**North Liberty Town Council Minutes – December 4, 2023**

The regular meeting of the North Liberty Town Council was held at the North Liberty Community Building. The Pledge of Allegiance was recited, and Will Groves, Jr. gave the Invocation. Town Council President Randy Lemert called the meeting to order at 6:00 P.M.

Town Council Members: Randy Lemert, Tom England, Will Groves, Jr., Joe Reed, Jr., Gerry Brown, Town Attorney Marcel Lebbin, Town Marshal Matt Wilber, Deputy Clerk Jackie James, and Clerk-Treasurer Vicki Kitchen, were in attendance. Utilities Manager Skip Davidson was not in attendance. There were seven citizens in attendance. The sign-in sheet is on file with the minutes.

The consent agenda was presented for approval. Joe Reed made a motion to approve the consent agenda which included the Town Council Minutes for November 20, 2023, Payroll Docket #24, Resolution #2023-12 Fund Transfer, and the vouchers as presented. Gerry Brown seconded the motion. All voted to approve. Motion passed 5/0.

Jack Branson requested a sprinkler credit for being billed one gallon on his sprinkler account. Clerk-Treasurer Vicki Kitchen asked Utilities Manager Skip Davidson if when the lines were winterized if his meter could advance with the air pressure. Skip Davidson had confirmed that the meter could register a gallon. Will Groves, Jr. made a motion to approve the credit of $30.65 for the one-gallon usage on Jack Branson’s sprinkler account. Gerry Brown seconded the motion. All voted to approve. Motion carried 5/0.

Ty Bancroft, TCB Unlimited inquired about his bid for contract 4 for Potato Creek State Park. The town attorney answered his questions on behalf of the town council.

Jerry Hardman updated the town council on his building at 108 W. Harrison St. Tom England stated the Town was moving forward to demolish the church. Skip Davidson is doing an assessment in accordance with the Unsafe Building Ordinance.

Sara Williams was in attendance on behalf of the North Liberty Area Chamber of Commerce.

Town Marshal Matt Wilber reported North Liberty Reserve Police Officer Tabias Mead has completed his FTO training. Town Marshal Wilber distributed his November Police Report.

The 2024 wages were discussed. Job evaluations and other personnel items will be reviewed in April. Joe Reed made a motion for an 8% raise increase for all employees, elected officials, and park board, approving 2024 Salary Ordinances 2023-11 Park Board, 2023-12 North Liberty Town Council, 2023-13 Utility Wages, 2023-14 NLPD Wages, and 2023-15 Clerk-Treasurer’s Office. Gerry Brown seconded the motion. All voted to approve. Motion passed 5/0.

There was discussion regarding the sludge and trash bids. Trash Ordinance 2023-08 was presented for approval of the 2024 Trash Rate of $15.00 per household. William Groves, Jr. made a motion to approve pending or rewriting the contract with Republic Services. Joe Reed seconded the motion. All voted to approve. Motion passed 5/0.

Debbie Brown distributed to the North Liberty Town Council her concerns of changing the Zoning to Town Center Zoning both directions on SR4 (W. Center Street) and SR23 (State Street and Main Street) within the Town limits. Discussion followed. A copy is filed with the minutes.

Randy Lemert updated everyone on the progress of the Potato Creek State Park Utilities. The Town is working with the DNR regarding rates for utility services. The pre-closing of financing was November 20, 2023. The closing is scheduled for December 29, 2023.

The Elected Officials Nepotism forms were distributed for signature.

Marty Manuel has filed for a re-plat of 813 Red Robin Dr to merge his two lots to one parcel. DLZ is reviewing the documents. The review will be sent to Area Plan Commission Plat review for their determination.

The year end meeting will be December 27, 2023, at 5 PM.

With no further business before the North Liberty Town Council, Tom England made a motion to adjourn at 7:00 P.M. Gerry Brown seconded the motion. The vote was unanimous.

Signed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attest:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vicki L. Kitchen, Clerk-Treasurer

# 