**North Liberty Town Council Minutes – February 3, 2020**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 7:00 P.M.

Gerry Brown, Will Groves, Jr., and Tom England Council Members, Town Attorney Marcel Lebbin, Town Marshal Jim Andrews, and Vicki Kitchen Clerk-Treasurer were in attendance. Utilities Manager Skip Davidson was not in attendance. There were four citizens present. There was no representation from the press.

Gerry Brown made a motion to approve the consent agenda including the January 13, 2020 Minutes, Resolution #2020-02 Void Checks after Two Years or Older, and the vouchers as presented. Tom England seconded the motion. All voted to approve.

Bonnie Luczyk reported the Potato Creek & Lions Strawberry Festival had a kick off meeting. She will update in the future.

Kelly Prentkowski, President of the North Liberty Main Street and owner of Tangles, reported she swept up quite a bit of tire debris in front of her buildings downtown.

Town Marshal Jim Andrews submitted the January police report. A copy is filed with the minutes. Town Marshal Andrews stated he swept along downtown Main Street to pick up tire debris. He reported the 2015 SUV was backed into and will need to go to the body shop.

Will Groves, Jr. gave an update on the fill station. The electric lines and internet wires have been run. The catch basin has been ordered and the slab needs to be completed for the fill station.

Ordinance #2020-01 AN ORDINANCE TO PROVIDE A TAKE HOME VEHICLE FOR THE UTILITIES MANAGER was written by the town attorney. Will Groves, Jr. made a motion to approve Ordinance #2020-01 AN ORDINANCE TO PROVIDE A TAKE HOME VEHICLE FOR THE UTILITIES MANAGER. Gerry Brown seconded the motion. All voted to approve.

There was a brief legislative update regarding landlord vs tenant utility bill legislation at the state house.

DLZ has submitted an updated proposed route for Stellar Trail due to the unsuitable soils found on the previous route. Discussion followed. Will Groves, Jr. stated he would like the trail to follow the creek as close as possible. The town council concurred with the route so DLZ can begin the revised environmental review and geotech process.

Problem properties were discussed. St. Joseph County is handling 66393 Tamarack Road. Other properties discussed were: 111 N. Jefferson Street fence, 900 S. State Street, 811 S. State Street, 109 S. Lafayette Street, 104 N. Jefferson, and 301 E. Center Street unsafe building. Town Marshal Jim Andrews will get pictures of 811 S. State Street and 900 S. State Street, as requested by the town council.

The clerk-treasurer requested her laptop be declared salvage as per email provided by Net Activity. Will Groves, Jr. made a motion to declare the clerk-treasurer laptop salvage. Tom England seconded the motion. All voted to approve.

ORDINANCE #2020-02 AN ORDINANCE TO PROVIDE FOR THE APPROVAL FOR PAYMENTS OF CERTAIN CLAIMS PURSUANT TO IN CODE 36-5-4-12 REPEALING ORDINANCE #1992-07 was presented for approval. Gerry Brown made a motion to approve ORDINANCE #2020-02 AN ORDINANCE TO PROVIDE THE APPROVAL FOR PAYMENTS OF CERTAIN CLAIMS PURSUANT TO IN CODE 36-5-4-12 REPEALING ORDINANCE #1992-07. Tom England seconded the motion. All voted to approve.

Will Groves, Jr. made a motion to accept Tom England’s conflict of interest. Ben Webb seconded the motion. All voted to approve except Tom England who abstained.

The clerk-treasurer provided an updated comparison from the DLGF website of Walkerton, New Carlisle, Roseland, and North Liberty.

Two properties within the town limits was discovered not to be zoned when the 2018 Zoning Ordinance and map was updated. Letters were sent to the two property owners. One owner was receptive to the zoning. The other owner claimed to be out of the town limits. Discussion followed. Tom England made a motion to proceed with the zoning of R1 Residential. Will Groves, Jr. seconded the motion. All voted to approve.

Tom England stated he has purchased 602/604 South State Street. He would like to merge the addresses so only one meter is required for utilities.

Will Groves, Jr. recommended that Gerry Brown inform Mr. Runyan on the trail passing by his property. Vicki Kitchen will meet with Hydro to update them on Stellar Trail.

With no further business before the North Liberty Town Council, Gerry Brown made a motion to adjourn at 7:35 P.M. Tom England seconded the motion. The vote was unanimous.

Signed:

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Attest:

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Vicki L. Kitchen, Clerk-Treasurer