

 Will Groves, Jr. made a motion to approve the consent agenda including the November 2, 2020 Minutes, October 12, 2020 Park Board Minutes, and the vouchers as presented. Gerry Brown seconded the motion. All voted to approve.

 Will Groves, Jr. reported he had received compliments on the leaf pickup from citizens and former town council members.

 Randy Lemert reported that John Glenn School Corporation is working on a solar panel project for North Liberty Elementary School. The John Glenn School Corporation Administration is working with St. Joseph County Area Plan Commission, Gerry Brown, Randy Lemert, and Town Attorney Marcel Lebbin.

 The North Liberty Area Chamber of Commerce moved out of the North Liberty Community Building on November 14, 2020.

 Town Marshal Matt Wilber stated that the COVID19 calls in the community have increased.

 Skip Davidson reported the DLZ updated Town’s Sewer Use Ordinance based on the NPDES Permit had been approved by Town Attorney Marcel Lebbin. Ordinance #2020-13 was sent to the town council in their board packet. Will Groves, Jr. made a motion to approve Ordinance #2020-13 SEWER USE ORDINANCE AMENDING CODE 1999 AND ORDINANCE #2008-01 DIVISION 3. SEWER USE REGULATIONS. Ben Webb seconded the motion. All voted to approve. The ordinance needs to be legally advertised. Town Attorney Marcel Lebbin said to use the Mishawaka Enterprise.

 Skip Davidson stated the town attorney, clerk-treasurer, and himself had reviewed the Advanced Water Metering Infrastructure bids. Additional information was being requested by one of the bidders that was not part of the bid specifications.

 Skip Davidson reported he had submitted and was awarded a 2021 IPEP Safety Grant Program for safety fall equipment when the utility workers are working on the water tower for $1,300.

 Skip Davidson also provided his October Monthly Report for the town council to review. A copy is filed with the minutes.

 A Capital Assets Policy was submitted for council approval. Vicki Kitchen stated there is a provision in there for moving Capital Assets off Town property. Tom England made a motion to approve the Capital Assets Policy. Ben Webb seconded the motion. All voted to approve. There will be an ordinance to be signed at the next meeting.

 Randy Lemert completed a Conflict of Interest form with the North Liberty Town council. Gerry Brown made a motion to approve. Ben Webb seconded the motion. All voted to approve except Randy Lemert abstained.

 The 2021 Humane Society contract was discussed. the 2021. With the various research done and looking into other organizations the town council concurred they would sign the 2021 Humane Society contract. The redline version will be presented at the December 2020 meeting for signature.

 The Town of North Liberty received from St. Joseph County Area Plan Commission a replat of Liberty Heights. The North Liberty Town Council, Town Attorney Marcel Lebbin, and Utilities Manager Skip Davidson reviewed the replat map. Tom England made a motion to approve the replat of Liberty Heights 1st Replat. Ben Webb seconded the motion. All voted to approve.

 Problem properties discussion: various properties with political signs, Town Attorney Marcel Lebbin reported the temporary signs shall be removed not more than fifteen days after an event. Gerry Brown will get a list of properties that still have political signs on their property. East Lawn Cemetery can be removed from the list. The trailers and trucks at the end of Maple Avenue were discussed.

Skip Davidson said he had been contacted by NIPSCO regarding CenturyLink and Mediacom moving their lines off the old poles from last years pole replacement, so the old poles could be removed.

Meeting dates for 2021 were discussed. In 2021 the time of the meetings will be 6:00 P.M.

 The town council received two email proposals for the Utility Bond Refunding and new Water Bond Issue quotes. Discussion followed. Gerry Brown made a motion to accept the proposal from Scott Evans Peck. Tom England seconded the motion. All voted to approve.

 The DLZ Construction Inspection Engineering contract for Stellar Trail was received. It has been approved by INDOT and Town Attorney Marcel Lebbin. Will Groves, Jr. made a motion to approve the DLZ Construction Inspection Engineering contract. Gerry Brown seconded the motion. All voted to approve.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 8:10 P.M. Ben Webb seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer