**North Liberty Town Council Minutes – July 5, 2017**

The regularly scheduled meeting of the North Liberty Town Council was held at the North Liberty Community Building. Will Groves, Jr. led the Pledge of Allegiance and Matt Peterson gave the Invocation. Will Groves, Jr. called the meeting to order at 7:00 P.M.

Joe Combes Council Member, Town Attorney Marcel Lebbin, Town Marshal Jim Andrews, Utilities Manager Skip Davidson, and Vicki Kitchen Clerk-Treasurer were in attendance. President Gerry Brown and Tom England were not in attendance. There was one citizen present. There was no representation from the press.

Matt Peterson made a motion to approve the consent agenda including approval of June 7, 2017 Meeting Minutes, Park Board Minutes June 5, 2017, and claim vouchers. Joe Combes seconded the motion. All voted to approve.

There were no public comments or input.

Town Marshal Jim Andrews gave an update on the police department. He gave an update on the 4th of July.

Town Marshal Andrews reported that two of the squad cars have radios that are not working. Matt Peterson made a motion to purchase Motorola two radios for $6,992.16. Joe Combes seconded the motion. All voted to approve. The town council discussed the two radios that were purchased from CopsGear that could not be updated in the radio conversion.

Skip Davidson gave the street and utility report. The architectural service proposals for Shamrock Estates were discussed. Joe Combes made a motion to accept the proposal from Marbach Palm. Matt Peterson seconded the motion. All voted to approve.

Maple Net Wireless submitted a contract for internet service on the water tower. Town Attorney Marcel Lebbin reviewed contract and made revisions. The revisions were sent to Maple Net Wireless commented on the utilities and assignment rights. The town council signed the contract and will send back to them for comment and approval.

Ordinance #2017-06 Private Street Maintenance is on hold. John Glenn School Corporation tabled this item at the meeting on June 6, 2017.

Vicki Kitchen explained the change to the MVH Fund effective July 1, 2017. Fifty percent of revenues received have to be used for maintenance and construction of roads. The Town will be applying for Community Crossing Matching Grant.

Joe Combes looked at the trees at 304 S. Jefferson Street and is not recommending removal at this time. The change by legislation will effect the 50% reduction in funds for traditional expenses in the MVH Fund.

Andrew Robb, Hillside Apartments, asked for help with the clean up costs for the downed trees for $3,000.00. Discussion followed. Matt Peterson made a motion for the Town not to exceed $1,500.00 after three quotes were received. Joe Combes seconded the motion. All voted to approve.

The Meadows leak at 635 Meadows Drive was discussed. The Town lost 200,000 – 250,000 gallons of water in twelve hours. New metering, looping the system, lack of an emergency plan, and isolation valves were discussed to limit water loss in future water leaks on the private property at The Meadows.

The 2018 budget preparation is being drafted. Vicki Kitchen will be meeting with department heads to discuss their budgets.

Vicki Kitchen reminded the meeting attendees that all items of value need to be presented at a town council meeting for removal of excess or salvage items. For example the climbing wall received from the DMRO was given to the Boy Scouts.

Matt Peterson and Tom England have been meeting with Tim Daughtery regarding 307 S. State Street regarding zoning violations.

Appraisers have been contacted for 200 S. State Street so the property can be listed. The first appraisal has been received. Once the second appraisal is received the property can be listed with Kaser Realty.

Code violation fees need to be reviewed and updated. Town Marshal Jim Andrews and Skip Davidson will work on the revisions.

The new Healthy Happies needs a dumpster with a concrete pad. The downtown businesses would like to locate a larger dumpster on Town property at their expense to replace existing two current dumpsters and the one needed for Healthy Happies. Discussion followed. The town attorney advised against allowing the dumpster to be placed on Town owned property.

Geans Roofing has requested documents regarding the Town purchase of the railroad property and selling of the property to Liberty Township. Town Attorney Marcel Lebbin has been advised and sent a letter to the Geans Roofing attorney. No action to report on this item.

The Town has not received an update from John Glenn Building Trades. Assessed values from the 2016 pay 2017 assessment notices are 26 - $28,700.00, lot 27 - $21,200.00, and lot 28 - $27,500.00.

The Town has received an offer on 951 Industrial Parkway for $25,000.00 on land contract with 36 payments at five percent interest. Discussion followed. Matt Peterson made a motion to accept the offer from Shamrock Holdings of $25,000.00 for 951 Industrial Parkway on land contract at five percent interest. Joe Combes seconded the motion. All voted to approve.

Problem properties of 811 S. State Street and Liberty Tire shreds were discussed. The Town Council authorized the Town Attorney Marcel Lebbin to do follow up letters.

Matt Peterson stated his concerns regarding the parking lot at Dollar General.

John McNamara needs to be contacted regarding the blocked drainage in the Town Park.

Waste Management needs to be contacted regarding trash and hydraulic oil on the street.

With no further business before the North Liberty Town Council, Matt Peterson made a motion to adjourn at 8:25 P.M. Joe Combes seconded the motion. The vote was unanimous.

Vicki L. Kitchen, Clerk-Treasurer