**North Liberty Town Council Minutes – May 4, 2020**

 The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited and Ben Webb gave the Invocation. President Randy Lemert called the meeting to order at 7:00 P.M.

 Council Member Tom England, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, Utilities Manager Skip Davidson, and Vicki Kitchen Clerk-Treasurer were in attendance socially distanced. Will Groves, Jr., and Gerry Brown were not in attendance. There was one citizen present. There was no representation from the press.

 Tom England made a motion to approve the consent agenda including the April 20, 2020 Minutes and the vouchers as presented. Ben Webb seconded the motion. All voted to approve.

 Bonnie Luczyk informed the Town Council the Potato Creek & Lions Strawberry Festival has been cancelled. She also said the North Liberty Area Chamber of Commerce planters and signs would be repaired.

 Town Marshal Matt Wilber gave an update on Dale Bock passing. He presented the April Police report. A copy is filed with the minutes. Town Marshal Wilber also said he has received several requests for birthday parades. He is denying all birthday parades.

 Skip Davidson gave an update on the fill station which included the concrete pad and training. The Itron contract and updating software for the handheld meter readers, the meters, and meter reading equipment from the water tower were discussed. Suppliers will be invited to attend the two meetings in June and July.

 Skip Davidson presented an estimated cost proposal from Peerless Midwest Suez Advanced Solutions to change the filter media and new monitoring flow meters to track water loss for $79,980.00. Skip Davidson wants to add the above to the existing maintenance agreement with Suez Advanced Solutions. Discussion followed. The above work is included in the Town of North Liberty Capital Assets Plan for 2020 prepared by Baker Tilly. Further discussion followed. Tom England made a motion to approve the Peerless Midwest Suez Advance Solutions filter media and meter installation for $79,980. Ben Webb seconded the motion. All voted to approve.

 DLZ update on DES1592436 Stellar Trail geotech has been completed, no additional unsuitable soils were discovered, boardwalk may be longer in length but still within budget.

 The first appraisal has been received for Liberty Motors for $19,000.

 The zoning ordinance amendments were discussed. Ben Webb made a motion to approve Ordinance #2020-05 defining Rights of Way and Pavement Width. Tom England seconded the motion. All voted to approve. The zoning ordinance fines were discussed. A copy of Walkerton’s and Culvers zoning ordinance fees had been provided to the council in their meeting packets. Tom England made a motion to establish the zoning ordinance violation fees at $250. Ben Webb seconded the motion. All voted to approve.

 Town Attorney Marcel Lebbin stated that the Town’s Zoning Ordinance is lacking in

defined zoning fines and there is no definition of Right of Way in the Ordinance. Vicki Kitchen

had checked with other communities regarding their zoning violation fees. Discussion followed.

Tom England made a motion for the zoning ordinance fines to be $250.00 per day. Ben Webb

seconded the motion. All voted to approve.

 Vicki Kitchen stated she was setting up a template letter and needed recommendations on the items in violations, structural, brick, electrical, and water lines will be added to the template.

 With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 7:58 P.M. Ben Webb seconded the motion. The vote was unanimous.

Signed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vicki L. Kitchen, Clerk-Treasurer